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Headmaster's Reports
10/1/1930 - 6/11/1935

Executive Committee Minutes
10/1/1930 - 6/11/1935

Headmaster's Policy Report
1933 - 1934

7041-3

To the Executive Committee in Charge of Moses Brown School:

Enrollment - The Upper School began September 17 and the Lower School one week later. The total enrollment of the two schools was exactly the same as last year, but since the opening of School, three new boys have been entered. In the Upper School there are now 199 of whom 81 are House Boys. This is the largest group we have had enrolled in the House in recent years. The Lower School enrollment is 199. In Belmont, however, there are but 14 boys.

In view of the apparent business depression and the ten per cent falling off in enrollments in private schools generally, this registration is most satisfactory.

Classroom Changes - In order to accommodate the boys of the Second Intermediate, it was necessary to divide the class into two groups. To provide adequate classroom accommodations for these groups, the room formerly used as the Girls' Study Room was cut in two by moving the glass partition to the center of the room. This is not a satisfactory solution to the problem, but the rooms can be used temporarily. Because of lack of space, the First Primary Grade was limited to one room. Applications for this grade and for the Pre-Primary far exceeded the places available.

New Teachers - There are three new teachers in Upper School and three in Lower School. Marion L. Herman, A.B. Dickinson College, has been appointed Head of the Mathematics department. He comes to us from the Williamsport-Dickinson Seminary where he has had charge of work in the secondary school and junior college departments.

George F. Kneller, A.B. Clarke University, will assist with the work in French. He has had experience teaching in the French department at Clarke University and at Wilbraham Academy. During the past summer he studied abroad.

Robert E. Todd, a graduate of Bowdoin College, will teach Biology and assist with the English. He was formerly a teacher in the High School at Seymour, Connecticut.

In the Lower School Jessie R. Schofield will have charge of the First Intermediate Grade. She has had excellent training and experience as a teacher, both at the Rydal School in Ogontz and the

Montgomery School for Boys in Wynnewood, Pennsylvania.

Kathryn Mattie Charles, who has been a fifth, sixth and seventh grade teacher in Upper Darby, Pennsylvania, will assist with the work of the Second Intermediate group.

Grace A. Arnold, a graduate of the Salem Normal School will act as Primary assistant.

Dr. Alexander C. Purdy, who is on sabbatical leave this year, will be abroad during the first half of the academic year 1930-1931. He will take up his duties again at the School after the opening of the second semester. Dr. Thomas R. Kelly, a graduate of the Hartford Theological Seminary and Professor of Philosophy at Earlham College, will have charge of the School Service in Dr. Purdy's absence.

Boys and teachers have entered upon the year's work with enthusiasm. Their friendly cooperation seems assured, and Moses Brown anticipates an excellent year.

Results of the College Entrance Examination Board Examinations - With the exception of Mathematics, the record of Moses Brown boys in the examinations was most satisfactory. In History and Latin, one hundred per cent records were made, and in the other subjects the percentage of passing grades was quite satisfactory. For a number of years it has been the custom to delay the examination in Algebra until the junior year. Fourth Form mathematics has included not only the Geometry of that year but a brief Algebra review in the second half year. It is proposed now to have Third Formers take the C.E.E.B. examination in Algebra. At the same time they can take any other examination for which their work has prepared them. It is believed that this will simplify the work in Mathematics and also will reduce the number of examinations now required at the end of the Fourth Form.

College Entrance - At the Commencement Exercises in June, diplomas were awarded to thirty-one boys. Of this number all but three have entered nine colleges. Unusually large groups of candidates entered Harvard and Yale; five boys were admitted to each of these institutions. Of the Harvard group, four of the five did honor work in their Latin, and two of these boys satisfied the undergraduate language requirements in the classification tests in modern language.

Summer Work - During the summer there was an unusually large amount of kalsomining, papering, painting and general repairs.

The Study Hall was replastered and painted, and new lighting fixtures were installed. This room is now in excellent condition and the improved lighting is much appreciated by the students and masters.

The electric light fixtures in the Reception Room, Headmaster's Office and the hallways of Middle House were replaced by a Colonial type fixture. This has added to the appearance of Middle House.

On the second floor of Middle House a new floor was laid in the west corridor and the walls repaired and painted. The entrance to the corridor from the West Wing was improved by widening the doorway and installing an attractive door.

Forty-one dormitory rooms were papered and painted. In a considerable number of these, plastering was necessary, and in some of the others there was some plaster patching to be done. A type of very hard plaster is now being used, and rooms which have been replastered in recent years are wearing very satisfactorily. Considerable plastering will be necessary, however, each year until the dormitory rooms and classrooms at least have been done over with hard plaster.

The electric wiring throughout the building is slowly being replaced by modern BX and conduit. As rooms are replastered or repapered, base plugs are installed, and the wiring renewed. As the rooms on each corridor are finished, the corridor itself is wired. The circuits are planned to take care of present needs and some additions. If this is continued for a few years, the wiring in the building will have been entirely modernized.

The Diningroom, Dishroom and Bakeshop were painted. The dormitory rooms in the barn used by the men were cleaned and painted.

[illegible] - The woodwork in the Lower School hallways was stained where necessary and varnished. Two new basins and a drinking fountain for the smaller boys were installed on the second floor of the Lower

Summer Work - During the summer there were the usual number of alterations, repairing, painting and general repairs.

The study hall was replastered and painted, and new lighting fixtures were installed. This room is now in excellent condition and the improved lighting is much appreciated by the students and masters.

The electric light fixtures in the Reception room, Headmaster's office and the hallways of Middle House were replaced by a pedestal type fixture. This has added to the appearance of Middle House.

On the second floor of Whittle House a new floor was laid in the west corridor and the walls renewed and painted. The entrance to the corridor from the West Wing was improved by widening the doorway and installing an attractive door.

Forty-one dormitory rooms were papered and painted. In a small number of these, plastering was necessary, and in many of the others there was some plaster patching to be done. A type of very hard plaster is now being used, and rooms which have been replastered in recent years are wearing very satisfactorily. Considerable plastering will be necessary, however, each year until the dormitory rooms and classrooms at least have been done over with hard plaster.

The electric wiring throughout the building is slowly being replaced by modern BX and conduit. As rooms are replastered or redecorated, base plugs are installed, and the wiring renewed. As the rooms on each corridor are finished, the corridor itself is wired. The alterations are planned to take care of present needs and some additions. If this is continued for a few years, the wiring of the building will have been entirely modernized.

The bathrooms, lavatories and showers were painted. The dormitory rooms in the basement of the [illegible] were cleaned and painted.

The woodwork in the lower School Building and Gymnasium were repaired and varnished. [illegible]

School building.

In the shop, a work bench with sufficient drawers for the storage of tools and materials was built along the north wall.

The three new tennis courts were completed, using amesite for a surfacing material. The fill was brought to grade and a layer of amesite using three-quarter-inch stone was rolled until it was flat. A layer of amesite using quarter-inch stone was then put on as a top dressing. The courts thus far have proved to be quite satisfactory. They have almost the resiliency of clay and do not require day-to-day maintenance.

A cement retaining wall was built to replace the planks heretofore used between the first and second batteries of courts.

New chain-link backstops were erected for all the courts at the northwest corner of the grounds.

The work on Alumni Avenue has been completed. The grade of the street was not changed and no extensive grading on the school property will be necessary to meet the line of the curbing.

During the summer also one of the old elms near the front entrance (between the drive and the Lower School building) was taken down.

A few short strips of walk were laid and a number of repairs on the walks were made.

In accordance with the plan inaugurated last year, the beds on the Freshman Corridor were refinished. The old paint was removed, the metal cleaned, and new paint applied by a special process. On the Junior A Corridor, the old round-backed chairs were replaced by comfortable and substantial study chairs. The old chairs were in very poor condition and most of them were given to the Salvation Army where they can be renovated and used for a time.

In the Study Hall two dozen desks were installed.

In order to keep the equipment in good condition, constant repair and replacement is necessary. Allowance is now made for this by writing off a definite percentage for depreciation each year.

Appraisal - In order that a definite sum may be set aside each year for the deterioration of our buildings, it is recommended that an appraisal of the buildings be made by some competent individual.

Accounts Receivable - In view of the business depression, it is interesting to note that the accounts receivable for Upper and Lower Schools were approximately the same Sixth Month 30th, 1930 as they were Sixth Month 30th, 1929.

Treasurer - In accordance with a decision made at a previous meeting of the Executive Committee, would it not be well to spread on the minutes the committee's approval of the appointment of E. Harold Jernquist as treasurer.

New Lower School Building - Morris and Erskine have drawn to a larger scale the floor plans of the proposed new Lower School Building. With the alterations which have been made, these plans have been practically completed. The architects have built a cardboard model of the building and it is hoped that this will be available for the Committee's inspection at the next meeting. At the request of the architect, the Walter Kidde Constructors, Inc., New York, have given a preliminary estimate on the building. They have estimated a cubage of 715,000 and an approximate cost of $238,000 for the main building, a cubage of 66,000 and a cost of $25,000 for the Meeting House.

Respectfully submitted,

L. Ralston Thomas

Headmaster

October 1, 1930

At a Meeting of the Executive Committee of Moses Brown School held at the School Tenth Month first, 1930

Present - Seth K. Gifford, Willis H. White, E. Lyman Brown, L. Ralston Thomas, Charles H. White, Edward L. Macomber.

The report of the Headmaster was read and discussed, and ordered placed on file. The work completed or undertaken during the summer was approved.

The Headmaster reported the resignation of Lillian H. Simmons as treasurer of the School, and this was accepted with expressions of appreciation for her long and faithful service.

E. Harold Jernquist is hereby appointed treasurer of the Moses Brown School to succeed Lillian H. Simmons. The Clerk is authorized to make the necessary arrangements with the Rhode Island Hospital Trust Company.

The Committee heard with regret of the recent illness of Arthur W. Cate and directed that he be given a check for two hundred dollars.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

OCTOBER 1, 1930

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

Enrollment - The Upper School began September 17 and the Lower School one week later. The total enrollment of the two schools was exactly the same as last year, but since the opening of School, three new boys have been entered. In the Upper School there are now 199 of whom 81 are House Boys. This is the largest group we have had enrolled in the House in recent years. The Lower School enrollment is 199. In Belmont, however, there are but 14 boys.

In view of the apparent business depression and the ten per cent falling off in enrollments in private schools generally, this registration is most satisfactory.

Classroom Changes - In order to accommodate the boys of the Second Intermediate, it was necessary to divide the class into two groups. To provide adequate classroom accommodations for these groups, the room formerly used as the Girls' Study Room was cut in two by moving the glass partition to the center of the room. This is not a satisfactory solution to the problem, but the rooms can be used temporarily. Because of lack of space, the First Primary Grade was limited to one room. Applications for this grade and for the Pre-Primary far exceeded the places available.

New Teachers - There are three new teachers in Upper School and three in Lower School. Marion L. Herman, A.B. Dickinson College, has been appointed Head of the Mathematics department. He comes to us from the Williamsport-Dickinson Seminary where he has had charge

of work in the secondary school and junior college departments.

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In the Lower School Jessie R. Schofield will have charge of the First Intermediate Grade. She has had excellent training and experience as a teacher, both at the Rydal School in Ogontz and at the Montgomery School for Boys in Wynnewood, Pennsylvania.

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The Study Hall was replastered and painted, and new lighting

fixtures were installed. This room is now in excellent condition and the improved lighting is much appreciated by the students and masters.

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New York, have given a preliminary estimate on the building. They have estimated a cubage of 718,000 and an approximate cost of $225,000 for the main building, a cubage of 66,000 and a cost of $25,000 for the Meeting House.

Eugene Capotosto Prize - In memory of their son, Antonio Eugene Capotosto, of the Class of 1933, who died May 4, 1929, Judge and Mrs. Antonio A. Capotosto have presented to the School the sum of one hundred dollars. This was made up largely of Eugene's own savings and the income from this fund is to be used for a prize to be awarded each year to a member of the First Form. It is to be called the Antonio Eugene Capotosto Prize for Excellence in some subject of the First Form and will be awarded to a member of that Form each year.

The Headmaster has acknowledged this gift to Judge Capotosto.

It is a much appreciated memorial to a fine boy who had spent his whole school life at Moses Brown.

Respectfully submitted ,

L Ralston Thomas
Headmaster

October 7, 1930

To the Executive Committee in Charge of Moses Brown School:

During the year the School has made satisfactory progress. There have been a few changes in the enrollment since the last meeting of the Committee. One pupil has been entered, and five have been withdrawn. Of these, two withdrawals were at the request of the Headmaster, two were transfers to other schools, and one was because of the financial situation. The health of the students and faculty has been exceptionally good.

On the whole, the spirit of the student body has been satisfactory. The problem of adequate preparation, especially home study, has been a subject for lively faculty discussion. In the secondary school doing college preparatory work, considerable out-of-school preparation is essential. The amount of time to be devoted to home study will of course vary with the ability of the boy and his classification in school. In his out-of-school activities, the boy of today is becoming increasingly accustomed to a variety of things. He is constantly shifting from one form of activity to another until it has become difficult for him to apply himself to a definite task for a considerable period. In recent years school work has become more interesting, the teacher is willing and anxious to share the boy's problems with him, his program is carefully planned, more thought is given to the conditions under which he spends his school days. Nevertheless, the learning must be done by the boy, and in order to succeed in school or college, he must realize that earnest, consistent work is necessary. At Moses Brown, every effort is made to encourage the boy to use his capabilities to the utmost, but to maintain a satisfactory standard of work throughout the school, constantly increasing pressure is necessary. Parents endeavor to cooperate in this matter, and an effort is made by the School to keep them informed of the boy's progress and needs.

Parents Council - The Parents Council of the Lower School has shown a greater activity this year. In the fall a series of teas was given by the teachers for the parents of their pupils. An "open house" is planned for the week of Second Month, ninth. The Executive Committee of the Council has had a number of meetings for the dis-

cussion of matters in which the Parents Council can assist the School. Announcements of events at the School are being sent to all parents each month at the expense of the Council. It is hoped that a closer cooperation between parents and School will help to solve some of the mutual problems of home and School. Perhaps the Parents Council will eventually grow to include Upper School as well as Lower School patrons.

School Minister - Alexander C. Purdy had charge of the services at School on Second Month, first. He has been on sabbatical leave for the past year, traveling in Great Britain, Germany, Austria and the Balkans. It is a pleasure to welcome him back to the School. Thomas R. Kelly, who has been in charge of the meeting during the first half year, has served us most acceptably. The School was extremely fortunate to have Dr. Kelly as its minister during Dr. Purdy's absence.

Arthur W. Cate, in accepting the gift made to him by the Committee, addressed the following letter to the Headmaster:

> Dear Friend,
>
> I hope that you will convey to the Executive Committee this expression of my appreciation of the substantial gift which you brought me last week. During my life at Moses Brown I have had many assurances of the good-will of those in authority and my gratitude impels me to write this word of appreciation. I shall probably soon forget that I have ever had an operation, but I shall always remember your generosity and especially the friendly spirit behind it.
>
> Sincerely yours,
> Arthur W. Cate

Frederic Taber - On Twelfth Month, twenty-fifth, 1937, Frederic Taber passed away at his home in New Bedford. He was a graduate of Moses Brown School in the Class of 1870 and for many years he was an active member of the School Committee. In his passing, Moses Brown has lost one who was long faithfully devoted to the best interests of the School and who gave to it generously of his time, thought and energy.

Work Completed - During the Christmas holiday, it was necessary to take down the old hickory in front of Alumni Hall. This tree evidently was planted before the land in front of the building had been graded. In recent years, in spite of the care of tree surgeons, it had rotted and had become unsafe.

During the vacation also, permanent benches were built on the north side of the Study Hall. With the completion of this work, the last of the movable benches which have been in the Study Hall for many years were eliminated.

In order to give the dramatic club proper facilities for stage lighting, a set of switches and dimmers was installed back-stage in Alumni Hall. Outlets were placed underneath the front of the stage where it will be convenient to attach all the stage lighting fixtures. This will eliminate the need for temporary wiring for each play, and will give the School a safer and more efficient lighting arrangement.

Faculty - Robert D. Hanscom, who has been a teacher of English at Moses Brown for eight years, is planning to go to Harvard to complete his work for a master's degree. He has been a valuable member of the faculty and will be missed by masters and students.

It is too early in the year to know definitely just what other vacancies will occur in the teaching staff for next year.

The Headmaster has advised Norman R. White, who has been in charge of the Lower School, that he should endeavor to find another position for next year. During the six years Mr. White has been in charge of the Moses Brown Lower School, there has been an increase in the number of students enrolled and an improvement in the quality of teaching. However, in his contact with the boys and with the parents, he has not been so successful. There has grown up among some patrons of the Lower School a lack of confidence which makes a change sometime in the near future desirable.

New Lower School - The need for additional classroom space in the Lower School continues to be a pressing problem. Almost without exception the Lower School classes are filled to capacity. A number of schemes have been devised to take care of these groups, but makeshift arrangements are at best temporary and unsatisfactory. Inasmuch as the business depression came before it was possible to embark on a program for building a new Lower School plant, this plan has had to be given up for the present. Undoubtedly it will be several years before it will be feasible to raise any considerable sum of money for a new building. However, the present

Lower School classrooms in the main building are unsatisfactory and some arrangement should be made if possible to find adequate quarters for these classes.

The Headmaster proposes for your consideration that a first unit of a new building be constructed at this time. If one wing of a new Lower School plant were built, it could house the intermediate school. That would release one room in the north wing for an Upper School classroom and would make available for other purposes the rooms formerly used for a girls' studyhall and sitting-room. The School is without an adequate library. The space now occupied by intermediate classes could be converted into a first class library and conference room, and would soon become one of the most useful parts of the equipment.

It is estimated that the construction of a wing of the Lower School plant and a tunnel connecting with the main building would cost approximately $40,000. The construction of a single unit in this way would cost very little more than the same unit would cost at the time the whole was being constructed.

From point of view of cost of construction, this is an excellent time to build.

Anticipating the time when the School can go before its friends and patrons for funds for a Lower School plant, it would seem that a unit already constructed would be more of an asset than a liability in a fund-raising campaign.

Looking to the future, it is evident to all who are in close touch with the School, that some building program must be undertaken. It would seem desirable from most points of view to make a start on that program this year.

Respectfully submitted,

L Ralston Thomas

Headmaster

February 4, 1951

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month, 4th, 1931.

Present - Willis H. White, E.Lyman Brown, L.Ralston Thomas, Charles H. White, Edward L. Macomber.

The records of the last meeting were read and approved.

The report of the Headmaster was read and discussed.

We approve increasing the insurance on the Battey house from $4500 to $8000.

The Headmaster reported that Clarkson Collins, Jr.'s account of $1317.19 is in arrears. This matter was discussed and the Headmaster was directed to take whatever steps seem necessary.

We approve changing the date of the next meeting of the Executive Committee from Fourth Month, 8th, to Fourth Month, 7th.

The Headmaster recommended that one unit of a new Lower School plant be constructed this year. After discussion, this matter was referred to the Building Committee now under appointment and they were directed to report to the next meeting of the Executive Committee.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

To the Executive Committee in Charge of Moses Brown School:

Faculty - One of the most important duties of the Headmaster at this time is the selection of the faculty for next year. There will be a number of changes.

Sophia L. Pitman, teacher of Art at this school under four administrations, will relinquish her duties at the close of this year. She came to the School in 1878 and under her influence hundreds of boys and girls have developed and strengthened an appreciation of the beautiful and good things in life. Under Sophia Pitman's teaching the lives of her pupils have been immensely enriched. Her influence has been a factor in their growth during their school days, and has continued to stimulate them throughout their lives.

Although Thomas J. Battey has not been actively engaged in teaching Upper School classes for several years, he has continued to teach Nature Study in the Intermediate grades. For the last few years also he has devoted a great deal of time to arranging, marking, and listing considerable science material which will be useful when there is space for its display. On Second Month 18 he had a stroke which temporarily incapacitated him physically and affected his mind. It is quite unlikely that Thomas Battey ever will teach again at Moses Brown. He came here as a boy in 1856, returned as a teacher after his graduation from Haverford in 1868, and has been associated with the School continuously since that date, sixty-three years. Few schools are privileged to have for such a long period the devoted, intelligent services of a teacher like Thomas Battey.

In addition to Robert D. Hanscom, whose resignation was reported at the last meeting of the Executive Committee, the following members of the Upper School staff will not return: Allan B. Smith, instructor in Science for three years (he is planning to be married and it is not possible for the School to provide adequate quarters for him); John F. Heiney, instructor in Mathematics; George F. Kneller, instructor in French.

Robert O. Rice, a graduate of Moses Brown School in the Class of 1927 who will graduate from Haverford in Sixth Month, has been engaged to take up Miss Pitman's work. Art work has been his avocation for a number of years, and with additional study he should make a well-qualified teacher. He has been a successful teacher and leader of boys in summer camps, and he is a young man whose character and disposition make him an excellent influence among boys.

For the work in French, Theodore S. Whitford has been secured. He is a graduate of Amherst College, has studied at the Middlebury French School, and has spent a year abroad. He comes to Moses Brown from The Manlius School, where he has been in charge of the French department.

Lower School Faculty - Norman E. White, in charge of the Lower School for six years, will not return next year. In his place the Headmaster has secured Deane W. Brigham, the present head of the Lower School Department of the Swarthmore Preparatory School. Mr. Brigham has studied at Columbia and at Teachers' College. He has had eleven years' experience as a teacher and physical director at the Buckley School in New York and the Lawrence School at Hewlitt, Long Island, and for the past three years has been in charge at Swarthmore. He is thirty-six years of age, is married, and has one child. Mr. Brigham has been successful as a leader of boys, and in his associations with their parents. Mrs. Brigham should be a material help to him in his work at Moses Brown.

Grace E. Arnold and Kathryn Westte Charles, who have been assistant teachers in the Fourth and Fifth Grades respectively, will not return next year.

Classroom Changes - In arranging for Lower School classes for the coming year, some change in room assignments will be necessary. There will be insufficient space in the Upper School building for the Fourth Grade (the present double Third Grade). The group, however, can be accommodated in its present rooms by shifting the

Pre-Primary Class to the present First Intermediate room (formerly the Girls' Parlor). This arrangement will have the disadvantage of bringing the little boys into Middlehouse, but on the whole it should work out satisfactorily.

Re-registration - The re-registration cards will be sent to the parents within a week. It is not possible at this time to know what the returns will be, but so far as the office can tell, inquiries and new registrations are normal. In the First Primary Grade for next year, the enrollment was complete at Christmas time.

Summer Work - In looking forward to summer work, there are, in addition to the usual repairs and renewals, one or two items which should have attention.

Alumni Hall Stage - For School and Class Plays, for Commencement, and for other special exercises, it has been the custom to erect a temporary platform in front of the permanent stage. This auxiliary platform has been in use many years, and is now insecure. To erect this stage, or to remove it, requires considerable time and labor. It is proposed, therefore, instead of building another platform of this kind, that a complete change in the present arrangement be made. By putting a metal girder over the folding doors, the supporting columns could be removed. This would permit the use of the room back of the platform as part of the stage. The present platform could be reduced to a depth of six and one-half feet, thus permitting the addition of two rows of seats in the Hall under normal conditions, and three or four rows at times when the temporary platform has heretofore been used. An arrangement of this kind would improve the stage facilities, would save a considerable amount of trouble and expense in preparation for School Plays and other special exercises, and would be a permanent improvement to the Hall.

Moving-Picture and Sound Apparatus - In connection with the use of Alumni Hall, it would seem desirable to make some provision for the installation of a moving-picture machine and sound equipment. The School should own a suitable moving-picture and sound outfit in order that advantage may be taken of the many fine educa-

tional films now on the market. A proper booth should be provided, and the cost of satisfactory equipment should be investigated.

Chain-link Fence on Lloyd Avenue and Weymouth Street - Some years ago a four-foot fence was erected on the corner of Lloyd Avenue and Weymouth Street. The cornfield which it surrounded has now become an athletic field, and the fence is no longer adequate. Furthermore, the wooden posts are in bad condition and the wire is rusted and broken. This is one of the most prominent parts of the school grounds, and it is recommended that the School look forward to erecting this summer an eight-foot chain-link fence. The distance from the wooden fence at 284 Lloyd Avenue along Lloyd to the corner of Weymouth and along Weymouth to the stonewall is four-hundred thirty feet. As yet no definite price has been obtained for this work. A year ago it would have cost approximately $1.65 a foot, but this year the work can be done for considerably less.

Grounds - It is proposed to replace all shrubs that have been seriously damaged during the past year, and to continue the program of feeding the trees. The grounds show the result of the care they have received, and it is desirable to continue this constructive program of outside work. The cost of young trees, shrubs, and fertilizer this year will amount to about $150.

Chimney Repairs - On Third Month 27 the chimney in the house at 284 Lloyd Avenue caught fire. The fire companies responded to a "silent alarm" and extinguished the blaze before it did any serious damage. Arrangements have been made to have the chimney cleaned and the ash-pits bricked up. The top of the chimney needs considerable repair, but in view of Thomas Battey's condition, the School has been asked not to undertake that work for the present. Considerable work should be done also on two of the chimneys in Middlehouse and on some of the ventilators in Lower School. One Middlehouse chimney is in bad condition and it is proposed, therefore, to make these repairs at once. The ventilators can be repaired when the chimney at 284 Lloyd Avenue is given attention.

Richard Newton's Refund - Richard Newton and his brother William entered School in Ninth Month, 1930. William is in School at this time. Richard was dismissed on Third Month, sixth, 1931, for taking a weekend at home without permission when already on probation for misbehavior. The boys' guardian, in a letter dated Third Month 20, has requested a refund on Richard's tuition. This matter is presented for your consideration.

Arena - Because of its climate, Providence does not offer very much of an opportunity for winter sports. From time to time the School has made an effort to provide a satisfactory skating rink out-of-doors, but the amount of skating obtained in this way has hardly justified the expense. At Thanksgiving time the managers of the Providence Arena offered the School the exclusive use of their ice from 2:30 until 5 o'clock on Monday afternoons from Thanksgiving until Easter, for $250. This proposition was accepted, and on the whole the plan has worked satisfactorily. The Lower School boys were dismissed at 2:30 in order that they might have the ice to themselves for a short period; both Upper and Lower Schools shared the skating for about an hour, and the hockey players had the ice from 4:30 until 5.

Clarkson A. Collins , for many years a member of the Moses Brown School Committee, passed away at his home in Providence Third Month 30th, 1931. He was a graduate of Friends School in the Class of 1872 and of Brown University in the Class of 1876. While a student at Friends School he won high scholastic honors, and at the University was elected a member of Phi Beta Kappa. He was an instructor in Friends School in 1879-80. He was the author of the School's Alma Mater "In the Shadow of the Elms". Clarkson Collins was deeply interested in the affairs of Moses Brown School and contributed to its welfare in many ways. With his wife he was the donor of the Ruth Electa Collins Prize for Excellence in French, and of the Eliot Loomis Collins Prize for Excellence in Latin.

Respectfully submitted,

E. Ralston Thomas

April 7, 1931
(Signed) E. Ralston Thomas
Headmaster

At a Meeting of the Executive Committee of Moses Brown School held at the School Fourth Month 7, 1931

Present: Willis H. White, E. Lyman Brown, L. Ralston Thomas, Edward L. Macomber, Charles H. White.

The records of the last meeting were read and approved.

The Building Committee, to whom was referred the matter of a new Lower School plant, recommend that at least one wing of this building be begun in the spring of 1932 and completed by the opening of School in the fall of that year.

The Headmaster's report was read and discussed.

The Headmaster is authorized to obtain plans and estimates of the cost of proposed changes of the stage in Alumni Hall and to report the same to a future meeting.

The matter of erecting a chain-link fence on Lloyd Avenue and Weymouth Street was left to the Headmaster and Charles H. White to do whatever in their judgment seems necessary.

The Headmaster is requested to write Mr. French, the guardian of Richard Newton, and inform him that the Committee was loath to make an exception to the general policy, but would share the loss if not to do so would work a hardship on either of the boys.

The Headmaster was directed to prepare for the signature of the Clerk of the Committee letters of sympathy to Mrs. Clarkson Collins and Mrs. Frederic Taber.

(Signed) Edward L. Macomber

Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

Since the last meeting of the Moses Brown School Committee two of its members have passed away.

On Twelfth Month 25, 1930, Frederic Taber died at his home in New Bedford, in the seventy-fifth year of his age. He was a graduate of Friends School, now Moses Brown, in the Class of 1872. During his life he had been actively connected with a great many industrial, public, religious and charitable organizations. Besides holding many offices in numerous textile and manufacturing companies, he had served as a member of the Common Council of New Bedford. He had for many years served as Clerk of the New Bedford Meeting of Friends, Treasurer of the Monthly Meeting, and for over thirty years had been superintendent of the Bible School of the Meeting.

Frederic Taber became a member of the Committee of Moses Brown School in 1908 and in recent years has served as a member of the Executive Committee. He was held in the highest respect and confidence of his fellow citizens. In his passing Moses Brown has lost one who was long faithfully devoted to the best interests of the School and who gave to it generously of his thought, time and energy.

Clarkson A. Collins, for many years a member of the Moses Brown School Committee, died at his home in Providence, Third Month 30, 1931. He was a graduate of Friends School in the Class of 1872 and of Brown University in the Class of 1876. While a student at Friends School he won high scholastic honors, and at

the University was elected a member of Phi Beta Kappa. He was an instructor in Friends School in 1879-80 and was the author of the School's Alma Mater "In the Shadow of the Elms".

Clarkson Collins became a member of the School Committee in 1905. He was deeply interested in the affairs of the School and contributed to its welfare in many ways. With his wife he was the donor of the Ruth Electa Collins Prize for excellence in French and of the Eliot Loomis Collins Prize for Excellence in Latin. In his passing Moses Brown has lost a distinguished alumnus, a devoted friend and a generous patron.

Enrollment - During the year the School has made satisfactory progress. The current business depression has been felt to some extent and there have been a few changes in the enrollment since the last meeting of the Committee. However, on the whole, the numbers have varied little from last year.

The health of the students and faculty has been exceptionally good, and up to this time the isolation infirmary has not been used. A fine spirit has been maintained throughout the year.

The problem of adequate preparation, especially home study, has been a subject for lively faculty discussion. In the secondary school doing college preparatory work, considerable out-of-school preparation is essential. The amount of time to be devoted to home study will of course vary with the ability of the boy and with his classification in school. In his out-of-school activities, the boy of today is becoming increasingly accustomed to a variety of

things. He is constantly shifting from one activity to another until it has become difficult for him to apply himself to a definite task for a considerable period. In recent years school work has become more interesting, teachers are willing and anxious to share the boy's problems with him, his program is carefully planned, more thought is given to the condition under which he spends his school days; nevertheless, the learning must be done by the boy himself and in order to succeed in school or college, he must realize that earnest consistent work is necessary. At Moses Brown, every effort is made to urge the boy to use his capabilities to the utmost, but to maintain a satisfactory standard of work throughout the school a constantly increasing pressure is necessary. Parents endeavor to cooperate in this matter and an effort is made to keep them informed of the boy's progress and needs.

The Moses Brown boys who are freshmen in college made a good record for the half year. Among other expressions of commendation which the School has received was a letter from President Barbour of Brown University. "Your delegation of eleven boys in the Freshman class at Brown is making a very good record. The report of the Dean of Freshmen, which has just come to my desk, tells me that four of the eleven have a rating of 83% or better . . . . So that one-quarter of the leading scholars in the Freshman class of this year, so far as the record of the first semester is concerned, came from the Moses Brown School. This is certainly an admirable record. Only one boy of your eleven is on 'warning'. I hope that he will improve."

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

During the present year also, honors have come to some Moses Brown undergraduates. A first prize and two second prizes for the State of Rhode Island were won by Fourth Form boys in the Essay Contest of the American Chemical Society. A lower Form boy won a bronze medal for contributions to the Evening Bulletin Junior Page. Honorable Mention was received by two boys for contributions to the Scholastic. Richard Brown Baker, a senior, was mentioned in the Preliminary Honors Lists for stories which he submitted in the Scribner's Magazine Short Story Contest conducted by The Magazine World. He also won first prize in the Atlantic Monthly Essay Contest for High Schools conducted by the same magazine. The School has been informed also by The Scholastic that Richard Baker's essay "Scorned Dignity", which appeared in the Delphian for March, was given honorable mention.

Among the undergraduate non-athletic activities which have had successful seasons, special mention should be made of the Orchestra, Glee Club, and Proscenium Club. The latter organization was permitted to make an admission charge for the spring play. This was a new venture, as heretofore all School activities have been entirely free to students and friends of the School. To make a charge of this kind has become customary in most schools, and the success of the evening indicated the willingness of students and patrons to support our organization in this way.

Arena - Because of its climate, Providence does not offer very much of an opportunity for winter sports. From time to time, the School has made an effort to provide a satisfactory skating

rink out-of-doors, but the amount of skating obtained in this way has hardly justified the expense. At Thanksgiving time the managers of the Providence Arena offered the School the exclusive use of their ice from 2:30 until 5 o'clock on Monday afternoons from Thanksgiving until Easter, for $250. This proposition was accepted, and on the whole, the plan has worked satisfactorily. The Lower School boys were dismissed at 2:30 in order that they might have the ice to themselves for a short period; both Upper and Lower Schools shared the skating for an hour, and the hockey players had the ice from 4:30 until 5.

Parents Council - The Parents Council has been active throughout the year. In the fall a series of teas was given by the teachers for the parents of their pupils. An Open House was held in Second Month at which time special demonstrations of the work of each of the rooms was given.

The Executive Committee of the Council has had a number of meetings for the discussion of matters in which the Parents Council can assist the School.

Announcements of events at the School have been sent to all parents each month at the expense of the Council.

Fifth Month 15, has been set aside as a Father and Son Day. A program of athletic events has been planned for the afternoon, and there will be a dinner and an entertainment in the evening. It is hoped that a closer cooperation between the parents and the School will help to solve some of the mutual problems of home and school. Perhaps the Parents Council will eventually grow to include Upper School as well as Lower School patrons.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

Work Completed - During the Christmas holiday, it was necessary to take down the old hickory near the entrance to Alumni Hall. This tree evidently was planted before the land in front of the building had been graded. In recent years, in spite of the care of tree surgeons, it had rotted and had become unsafe.

During the vacation also, permanent benches were built on the north side of the Study Hall. With the completion of this work, the last of the movable benches which have been in the Study Hall for many years were eliminated.

In order to give the dramatic club proper facilities for stage lighting, a set of switches and dimmers was installed backstage in Alumni Hall. Outlets were placed underneath the front of the stage where it will be convenient to attach all the stage lighting fixtures. This will eliminate the need for temporary wiring for each play, and will give the School a safer and more efficient lighting arrangement.

Alumni Hall Stage - For School and Class Plays, for Commencement, and for other special exercises, it has been the custom to erect a temporary platform in front of the permanent stage. This auxiliary platform has been in use many years, and is now insecure. To erect this stage, or to remove it, requires considerable time and labor. It is proposed, therefore, instead of building another platform of this kind, that a complete change in the present arrangement be made. By putting a metal girder over the folding doors, the supporting columns can be removed. This would permit the use of the room back of the platform as part of the stage. The present platform could be reduced to a depth of six and one-half feet, thus permitting the

addition of two rows of seats in the Hall under normal conditions, and three or four rows at times when the temporary platform has heretofore been used. An arrangement of this kind would improve the stage facilities, would save a considerable amount of trouble and expense in preparation for School Plays and other special exercises, and would be a permanent improvement to the Hall.

Moving-Picture and Sound Apparatus - In connection with the use of Alumni Hall, it would seem desirable to make some provision for the installation of a moving-picture machine and sound equipment. The School should own a suitable moving-picture and sound outfit in order that advantage may be taken of the many fine educational films now on the market. A proper booth should be provided, and the cost of satisfactory equipment should be investigated.

Chain-link Fence on Lloyd Avenue and Weymouth Street - Some years ago a four-foot fence was erected on the corner of Lloyd Avenue and Weymouth Street. The cornfield which it surrounded has now become an athletic field, and the fence is no longer adequate. Furthermore, the wooden posts are in bad condition and the wire is rusted and broken. This is one of the most prominent parts of the School grounds, and it is recommended that the School look forward to erecting this summer an eight-foot chain-link fence. The distance from the wooden fence at 284 Lloyd Avenue along Lloyd to the corner of Weymouth and along Weymouth to the stonewall is four-hundred thirty feet. As yet no definite price has been obtained for this work. A year ago it would have cost approximately $1.65 a foot, but this year the work can be done for considerably less.

Grounds - It is proposed to replace all shrubs that have been seriously damaged during the past year, and to continue the program of feeding the trees. The grounds show the result of the care they have received, and it is desirable to continue this constructive program of outside work. The cost of young trees, shrubs, and fertilizer this year will amount to about $150.

Chimney Repairs - On Third Month 27 the chimney in the house at 284 Lloyd Avenue caught fire. The fire companies responded to a "silent alarm" and extinguished the blaze before it did any serious damage. Arrangements have been made to have the chimney cleaned and the ash-pits bricked up. The top of the chimney needs considerable repair, but in view of Thomas Battey's condition, the School has been asked not to undertake that work for the present. Repairs should be made also on two of the chimneys in Middlehouse and on some of the ventilators in Lower School. One Middlehouse chimney has been in bad condition and this is now being given attention. The ventilators can be repaired when the chimney at 284 Lloyd Avenue is rebuilt.

Power Roller - Since the horses were sold the School has turned more and more to motor-driven machines for use on the grounds. Two years ago a gang mower was purchased; last year the small power mower was replaced by a new Toro; this spring the equipment was completed by the addition of a power-driven roller. This is being used on the lawns, athletic fields, and tennis courts. With the driver it weighs about 900 pounds and cost $325. Approximately a third of this sum will be saved this year in labor and horse hire.

Faculty - One of the most important duties of the Headmaster at this time is the selection of the faculty for next year. There will be a number of changes.

Sophia L. Pitman, teacher of Art at this School under four administrations, will relinquish her duties at the close of this year. She came to the School in 1878 and under her influence hundreds of boys and girls have developed and strengthened an appreciation of the beautiful and good things in life. Under Sophia Pitman's teaching the lives of her pupils have been immensely enriched. Her influence has been a factor in their growth during their school days, and has continued to stimulate them throughout their lives.

Although Thomas J. Battey has not been actively engaged in teaching Upper School classes for several years, he has continued to teach Nature Study in the Intermediate grades. For the last few years also he has devoted a great deal of time to arranging, marking, and listing considerable science material which will be useful when there is space for its display. On Second Month 18, he had a stroke which has incapacitated him. It is quite unlikely that Thomas Battey ever will teach again at Moses Brown. He came here as a boy in 1858, returned as a teacher after his graduation from Haverford in 1868, and has been associated with the School continuously since that date, sixty-three years. Few schools are privileged to have for such a long period the devoted and intelligent services of a teacher like Thomas Battey.

Robert D. Hanscom who has been a teacher of English at Moses Brown for eight years, is planning to go to Harvard to complete his work for a master's degree. He has been a valuable member of the faculty and will be missed by masters and students.

The following members of the Upper School staff also will not return: Allan B. Smith, instructor in Science for three years (he is planning to be married and it is not possible for the School to provide adequate quarters for him); John F. Heiney, instructor in Mathematics; George F. Kneller, instructor in French.

Robert O. Rice, a graduate of Moses Brown School in the Class of 1927 who will graduate from Haverford in Sixth Month, has been engaged to take up Miss Pitman's work. Art work has been his avocation for a number of years, and with additional study he should make a well-qualified teacher. He has been a successful teacher and leader of boys in summer camps, and he is a young man whose character and disposition make him an excellent influence among boys.

For the work in French, Theodore S. Whitford, has been secured. He is a graduate of Amherst College, has studied at the Middlebury French School, and has spent a year abroad. He comes to Moses Brown from The Manlius School, where he has been in charge of the French department.

Arthur E. Newcomb, Jr., a graduate cum laude of Middlebury College, comes to Moses Brown from The Mitchell School to fill the vacancy in the English department.

Ira G. Newlin, a member of the Conservative Body of Friends of North Carolina, will teach Chemistry and Physics at Moses Brown next year. He graduated from Guilford College, and received his M. A. from Haverford. For the past three years he has been teaching at the Mt. Holly High School.

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Lower School Faculty - Norman E. White, in charge of the Lower School for six years, will not return next year. In his place the Headmaster has secured Deane N. Brigham, the present head of the Lower School Department of the Swarthmore Preparatory School. Mr. Brigham has studied at Columbia and at Teachers' College. He has had eleven years' experience as a teacher and physical director at the Buckley School in New York and the Lawrence School at Hewlitt, Long Island, and for the past three years has been in charge at Swarthmore. He is thirty-six years of age, is married, and has one child. Mr. Brigham has been successful as a leader of boys, and in his associations with their parents. Mrs. Brigham should be a material help to him in his work at Moses Brown.

Grace E. Arnold and Kathryn Goette Charles, who have been assistant teachers in the Fourth and Fifth Grades respectively, will not return next year.

Marion F. Pixley has been engaged to have charge of a Sixth Grade room. She is a graduate of the Hyannis Normal School, and has studied at the University of Delaware. She has been a critic and demonstration teacher, and for the past three years has taught at the Mary Lyon School.

Classroom Changes - In arranging for Lower School classes for the coming year, some change in room assignments will be necessary. There will be insufficient space in the Upper School building for the Fourth Grade (the present double Third Grade). The group, however, can be accommodated in its present rooms by shifting the Pre-Primary Class to the present First Intermediate room (formerly the

Girls' Parlor). This arrangement will have the disadvantage of bringing the little boys into Middlehouse, but on the whole it should work out satisfactorily.

New Lower School Building - The need for additional classroom space in the Lower School continues to be a pressing problem. Except for the double groups all the Lower School classes are filled to capacity. A number of schemes have been devised to take care of these groups, but makeshift arrangements are at best temporary and unsatisfactory. Inasmuch as the business depression came before it was possible to embark on a program for building a new Lower School plant, this plan has had to be given up for the present. It may be some time before it will be feasible to raise any considerable sum of money for a new building. However, the present Lower School classrooms in the main building are unsatisfactory and some arrangement should be made if possible to find adequate quarters for these classes.

The Headmaster proposes for your consideration that at least a first unit of a new building be constructed in the near future. If one wing of a new Lower School plant were built, it could house the intermediate school. That would release one room in the north wing for an Upper School classroom and would make available for other purposes the rooms formerly used for a girls' studyhall and sitting-room. The School is without an adequate library. The space now occupied by intermediate classes could be converted into a first-class library and conference room, and would soon become one of the most useful parts of the equipment.

MOSES BROWN SCHOOL
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Looking to the future, it is evident to all who are in close touch with the School that some building program must be undertaken. It would seem desirable from most points of view to make a start on that program sometime in the near future.

Re-registration - It is not possible at this time to know what the enrollment for next year will be. The re-registration is slightly below that of the corresponding period last year, but inquiries and new registrations so far have been about normal. In the First Primary Grade for next year the enrollment was complete at Christmas time and the Pre-Primary is practically full now. Indications are that there will be some falling off in day school enrollment throughout the country. It is probable that Moses Brown will be affected to some extent by local business conditions. However, up to this time there has been no evidence of any serious loss in numbers.

Devotional services have been held at the School each week for the resident pupils of Lincoln School and of Moses Brown School. During the first half-year Dr. Alexander C. Purdy was on Sabbatical Leave and Dr. Thomas R. Kelly of Earlham College was in charge. Dr. Purdy returned to the meeting for the second semester. The service of both these leaders has been inspiring and helpful to students, faculty and to those who have had the privilege of visiting the Meeting. When there was no service at School a number of pupils attended the Providence Meeting.

Respectfully submitted,

L Ralston Thomas
Headmaster

May 4, 1931

All who habitually went to him for information, for advice, and for comfort will miss his unfailing friendship. All whose lives he touched through the breadth of his own interests have suffered irreparable loss.

Complete though his life seems to us, to him the greatest regret of his closing days was that he had not done more for others, that there were still so many unused opportunities for service. The memory of his unselfish devotion cannot fail to deepen in all who knew him a keener sense of responsibility for those unfinished tasks, a keener desire to follow in his footsteps, for "The path of the just is as the shining light, that leadeth more and more unto the perfect day."

Teachers - Since the last meeting of the Committee one new teacher has been engaged for next year. Gertrude F. Farnham, at present a fourth grade teacher in the Beaver Country Day School, Brookline, Massachusetts, will come to Moses Brown in the fall to assist with the work of the First Intermediate Grade. Miss Farnham is a well-trained teacher with a number of years' experience in the best type of progressive schools. She should prove to be a real addition to the Lower School faculty.

Re-registration - The re-registration for next year has been normal and thus far at any rate there has been no marked falling off in any group. If business does not improve over the summer, it is probable that there will be some last minute withdrawals. Just how serious this may be, there is no way of estimating.

New Enrollment - The new enrollment in the Pre-Primary and First Primary is excellent, the grades being filled to capacity. In the Upper School House there are about the usual number of applications. In the Day Department, both Upper and Lower Schools, and in the Lower School House the applications are somewhat below other years at this time.

Graduating Class - On sixth day, Sixth Month 6th, a class of twenty-five will be graduated. Most of these boys all who faithfully went to him for information, for advice, and for service will miss him [illegible]. All these lives he touched through the breadth of his own interests have suffered irreparable loss.

Complete though his life seems to us, to him the greatest regret of his closing days was that he had not done more for others; that there were still so many unused opportunities for service. The memory of his unselfish devotion cannot fail to deepen in all who knew him a greater sense of responsibility for the [illegible] tasks, a greater desire to follow in his footsteps, for "The path of the just is as the shining light, that shineth more and more unto the perfect day."

Personnel - Since the last meeting of the Committee one new teacher has been engaged for next year. [illegible] of [illegible], at present a fourth grade teacher in the [illegible] Day School, Brookline, Massachusetts, will come to [illegible] in the fall to assist with the work of the First Intermediate Grades. Miss [illegible] is a well-trained teacher with a wealth of general experience in the best type of progressive schools. She should prove to be a real addition to the Lower School faculty.

Re-registration - the re-registration for next year has been [illegible] at any [illegible] has been so marked falling off in any group. If business does not improve over the summer, it is probable that there will be some last minute withdrawals. [illegible], there is no way of estimating.

New enrollment - The new enrollment in the Pre-Primary and First Primary is excellent, the groups being filled to capacity. In the Upper School there are about [illegible] are planning to go on to college. There are, however, three or four who expect to go into business immediately.

The College Entrance Examination Board examinations will be held at the School as usual. This year the examinations begin on Sixth Month 15th and will continue throughout that week. There are at present sixty candidates for these examinations.

Yearly Meeting - Following the Board examinations the School will act as host to the two-hundred seventy-first annual session of the Yearly Meeting of Friends for New England.

Summer Work - Battey Cottage - The Headmaster has talked with William Battey and has arranged for Thomas Battey's apartment to be vacated by Seventh Month 15th. In order to prepare the house for a new occupant, considerable work will be necessary. The interior should be gone over thoroughly, new floors laid in a few of the rooms, new plumbing fixtures installed, some plastering and painting done, and the rooms papered. A new roof should be put on the house, and the chimneys repaired. Some alterations also should be made to the porch. It is hoped that this work can be completed by the middle of Ninth Month.

Alumni Hall - A price of $350 has been secured for the purchase and erection of the metal work needed in making the change in platform. It is probable that the alterations necessary to the woodwork will cost about $500 more.

Junior A Corridor - Junior A Corridor has been in poor condition for a long time. A new floor should be laid in the hall. This will necessitate changing the level of the floor in order to eliminate irregularities of from two to six inches in the present floor. Some of the rooms will have to be refloored to meet the new level. The rewiring of this corridor, begun two or three years ago, should be completed. The walls of the corridor should be plastered and painted.

Diningroom - It is proposed to change the present middle-house entrance to the diningroom by widening the short hallway from the foot of the steps to the diningroom proper and by paneling and plastering the hallway from the top of the stairs at the office.

Chimneys and Ventilators - The ventilators on the west wing and one of the chimneys on Middle House will require repair and pointing-up.

Walk - The walk which was installed a few years ago from the Power House to the back road should be extended across the grass plot formerly occupied by the laundry.

Athletic Field - Some grading may be necessary on the Upper School baseball field. It is hoped to avoid any extensive work on this field for the present, but the irregularities which have developed over many years have become more marked recently and it is probable that some work will have to be done in order to keep it in condition for baseball.

Painting, papering, plastering - There will be the usual plastering, papering and painting. It is hoped however, to reduce the plastering to a minimum.

The Boys' Toilet Room in the basement, the west stairway and the east stairway all need attention. Probably major alterations of this kind should not be undertaken this summer.

An additional classroom in the Upper School would release the Arch Room for Lower School purposes. However, up to this time no satisfactory location has been found for another classroom.

Kitchen Equipment - The kitchen equipment on the whole is in good condition. The mixing machine in the Bakeshop and the ice cream and potato-peeling machines will require extensive repair. It probably will be found desirable to replace some of these machines rather than to spend any considerable sums in repair. This cannot be determined definitely until after Yearly Meeting when estimates of costs can be obtained.

Tuition Refund Bureau - A number of schools in New England and the Middle States have undertaken to handle for their patrons a form of insurance which is supposed to protect the school and the patron from the unsatisfactory tuition refunds which are occasionally necessary because of pupil's illness, etc. This matter has been brought to the attention of the Headmaster, and is presented for your consideration.

Although the business depression has been a serious factor in the administration of many private schools, especially day schools, Moses Brown fortunately has had few withdrawals of students and relatively little increase in delinquent accounts.

The health of the School has been excellent and the spirit of the teachers and students has been characterized by a friendly cooperation which has contributed much to the well-being of the group. Parents individually and through the Parents' organization have been active in their support of the School.

On Fifth Month 15th the School celebrated its first Father and Son Day. The program, planned by committees of parents, faculty and students, began at ten o'clock with the Lower School Field Day, included luncheon in the grove, Fathers-School baseball game, dinner in the Gymnasium, and closed with an entertainment in Alumni Hall in the evening. Three-hundred twenty sat down to dinner in the evening. The interest and enthusiasm of fathers and sons made the day a memorable one and did much to bring parents and School closer together. The consensus of opinion was that the School should set apart a day of this kind each year.

On the whole the year has been most successful.

Respectfully submitted,

L Ralston Thomas

Headmaster

June 3, 1931

At a meeting of the Executive Committee of Moses Brown School held at the School Six Month third, 1931, present--

Willis H. White Seth K. Gifford
E. Lyman Brown Charles H. White
L. Ralston Thomas Edward L. Macomber

The records of the last meeting were read and approved.

Willis H. White and the Headmaster are appointed a Committee to take under consideration the moving of the Battey Cottage and to recommend to a special meeting their judgment as to a desirable site, cost of moving and what repairs and alterations appear necessary. We approve making the particular alterations and improvements suggested in the Headmaster's report.

We approve the acceptance by the Headmaster of a series of notes from C. L. Robinson in payment of his bill for tuition, the same to be paid in two, three, four, and five months respectively; default in payment of a part note to be considered as a default of the whole series.

We approve the insertion of a statement in our report to the Yearly Meeting that we unanimously approve the erection of a new Lower School plant in 1932.

The Committee appointed to suggest a group of Trustees for Moses Brown School similar to the group now serving at Lincoln School report progress.

Charles H. White presented at this time a draft of the annual report of the Committee of Moses Brown School and Lincoln School to be submitted to the coming Yearly Meeting. This with some alterations is approved by the Executive Committee.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

Enrollment - With the opening of the new term on Ninth Month twenty-third, 1931, the School began its one hundred thirteenth year in Providence. In spite of the depression, the Upper School enrollment is within seven of that of last year at this time. There has been a decrease in the day department but this has been offset to some extent by an increase of enrollment in the boarding department. Total enrollment 192; day department 106; boarding department 86. This is the largest resident group in recent years.

The Lower School began Ninth Month thirtieth with an enrollment of one hundred seventy-four, of whom ten are in residence. This enrollment is a decrease of twenty-four from last year's, about twelve per cent. The total enrollment shows a decrease of approximately seven per cent. In view of business conditions this is an unusually good showing. Many private schools, and especially junior schools, have been seriously effected.

Teachers - There are four new teachers in the Upper School. Theodore H. Whitford has been appointed an assistant in the French department. He is a graduate of Amherst College, has a diploma from the University of Nancy, and has studied in Paris and at the Middlebury College French School. He comes to Moses Brown from the Manlius School where he had charge of the French department.

Kenneth Moyle will assist with the work in Mathematics. He is an A.B. and A.M. from Bucknell University, has studied at New York University, and has had four years' experience teaching Mathematics at the high school in Somerville, New Jersey.

Arthur F. Newcomb, Jr. is taking the place of Robert D. Hanscom in the English department. Arthur Newcomb is a graduate A.B. cum laude of Middlebury, majoring in English and French. He has had a year's experience as master of English in the Mitchell School at Billerica, Massachusetts.

Ira G. Newlin will have charge of Chemistry and Physics. He is a Friend, a member of the Conservative Body in North Carolina. He is a graduate of Guilford College and has taken post-graduate work at Haverford. For the last two years he has been in charge of the Chemistry, Physics and General Science in the high school at Mount Holly, New Jersey.

In addition to these men, Robert D. Rice has come to Moses Brown to take the place of Sophia Pitman in the art department. Robert Rice graduated from Moses Brown in the class of 1927 and completed his work at Haverford this year. He is a young man of considerable talent in this field and although his teaching experience has been limited to summer work in a boys' camp, he is a fine type of man and should do successful work here.

In the Lower School there have been three changes in

faculty. Deane N. Brigham will have charge of the Lower School. He comes to Moses Brown from the Swarthmore Preparatory School where he has been head of the Lower School Department for the past three years. Deane Brigham has studied at Columbia and at Teachers' College. He has had eleven years' experience as a teacher and physical director at Buckley School in New York and the Lawrence School at Hewlitt, Long Island.

Marion P. Pixley has been engaged to have charge of a Sixth Grade room. She is a graduate of the Hyannis Normal School, and has studied at the University of Delaware. She has been a critic and demonstration teacher, and for the past three years has taught at the Mary Lyon School.

Gertrude J. Farnham, who has been at the Beaver Country Day School in Brookline, will assist with the work of the First Intermediate Grade. Miss Farnham is a well-trained teacher with a number of years' experience in the best type of progressive school.

Commencement - At the Commencement Exercises Sixth Month, fifth, 1931, a class of twenty-five was graduated. Two or three boys had planned to go into business or to attend a special type of school. The others, with one exception, were successful in entering the colleges of their choice.

College Entrance Examination Board Examinations - The record of the Moses Brown boys in these examinations was very good. In History and in Biology all the candidates passed successfully. In Latin there was but one failure and this boy

technically was not entitled to the examination. The Mathematics record was good and showed a considerable improvement over that of a year ago. In the other departments the results were satisfactory. There was but one low grade, and in this case the parents had made a special request that the boy be permitted to take the examination, although in the opinion of his instructor he was not adequately prepared.

It has been the custom at Moses Brown to have period examinations every five weeks, but no complete summing up of the work until the end of the year. It is the plan this year to hold formal mid-year examinations in order that boys and masters may have a more adequate measure of progress some months before the beginning of the trial examinations. Failure in any of these "mid-years" should indicate to the students and to their parents that the work up to that time has not been satisfactory, and unless there is a considerable improvement, permission to take the Board examinations in the spring cannot be granted.

On the whole, the teaching has been of high quality and the continued cooperation of boys and masters should show constantly improved results. It is recognized that the academic standard is not the only criterion of the success of a school. However, a secondary school is judged by its ability to prepare boys for satisfactory work in the colleges and scientific schools.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

At Moses Brown careful attention is given also to a well-balanced physical education. Throughout the whole course, emphasis is placed on the development of qualities of character and leadership. Well-rounded growth, physical, intellectual, and spiritual, is the aim of the School.

Summer Work - During the summer, in addition to general repairs, a number of important projects were undertaken and completed.

Stairway in the East Wing - The treads and risers of the stairway leading from the Library door to the second floor were renewed.

In the near future this stairway, as well as the main stairway from the Study Hall, should be entirely rebuilt of fireproof materials in order to reduce the risk in the event of fire.

Junior A Corridor - The Dormitory formerly occupied by the Senior boys has been in poor condition for a number of years. This year the corridor was remade. The walls were straightened and replastered and new floors laid in the corridor and in a number of rooms. Wherever possible, any of the material which was in good condition was used again.

Hallway to Diningroom - The main entrance to the Diningroom was widened and the stairway and hall paneled to match Middle House. This improvement has been much appreciated by teachers and pupils, and the entrance is now a credit to the School.

New Classroom and Toilet Room - A new classroom has been built on the west side of the North Wing just off the Boys' sittingroom. To do this, a men's lavatory was built under the stairway opposite the entrance to the Laboratory. The room formerly used as a lavatory and a dead space between it and the boys' stairwell were thrown together. The new classroom is small but quite adequate for a class of fifteen. It will be used for the Upper Form French classes which heretofore have met in the Arch. In making these changes, some alterations to the boys' toilet-room were necessary. Because of its low ceiling and inadequate ventilation, this room has been unsatisfactory. It seemed best, therefore, to make over this room. Tentative plans were drawn for a new stairway from the basement to the third floor, and in making the changes, the toilet room was fitted into these so that when the time comes to build a new stairway, no alteration in the present toilet room will be necessary.

Alumni Hall Stage - The stage in Alumni Hall was rebuilt. The two columns separating the old stage and the room back of it were removed and a metal beam placed over the arch. That part of the stage which is in the Hall was cut down to approximately six feet and permanent footlights were built into it. The doors were hung on a track so that they can be pushed back when it is desirable to use the whole stage. The curtain will be hung so that it can be made available for use at any time with very little effort. These changes have increased the seat-

ing capacity of Alumni Hall and they have made the stage available at any time for school or class plays. It no longer will be necessary to set up an addition to the stage for these activities, for entertainments,or for Commencement Exercises.

Lloyd Avenue House - At a meeting of the Executive Committee in the spring, there was a discussion of the need for alterations to the Lloyd Avenue House. At that time the question arose as to whether the house should be moved to another location before these alterations were made. Willis H. White and the Headmaster were appointed a committee to consider this matter and, in the event the house was moved, to decide on a location.

Inasmuch as the house would have to be moved when a new Lower School was built, it finally was decided to move the house this summer before any extensive alterations to it were undertaken. A site was selected at the corner of Alumni Avenue and Weymouth Street. Contracts were let and the building was moved to the new location. Residents on Weymouth Street and on Alumni Avenue objected to having a two-family house of this type placed there, and a petition was sent to the Committee. After considerable discussion, it seemed wise to accede to their demands. A new site was selected in the Grove north of the Sargent Cottage and the house has been placed in that location.

The moving and the alterations have proved to be an expensive undertaking. In addition to the alterations originally planned, there was considerable damage to the apartment on the lower floor and this had to be repaired. It was necessary also to do extensive excavating for the gas and water supply and for the sewer connections.

When the work is finished, the School will have in this house two modern apartments for married masters. It is hoped to have them ready for occupancy within the week.

Pictures in Alumni Hall - When the portraits and oil paintings in Alumni Hall were removed in preparation for the work in the Hall, it was found that some of them were in poor condition and practically all of them needed attention. These pictures, together with that of Obadiah Brown in the sittingroom, were turned over to the Vose Galleries to be put in good condition and stored for the summer.

Gifts - Since the last meeting of the Committee, the School has received the following gifts:

From Richard Brown Baker of the Class of 1931, three volumes, beginning with the first, of *The Friends Library*, published in Philadelphia in the early part of the nineteenth century.

From Dr. George Edward Clark, two old steel engravings, one of John Bright and the other of Richard Cobden.

The School has received a formal notice from the executors of the Estate of Caroline G.B.Cooksey, late of Walpole,

New Hampshire, that under the terms of her will there is a bequest of $1000 to the School.

Respectfully submitted,

L Ralston Thomas
Headmaster

October 6, 1931

To the Executive Committee in Charge of Moses Brown School:

Enrollment - In spite of the generally unsatisfactory condition of business, the School has maintained its numbers during the first half-year and there have been relatively few changes in enrollment. Since the opening of School, five boys have withdrawn and three others have entered.

There have been, however, a considerable number of requests for special arrangements in order that boys might remain in school, and in one or two cases it has been thought wise to have the boys continue in school although the second half-year's tuition may not be paid. In a number of other cases, arrangements have been made whereby the parents have placed their payments on a monthly basis.

During the year our loss in income from tuitions, as compared with recent years, probably will amount to $9700. Income from scholarship and other funds will show a loss of $ 2850.00. The special arrangement account will have increased by at least $ 3100.00. It is probable, therefore, that the unexpended income this year will be $ 7250.00 less than for the last two or three years.

An effort has been made to reduce expenses wherever possible. Due to the mild winter, there has been considerable saving in fuel costs thus far. There has been some reduction also in the costs of diningroom and kitchen. However, the cost of school materials and equipment has not decreased to any great extent, and no change has been made at Moses Brown in wages and salaries.

The collections have been reasonably satisfactory, and patrons on the whole have given their bills attention.

On the other hand, the accounts receivable this year, as of January 31, are $ 8560.00 larger than at this time a year ago.

Health - The general health of the School has been excellent. In this vicinity at present there is an epidemic of measles and chicken pox, and there are a few cases scattered through the different grades.

Annie L. MacCorison, who has been Housekeeper at Moses Brown for many years, underwent an operation for appendicitis about three weeks ago. She returned to the School from the hospital a week ago, but developed phlebitis. It will be some time before she can resume her duties.

Arena - The mild winter has permitted an unusual opportunity for out-of-door activities during the recess periods and in the afternoons. There has been, however, little coasting and no skating on out-door ponds and rinks. This year the arrangement was made again for the use of the Arena Monday afternoons. The Lower School is dismissed at two o'clock and they may use the ice until 3:45. The Upper School have it fro about 3:30 until 5 o'clock. During the last fifteen or twenty minutes of the second period, the hockey teams have the exclusive use of one end of the rink. This arrangement gives each boy an opportunity to skate at least one afternoon a week between Thanksgiving and Easter.

On the other afternoons, about one hundred Lower School boys play games in the play-shed, in the Lower School locker room, and wherever there is any room available.

In the Upper School, boys may elect track, swimming, boxing, wrestling, or take regular gymnasium work.

Mid -year Examinations - For the first time in recent years it is planned to give mid-year examinations to all boys in the Third, Fourth, and Fifth Forms. These examinations will cover the work of the first half-year. A set of formal examinations at this time will help the boy by necessitating a thorough review of the ground already covered and by giving him practice in dealing with the more formal examination which he will face in the spring in the College Entrance Examination Boards. They will be of help to the teacher in that they will permit him to diagnose a boy's difficulty in the middle of the year when there is time to make up work which has not been well prepared. They also will indicate what adjustments should be made in a boy's program.

Faculty - Considerable progress has been made in faculty arrangements for next year. There will be one or two changes in both Upper and Lower School departments.

For a number of years a special teacher has been carried on the staff to supervise the tests and the measurement program, to work with some of the problem boys in an effort to diagnose their difficulties, and to do whatever tutoring is necessary. For the last two or three years also, special arrangements have had to be made with some one at Brown to take care of the German classes. It is planned this year to combine these two positions, and if possible to secure a full-time teacher who will be able to do this work and also assist with the boys on the athletic field.

It may be that one other change will be necessary in the Upper School, but it is expected that with these exceptions the men will remain in their present positions.

In the Lower School, Mrs. Arthur W. Southwick, who was married during the year, will not return, and with smaller groups, it may not be necessary to secure any one in her place.

Dorothy E. Derrickson, who has been an assistant in the Second and Third Primary grades for several years, probably will not return. The Third Grade, which for two or three years has been a double group, will next year again be single, and one teacher can supervise the work. One other change may be necessary but a decision in this case cannot be made for some time.

Salaries - In arranging with the members of the staff, no increases in salary have been offered for next year, and none will be given excepting where a definite arrangement had previously been made. With the contemplated changes in faculty, the salary total for 1932-1933 should be slightly less than for this year.

Parents Council - The Executive Committee of the Parents Council had several meetings during the fall, and plans for the year's activities were discussed.

There were the usual fall teas for the parents of the different grades. In addition, one afternoon was set aside and

invitations issued to the parents of all Lower School children and other friends of the School to meet Mr. and Mrs. Brigham.

During the winter a constitution has been adopted and the organisation put on a more permanent basis.

Arrangements are being made for an "open house" for parents of the Lower School children and their friends.

Plans have been made to hold another Father and Son Day in the spring, and it is hoped that the success of last year will be repeated.

The School has been sending out the usual announcements of coming events, and the Parents Council has undertaken to pay for these.

In conjunction with the Council also, the School has been making a special effort to improve the posture of the Lower School boys. By exercises, posters and moving pictures, this subject has been kept before all the boys of the Intermediate and upper Primary groups.

Work Completed - The carpentry work and painting back-stage in Alumni Hall and in the room under the stage was completed in time for the first performance the night before the Christmas holidays. During the fall, the Lower School groups used the stage every week, but the Upper School plays were the first opportunity to test it under more exacting conditions. Since the holiday, the Lower School, both Intermediate and Primary grades, have used the stage once a week for regular assemblies and there have been many informal class exercises. The trouble and expense of making the changes has been amply justified by the added convenience and usefulness of the Hall.

In order to eliminate a bad ditch along the road near the Alumni Avenue House, to prevent further washing, and to catch the water from the north road, a catch basin was installed opposite the Sargent Cottage. This was connected with the sewer leading into Weymouth Street.

Building Plans - The drawings for the proposed new Lower School building have been practically completed, and tentative estimates will be obtained for a dormitory for the men, a Lower School Gymnasium, and one wing. It was proposed originally to make over the stone barn into a shop, garage, dormitory for the men, etc. As costs were investigated, however, it seemed desirable to plan to eliminate the barn and have the garage, shop, and dormitory for the help built at the end of the Gymnasium.

At the meeting of the Executive Committee on Second Month, 4th, 1931, the Headmaster urged that steps be taken to build one wing of a Lower School plant. This matter was referred to the Building Committee, and at their suggestion, the Headmaster has worked with the architect in completing the drawings. Definite figures of costs probably will be available within a few weeks. Unless there is an improvement in business conditions, it is probable that some of the Lower School grades will be smaller next year than they have been this year. Nevertheless, the need for a new Lower School is as urgent as ever. Adequate facilities for indoor play are not available at present, and the winter program cannot be satisfactory until additional play space has been provided.

Gifts - Since the last meeting of the Committee, the following gifts have been received:

The Progress of Nations, a new ten-volume history of the world, with a tooled binding, was presented by Harry Baldwin, whose son, Harry Baldwin, Jr. is in the First Intermediate Grade. These books have been placed in the Boys' Readingroom.

A bound volume of the Delphians for the year 1904-1905 was sent to the Headmaster by Henry R. Chace, of the Class of 1907 whose son, Henry R. Chace, Jr. is a member of the Third Primary group.

A handbell, originally presented to Moses Brown School by Obadiah Brown, was secured and returned to the School by Charles F. Sisson in memory of Charles Sisson 1866
Russell E. Sisson 1907
William E. Sisson 1914

The continued interest and thoughtfulness of friends of the School is very much appreciated.

Respectfully submitted:

(Signed) L. Ralston Thomas
Headmaster

February 3, 1932

[illegible] Second Bank, [illegible] 3rd, 1932:

Present: Edward [illegible], Lyra F. [illegible], Charles E. [illegible], Edward L. Macomber. *

The Headmaster's report was read and discussed. The subject of the proposed new lower School building was considered, but it seemed unwise to take any definite steps towards building at the present time.

We recommend that the administration of the two schools assume real responsibility for the Senior Dance at Commencement, with authority to hold such dance on school property or elsewhere as seems best.

The subject of pensions was discussed. We approve increasing the pension of Dr. Gifford to the sum of $2500, making the same retro-active to the beginning of the present fiscal year.

The Headmaster was asked to secure whatever information could be obtained regarding Mrs. Bacon's pension [illegible] to check up the record to determine just what the arrangement is.

He was asked also to present to the next meeting of the Executive Committee a comparative statement of the endowment funds of other schools.

We approve continuance of the present plan whereby the School sets aside the sum of $2500 annually toward a pension fund.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

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* The presiding clerk being absent, Charles E. [illegible] was appointed presiding clerk for the day.

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month, 3rd, 1932:

Present: Edward Lyman Brown, Norman S.Taber, Lyra T. Wolkins, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

* The Headmaster's report was read and discussed. The subject of the proposed new Lower School building was considered, but it seemed unwise to take any definite steps towards building at the present time.

We recommend that the administration of the two schools assume real responsibility for the Senior Dance at Commencement, with authority to hold such dance on school property or elsewhere as seems best.

The subject of pensions was discussed. We approve increasing the pension of Dr. Gifford to the sum of $2500, making the same retro-active to the beginning of the present fiscal year.

The Headmaster was asked to secure whatever information could be obtained regarding Mrs. Bacon's pension, especially to check up the record to determine just what the arrangement is.

He was asked also to present to the next meeting of the Executive Committee a comparative statement of the endowment funds of other schools.

We approve continuance of the present plan whereby the School sets aside the sum of $2500 annually toward a pension fund.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

* The presiding clerk being absent, Charles H. White was appointed presiding clerk for the day.

To the Executive Committee in Charge of Moses Brown School:

Faculty arrangements for the academic year 1932-1933 have been practically completed. Winifred B. Greeley, who has been tutor and teacher at Moses Brown for approximately ten years will not return. She has had charge of our testing program, has administered individual tests when necessary, and has been unusually successful in analyzing students' difficulties and in correcting poor study habits. When she first came to Moses Brown, her work as tutor and special teacher paid a considerable portion of her salary. In the last two or three years, however, tutoring has virtually disappeared and it is not possible to offer her a regular teaching position in the Upper School.

Dr. Albert P. Martin, teacher of German for the last two years, probably will not return. In place of these two part-time teachers, it is proposed to secure a full-time man who can teach certain elementary subjects, assist with the study-hall and dormitories, and coach athletics. Since Samuel H. Waughtel retired from coaching football, no really satisfactory arrangement has been made for that position. It is hoped that a suitable man can be found this year to take the coaching-teaching program.

With these exceptions, all other Upper School teachers are returning at the same salary they have had this year.

It is probable that J. Drisko Allen, who has been teaching in both the Upper and the Lower Schools, will be married during the summer. The understanding with him is that if he marries, he will be excused from dormitory duty, but will provide his own living arrangements outside.

In the Lower School, Gertrude Farnham Southwick will not return. She was married during the fall and asked to be released at Christmas time. However, she finally consented to teach through the winter term so that it would not be necessary to introduce a new teacher to the group this year. The First Intermediate class is small and for the balance of the year the regular teacher will be able to handle the group satisfactorily.

Dorothy E. Derrickson, who has been an assistant teacher in the Second and Third Grades for three years, will not return. Her work has been entirely satisfactory, but it is probable that there will not be a double Third Grade next year, and consequently no position will be available for her at Moses Brown. It is not proposed to replace either of these teachers next year.

All other members of the staff, with one exception, have been re-engaged at their present salaries. The exception is the head of the Lower School whose salary was increased two hundred dollars in accordance with an arrangement made a year ago.

Staff arrangements on the whole have worked out very satisfactorily, and it is expected that with the same faculty as this year, the teaching force will be strong and cooperative.

The Enrollment for next year is extremely uncertain. New applications for admission are somewhat less than at this time a year ago. The re-registration cards were sent out the first of this week, and no accurate estimate of re-registration will be possible for several days. Undoubtedly a number of present students will be unable to return because of the financial situation. Wherever possible the School should cooperate with parents in order to keep these boys in School. Scholarship help will be required in some cases; in others, special arrangement with regard to the payment of tuition will be necessary. It is proposed to have the Headmaster or one of the teachers get in touch with the parents of each boy whose re-registration card is not returned within a reasonable period, in an effort to encourage them to have the boy return to School. It is probable that the enrollment next year will be smaller than this year, but it is hoped to reduce the loss in students to a minimum.

Summer Work - In planning for the summer work, it is proposed to undertake no extensive alterations or repairs. There will of course be the usual plastering, painting and papering of the dormitory rooms and such general repairs as will be necessary to keep the buildings in first-class condition. Until the close of school when the furniture can be moved and the rooms inspected thoroughly, it will not be possible to know just how much work

will be necessary, but it should not be a very large amount and it will be kept to a minimum.

At the Alumni Avenue House a walk should be built along the north side, the grading should be completed, and some shrubbery planted. This will cost approximately $300. The Sargent Cottage and the Alumni Avenue House should be painted. No definite estimates have been secured, but the cost probably will not exceed $600 or $700.

It is proposed also

To paint the window stools and touch up around the windows of the Lower School building
700 To paint the south side of the Main Building
To paint the west side of Alumni Hall
100 To paint some of the windows of the Studio
To paint the two flag poles
200 To paint the Alumni Avenue fence and the Lloyd Avenue fence east of the drive.

It is estimated that this work will cost in the neighborhood of $1000.

Property Maintenance Associates, Inc. - Another communication has been received from N. L. Sammis of the Property Maintenance Associates, Inc. The Headmaster informed Mr. Sammis that he felt that "our organization is equipped to look after our own needs in respect to property maintenance", but that the matter would be presented to the Committee.

Cooksey Will - Philip H. Faulkner, attorney, of Keene, New Hampshire, has informed all beneficiaries under the will of Caroline G. B. Cooksey that one of the heirs, a son, contemplates contesting the will. The executors understand that the son is willing to compromise and have asked that each of the beneficiaries inform the executors as to whether they would prefer to accept the compromise or to oppose the son's claim. Under the compromise, the School would receive about $800 instead of $1000 as indicated in the bequest. "The course of action that the executors take depends entirely upon word received from the legatees. Practically all the legatees have indicated that they do not wish to contest the will and approve a settlement on the basis --- outlined".

Endowments - At the meeting of the Executive Committee held Second Month third, the Headmaster was asked to present to the next meeting of this Committee a comparative statement of the endowments of other schools. The following list was taken from the

Sargent Handbook of Private Schools and other sources:

School	Endowment Funds
Andover	$10,000,000
Mt. Hermon	1,602,518
St. Paul's	1,500,000
Westtown	1,400,000 ?
Peddie	1,200,000
George School	700,000
Tilton	540,000
St. Mark's	500,000
Wilbraham	250,000
Worcester	100,000
New Hampton	65,000
St. George's	15,000
Exeter	-------
Choate	-------

Pensions - At the last meeting of the Committee also, a request was made for information regarding the pensions now paid by the School. The names of the recipients of pensions, their time of service, the amounts paid and the dates at which the payments were begun are indicated below.

Clara G. Bacon	- Head of the Lower School for eighteen years. Pension of $400 was paid her in 1922-23. This was increased to $500 in 1923 and to $600 in 1924. It has been $600 a year paid bi-monthly since that time.
Dr. Seth K. Gifford	- Principal for twenty years. Pension of $1500 was paid beginning 1925. This was increased to $2500 as of July 1, 1931. He is paid quarterly.
Sophia L. Pitman	- Teacher of Art for fifty-three years. Pension of $800 a year and living, paid since September 1931. The Headmaster provided living for her outside the building at a cost of $12 a week, making a total pension of $1424 a year paid monthly.
Thomas J. Battey	- Teacher at Moses Brown for sixty-three years. Pension of $1300 a year was paid him beginning 1920 until his death. This was paid monthly.

Lower School Building - There is nothing new to report.

Alumni Association - By vote of the executive committee of the Alumni Association, it was decided to hold a meeting of the Association at 7:30 P.M. on April 30. Following the plan of last year, there will not be a dinner, but instead, the School will provide entertainment including refreshments for the Alumni and their guests. There will be an opportunity for a business meeting and for a social hour as well.

School Calendar - The Headmaster has been in touch with the office of the Commissioner of Education with regard to the number of days the State requires of an accredited school. By counting the examination period at the end of the year, the School ordinarily has 180 days. The calendar this year and next year, however, totals but 175 days. This matter will be taken up again with the Commissioner of Education, and it is hoped that some satisfactory understanding can be reached. However, it is possible that State approval of all the private schools of Providence may be withdrawn until the school calendars have been adjusted.

Camp - In recent years there have grown up in many colleges and secondary schools organizations for students interested in the out-of-doors. In many cases, the colleges and schools have purchased large tracts of land containing rivers and lakes and woodland on which camps can be established where students may spend the weekend or go on overnight parties.

Some years ago it was very easy to get into the country for fishing, canoeing or hiking, but that time is past, and if the School wishes to offer these opportunities to its students, it must find some place off the beaten track where it can own or control the land and establish whatever camps are necessary. Ideally, such a camp should be within an hour's drive of Providence, should be situated near a pond or small lake, and in or near the woods with opportunity for hiking, canoeing, fishing, and skating or swimming in season.

Where such camps have been established, masters and boys are enthusiastic. Such an arrangement at Moses Brown should work out to the School's advantage in providing a better type of weekend activity for a considerable number of boys, and it would be a feature that should prove to be attractive to boys and parents considering the School.

Property of this kind is difficult to find. However, if at any time a desirable tract of land is located, it should be purchased by the School for camp and outing purposes.

Respectfully submitted,

L Ralston Thomas
Headmaster

April 6, 1932

At a meeting of the Executive Committee of Moses Brown School held at the School fourth month, sixth, 1932:

Present: Willis H. White, Seth K. Gifford, Edward Lyman Brown, Lyra T. Wolkins, L. Ralston Thomas, Charles H. White and Edward L. Macomber.

The records of the last meeting were read and approved with slight alteration.

Willis H. White, not having been present at the last meeting, desired that it be made a matter of record that he does not approve the recommendation adopted at that time that the management of the two schools assume real responsibility for the senior dance at commencement.

The Headmaster's report was read and discussed.

Relative to a communication from the Property Maintenance Associates, Inc., the Headmaster is authorized to inform them that we are not interested in the matter.

In connection with the one thousand dollar bequest to the School under the will of Caroline G. B. Cooksey, the Headmaster is requested to correspond with one or more of the principal legatees under said will for the purpose of finding out whether or not it is desirable to agree to accept a compromise settlement instead of said legacy and thus avoid a possible contest over the allowance of the will; and if, in his judgment, such course is advisable, he is hereby authorized to notify the executors that the School will accept the sum of eight hundred dollars in full settlement of said legacy.

We approve continuance of the present pension payment to Sophia L. Pitman of $800 a year and additional living expenses of $12 a week, the total of said payments not to exceed $1424 annually.

The Treasurer submitted a cash account for the nine months ending third month 31st, 1932 and a statement of assets and liabilities as of third month 31st, 1932.

We are informed by Edward L. Macomber that the early records of the committee having charge of this School are now in possession of the Five Cents Savings Bank in New Bedford and recommend that the General Committee take proper steps to secure the custody of these valuable records.

(Signed) Edward L. Macomber, Recording Clerk

To the Executive Committee in Charge of Moses Brown School:

The Headmaster herewith submits his report which will be read to the general Committee at its meeting on fourth month third, 1932. The year's work since the last meeting of the general committee has been reviewed. It contains practically no new business. In addition, however, there are one or two items which should come to the attention of the Executive Committee. Mr. Bassett, a representative of Tamblyn & Brown, called at the School to discuss the possibility of creating an organization and planning a campaign preliminary to a drive for funds which may be undertaken when the present business situation improves. A resumé of his suggestions is contained in a letter which was written when Mr. Bassett returned to his office.

Collins Account - The Headmaster has written Clarkson A. Collins as follows:

> " Our treasurer has brought to my attention the condition of your account. This now amounts to $1365.38.
>
> In order that there may be no misunderstanding, I want to inform you again of the committee regulation with regard to graduation and the transmission of credits to college. It is a rule of the Committee that a diploma cannot be awarded nor a boy's credits forwarded to the college until his account has been paid in full.
>
> Won't you kindly give this matter your attention? "

No reply has been received to this letter. It is probable that some definite action will have to be taken on this matter before commencement time.

Walk at Alumni Avenue House - Since the last meeting of the Executive Committee, a walk has been built at the Alumni Avenue House and the grading and planting practically completed.

Sophia Pitman's Room - The room formerly occupied by Sophia L. Pitman has been vacated, a new ceiling has been put up and the room papered and painted. It is now ready for occupancy.

Cooksey Will - In accordance with the instructions of the Committee at its last meeting, a letter was sent to the Secretary of the Deaconess Association and by him forwarded to their attorneys. The reply indicated that they propose to accept the compromise suggested by the executors. On receipt of that decision

the Headmaster wrote that the School also would accept the compromise.

Clara G. Bacon - Dr. Granville E. Hoffses, in reply to a request for information concerning Clara G. Bacon, has written as follows:

> " She is quite feeble, unable to walk on street alone. There is definite evidence of a cerebial lesion, she drags her right foot and is very clumsy with her right hand. She is very nervous and unable to meet people. She lives with her sister who stays at home to take care of her, as she cannot look after herself. She has to depend on her pension for her living. "

Respectfully submitted,

Headmaster

May 3, 1932

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

May 3, 1932

To The Committee in Charge of Moses Brown School:

During the academic year 1931-1932 the School has continued to make satisfactory progress. In spite of the uncertain business conditions, the enrollment has been maintained and there have been but two or three withdrawals due to inability of the parents to meet the cost of tuition. There have been, however, a number of requests for scholarship help and in some instances arrangements have been made whereby accounts could be paid on a monthly or quarterly basis. Wherever possible, your headmaster has endeavored to keep the boy in School, and the special arrangement account has been increased considerably in an effor to meet the needs of families who have suffered serious financial reverses. In one or two instances, it has been thought wise to have boys continue in School although the second half year's tuition may not be paid. It is hoped that in some of the cases at any rate, parents will be able to cancel these obligations later, but undoubtedly the School will have to accept some loss from this source.

Income from endowment and other special funds has been reduced also. During the first half year, bills for board and tuition were paid with reasonable promptness, and our accounts receivable compared favorably with last year. During the second half, generally speaking, payments have been much slower, although there always has been sufficient cash on hand to meet promptly the School's obligations. It is probable that for the year our loss in income from tuition, as compared with recent years, will amount to about $10,000; from scholarship and other funds, approximately $3,000.

The special arrangement account will have increased by at least $3100.

There are certain overhead expenses which do not change very much in the course of a year, but on the other hand, the cost of food, fuel and certain other materials has been reduced. It is probable that the unexpended income this year will be from eight to ten thousand dollars less than for the last two or three years. An effort has been made to reduce expenses wherever possible. It is probable, however, that at the close of the fiscal year in sixth month, the books will show a profit for the year's operations.

It must be taken into account that not only have pensions been paid from current income, but the usual sum of $2500 has been added to the pension fund. This fund now totals $28,500, an accumulation of eight years.

The capital expenses for alterations and improvements for the summer of 1931 have been charged against the reserve which has been held for that purpose.

Faculty Arrangements for the academic year 1932-1933 have been practically completed. Winifred B. Greeley, who has been a tutor and teacher at Moses Brown for ten years will not return. She has had charge of the testing program, has administered individual tests when necessary, and has been particularly successful in analyzing students' difficulties and in correcting poor study habits. When she first came to Moses Brown, her work as tutor and special teacher paid a considerable portion of her salary. In the last two or three years, however, tutoring has virtually disappeared and it is not possible to offer her a regular teaching position in the Upper School.

Dr. Albert P. Martin, teacher of German for the last two years, may not return.

With these exceptions, all other Upper School teachers are returning at the same salary they have had this year. It is proposed to secure a full-time man who can teach certain elementary subjects, assist with the studyhall and dormitories, and coach athletics. Since Samuel H. Waughtell retired from coaching football, no really satisfactory arrangement has been made for that work. It is hoped that a suitable man can be found this year to take the coaching-teaching position.

It is probable that J. Drisko Allen, who has been teaching in both the Upper and the Lower Schools, will be married during the summer. The understanding with him is that if he marries, he will be excused from dormitory duty, but will provide his own living arrangements outside of the building.

In the Lower School, Gertrude Farnham Southwick will not return. She was married during the fall and asked to be released at Christmas time. However, she finally consented to remain through the winter term so that it would not be necessary to introduce a new teacher to the group this year. The First Intermediate class is small, and for the balance of the year, the regular teacher will be able to handle the group satisfactorily.

Dorothy E. Derrickson, who has been an assistant teacher in the second and third grades for three years, will not return. Her work has been entirely satisfactory, but it is probable that there will not be a double third grade next year, and consequently there will be no position available for her at Moses Brown. It is not proposed to replace either of these teachers.

All other members of the staff, with one exception, have been re-engaged at their present salaries. The exception is the head of the Lower School whose salary was increased $200 in accordance with an arrangement made a year ago.

Staff arrangements on the whole have worked out very satisfactorily this year, and it is expected that with the same faculty, the teaching force will continue to show the strength, cooperation and good spirit which has contributed so much to this year's success.

Enrollment - The enrollment for next year is uncertain. New applications for admission are somewhat less than at this time a year ago, but recently there has been an increase in the number of inquiries. The re-registration cards were sent out the early part of the month, and approximately one hundred fifty boys have been re-registered to date. The Headmaster or one of the teachers will get in touch with the parents of each boy whose re-registration card has not been returned within a reasonable period. It is probable that the enrollment next year will be somewhat smaller than it is this year, but it is hoped to reduce the loss in students to a minimum.

Health - The general health of the Upper School has been good. During the early part of the winter, there was an epidemic of measles in this vicinity and there were some cases in practically all the grades of the Lower School. The total number of cases, however, was not large, and in no group did it reach epidemic proportions. Later, chicken pox became prevalent, and in some of the groups a considerable number of the pupils were absent for varying

periods with this disease. Most of the cases were light and very few pupils were seriously ill. Every precaution is taken to prevent the spread of contagious diseases, and the School has been very fortunate in this respect.

Annie E. MacCorison, who has been housekeeper at Moses Brown for many years, underwent an operation for appendicitis shortly after the Christmas holiday. She returned to the School from the hospital after two weeks, but then developed phlebitis. Because of this she was incapacitated during the winter term, but has now resumed her duties.

Arena - The mild winter permitted an unusual opportunity for out-door activities during the recess periods and in the afternoons. There was, however, little coasting, or skating on out-door ponds and rinks. An arrangement with the authorities at the Arena made this rink available on Monday afternoons. The Lower School was dismissed at two o'clock and they used the ice until 3:45. The Upper School had it from 3:30 until five o'clock. During the last fifteen or twenty minutes of the second period, the hockey teams had the exclusive use of one end of the rink. This arrangement gave each boy an opportunity to skate at least one afternoon a week between Christmas and Easter. On the other afternoons, one hundred or more Lower School boys played games in the play shed, in the Lower School locker room, or wherever room was available. In the Upper School, boys had the option of track, swimming, boxing, wrestling or regular gymnasium work.

Mid-year Examinations - For the first time in recent years, mid-year examinations were required of all boys in the

Third, Fourth and Fifth Forms. These examinations covered the work of the first half year. It was the opinion of the faculty that a set of formal examinations at this time would help the boy by requiring a thorough review of the ground already covered and by giving him practice in dealing with the more formal tests which he will face in the C. E. E. B. examinations in the spring. They help the teacher by permitting him to diagnose a boy's difficulties in the middle of the year when there is time to make up work which has not been well prepared. They indicate also certain adjustments which are necessary in boys' programs.

Freshman Records - Following the mid-year examination in the colleges, the School receives reports of its former students who are members of the freshman class. The reports this year were most satisfactory and indicate that our graduates have entered college well prepared to meet the problems that confront them. Dr. Currier of Brown sent your headmaster the following letter regarding the excellent record at Brown:

> " I have recently made up some averages for delegations from the various schools, both private and public, which sent us at least three students this year. I am glad to be able to inform you that the delegation from Moses Brown School had the highest all-round average of any private school delegation which came to us. There were, I believe, thirteen delegations of three or more from various private schools, and from the academic standpoint, Moses Brown heads the list. I want to congratulate you on this excellent showing. We always find your boys well prepared and are glad when a considerable number apply for admission here."

Religious Activities - During the year the more fundamental values of life also have been emphasized. Dr. Purdy has continued to visit us about three times a month for Sunday Meeting and he has had charge of a discussion group of older boys. His

service has been most acceptable and students and faculty are thankful to have had the stimulating influence of such an inspiring leader. In addition to the discussion groups for older boys, regular bible classes have been held for all House boys. In each group texts have been used as follows:

I Form	Christian Leaders - Series 11
II and III Forms	Christian Leaders - Series 12
IV Form	The History of Our Bible
V Form	Jesus and the Problems of Life

The regular meetings of the student's Y.M.C.A. have been held on Sunday evenings. These meetings, in charge of a student committee under a faculty adviser, have procured ~~some~~ excellent speakers for their programs and have had many interesting and inspiring evenings.

On Sundays when there have been no morning services at Moses Brown, delegations of boys have attended the Providence Meeting. Those who are members of the Society of Friends have been required to attend, but they have taken with them a considerable number of other boys, some of whom have gone regularly as the opportunity offered.

During the year also, three meetings were held exclusively for the Friends at Moses Brown and Lincoln Schools. Two of these meetings were held at Lincoln and one at Moses Brown. We had as our guests at these meetings [illegible] ~~Ellen Winslow~~, James Coney, Hugh Moore, and Khalil Totah. In addition to the talks by our guests, there was also an opportunity for questions and discussion. This was followed by a social half hour.

Good Will Fund - Two years ago the Good Will Fund was placed in the hands of a student committee. This year, from the funds contributed voluntarily by the boys, gifts have been made to

The Providence Community Fund	$60.
Santa Claus Fund	5.
Caney Creek Community Center	15.
American Friends (Coal Miners Relief)	20.
Sparta Institute	5.

At the close of the year the balance of the money in the treasury will be distributed among other worthy enterprises. The School has contributed to the Providence Meeting, the National Council for Prevention of War, The Hampton Institute.

Christmas Families - At Christmas time each grade of the Lower School assumed responsibility for one needy family. The Family Welfare Society gave the names and addresses of the families, the names and ages of the children and indicated the particular needs of each individual. The boys brought in clothes, playthings and money. A day or two before Christmas each family received the clothes it needed, Christmas boxes, a Christmas tree with the trimmings and money for Christmas dinner. In this way help has been given and each boy has learned to appreciate something of his responsibility in meeting the need of those less fortunate.

Parents Council - The Executive Committee of the Parents Council had several meetings during the fall and plans for the year's activities were perfected. There were the usual fall teas for the parents of each grade. In addition, one afternoon was set aside in order that all the parents of Lower School children and other friends of the School might meet Mr. and Mrs. Brigham. During the winter a constitution was adopted and the organization put

on a more permanent basis. Instead of the usual visiting day, parents were invited to visit the classes in smaller groups. Personal invitations were issued by the teachers to parents for certain specific days. This plan worked out most successfully, and parents expressed their appreciation of the opportunity to see the classes under normal conditions. The School has been sending out the usual announcements of coming events and the Parents Council has undertaken to pay for them. (Posture) In conjunction with the Council also, special effort has been made to improve the posture of the Lower School boys. By exercises, posters and moving pictures, the subject has been kept before all the boys of the Intermediate and upper Primary groups.

Father-Son Day - Arrangements have been made to hold Father-Son Day on May 20. The program is in charge of committees of fathers who have assumed the responsibility for the various arrangements. In addition to the luncheon in the grove and the banquet in the gymnasium, there will be the annual Lower School Field Day in the morning, the father-son baseball game in the afternoon, and an entertainment in the evening. Last year the day was a very real success. It was thoroughly enjoyed by both boys and parents, and there is every reason to believe that this year it will be equally successful. A very cordial invitation is extended to all members of the School Committee, and it is hoped that many of you will be able to attend.

Alumni Association - A meeting of the Alumni Association was held in Alumni Hall April 30. Following the plan of last year, there was a business meeting at 7:30 and after that an entertainment

including refreshments and an opportunity for a social hour. The meeting was well attended and every one enjoyed the opportunity to visit the School and to see old friends.

Gifts - Since the last meeting of the Committee, the following gifts have been received:

> "The Progress of Nations", a new ten-volume history of the world with a tooled binding, was presented by Harry Baldwin whose son, Harry Baldwin, Jr. is in the First Intermediate Grade. These books have been placed in the Boys' Reading Room.
>
> A bound volume of the Delphian for the year 1904-1905 was sent to the Headmaster by Henry B. Chace of the Class of 1907 whose son, Henry B. Chace, Jr. is a member of the Third Primary group.
>
> A handbell originally presented to Moses Brown School by Obadiah Brown was secured and returned to the School by Charles F. Sisson in memory of Charles Sisson, 1866, Russell R. Sisson,1907, William E. Sisson, 1914.

The continued interest and thoughtfulness of friends of the School is very much appreciated.

Summer Work - In planning for the summer work, it is proposed to undertake no extensive alterations or repairs. There will of course be the usual plastering, painting and papering of the dormitory rooms and such general repairs as will be necessary to keep the buildings in first-class condition. Until the close of school, when the furniture can be moved and the rooms inspected thoroughly, it will not be possible to know just how much work will be necessary, but it should not be a very large amount and it will be kept to a minimum.

At the Alumni Avenue House a walk has been built along the north side, the grading completed, and some shrubbery planted. This will cost approximately $300. The Sargent Cottage and the Alumni Avenue House should be painted. The estimate for the two houses is less than $350.

It is proposed also to paint

The window stools and touch up around the windows of the Lower School building
The south side of the Main Building
The west side of Alumni Hall
Some of the windows of the Studio
The two flag poles
The Alumni Avenue fence and the Lloyd Avenue fence east of the drive.

It is estimated that this work will cost in the neighborhood of $1000.

Camp - In recent years there have grown up in many colleges and secondary schools organizations for students interested in the out-of-doors. In many cases, the colleges and schools have purchased large tracts of land containing rivers and lakes and woodland on which camps can be established where students may spend the weekend or go on overnight parties.

Some years ago it was very easy to get into the country for fishing, canoeing or hiking, but that time is past, and if the School wishes to offer these opportunities to its students, it must find some place off the beaten track where it can own or control the land and establish whatever camps are necessary. Ideally, such a camp should be within an hour's drive of Providence, should be situated near a pond or small lake, and in or near the woods with opportunity for hiking, canoeing, fishing, and skating or swimming in season.

Where such camps have been established, masters and boys are enthusiastic. Such an arrangement at Moses Brown should work out to the School's advantage in providing a better type of weekend activity for a considerable number of boys, and it would be a feature that should prove to be attractive to boys and parents considering

the School.

Property of this kind is difficult to find. However, if at any time a desirable tract of land is located, it should be purchased by the School for camp and outing purposes.

International Schoolboy Fellowship - During the year the School has had enrolled as a member of its student body a representative of an English school who is a student in this country under the International Schoolboy Fellowship. This organization is composed of a group of American schools which is endeavoring, by an exchange of students, to foster a better international understanding through the development of contacts that will tend to promote cordial relations and lasting friendships.

Richard Valentine Melville, who is at Moses Brown, came to us from Wellington College and is preparing to enter an English University next fall. He has proved himself to be a well-trained student, an interesting and capable boy. He has made a contribution to the life of the School this year and has acquired an appreciation of American life and customs which would not have been possible under other circumstances. It is hoped that the School may from time to time participate in this important movement by enrolling among its students boys of other nationalities.

Respectfully submitted,

L. Ralston Thomas

Headmaster

To the Executive Committee in Charge of Moses Brown School:

Enrollment - The re-registration of present pupils and the enrollment of new pupils for next year continues slowly. An individual check-up is now being made and a number of parents have indicated their intention of having their children return to Moses Brown, although the re-registration cards have not been received in the office. New registrations are coming in more slowly than a year ago. However, a few boys have been registered within the week and there are a number of prospects whose applications probably will be received within a short time.

Financial Condition - There is sufficient cash on hand to carry the School until about the middle of June. The May salaries have been paid, and the bank balance will take care of Lower School salaries of the third of June and other wages and incidental expenses. The Treasurer has been in touch with many of the patrons whose accounts are overdue and undoubtedly some of these accounts will be paid in full in the near future. The Lower School bills will go out on the third of the month, as will the bills for the accounts of the senior boys. At the end of the school year, the other incidental accounts will be due. Probably enough cash will be secured in this way to close up the fiscal year with a small balance. The excess of income over the year's expenditures for operations should amount to several thousand dollars, but a large part of this will be outstanding at the close of the fiscal year.

Father-Son Day - The second annual Father and Son Day was held at the School on Friday, May 20, 1932. It was from every point of view a most successful occasion. A committee of the Parents Council appointed a general Father-Son Day Committee. This group in turn headed up the sub-committees. Beginning with a Lower School Field Day at ten o'clock in the morning, the day's program included luncheon in the grove, an inter-class track meet after luncheon, Father-School baseball game, a banquet in the gymnasium, and an evening entertainment in Alumni Hall. Over three hundred fathers and sons had luncheon here, and three hun-

dred twenty-five sat down to the dinner at which Governor Case was the principal speaker. In the evening, the School Orchestra and the School Glee Club furnished music, and a magician provided entertainment.

Arbor Day - On Arbor Day, the boys in the Intermediate Classes continued the practice established last year of planting trees. Each class planted a tree in a place designated by the Headmaster. Three of them were placed along the stone wall near Weymouth Street, and the fourth on the edge of the Lower School field. There are a number of wild cherry trees along the stone wall at present, but these will be short-lived. When a new Lower School building is erected, a drive probably will be brought in from Weymouth Street along the north side of the wall and it seemed desirable to have a border of trees started for that. The trees planted this year were butternut, mossy-cup oak, sweet gum, Japanese cork tree.

During the spring also, a number of other trees and shrubs were transplanted, and some rhododendrons were bought to replace those that had died. A gift of two dozen or more junipers was received and these were distributed to various parts of the grounds, although the majority were put in the bank along Lloyd Avenue.

For several years, it has been the custom to fertilize some of the trees, and the poorer places in the lawns and athletic fields. For this year, however, it was decided to do very little of this, in order to save the money ordinarily spent for fertilizer.

The ground immediately north and west of the gymnasium again has been plowed. This will be kept open another year, and probably planted next spring. The trees in the grove have responded to this treatment and are in much better condition than formerly.

The large black oak south of the Hope Street walk has been examined by tree experts and as a result of their advice the tree will be taken down this winter. This is a large, beautifully-shaped tree, but because of fungus growth in the trunk it is not considered safe. Some years ago this tree was treated, the dead wood cut out, and a number of wood fillings inserted. In spite

of our efforts, however, a shoe-string fungus has spread through a large part of the trunk.

In order to prepare for the summer painting, repairs have been made to ten or twelve of the dormer windows in the south side of the building. Careful examination of these showed that many of them had to be completely rebuilt. It was nearly three weeks' work for one man, but it has been practically completed, and primed with a first coat of paint.

The general repairs, painting, papering, et cetera, will not be undertaken until after the close of school. Every effort will be made to do as little work as possible, but everything that is undertaken will be done properly.

Lithograph - Two weeks ago the Headmaster secured from Goodspeed's in Boston, a lithograph of Friends Boarding School, Providence, R. I. published by Pliny Earle in 1831. This lithograph is a Pendleton, probably made in the late eighteen twenties. There are a few copies of this still in existance, but this one is in particularly fine condition. It will be mounted and framed so that it can be kept permanently at the School.

Respectfully submitted,

L Ralston Thomas

Headmaster

June 1, 1932

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Respectfully submitted,

L. Ralston Thomas
Headmaster

June 1, 1932

At a meeting of the Executive Committee of Moses Brown School held at the School sixth month, first, 1932.

Present-- Willis H. White, Seth K. Gifford, Lyra T. Wolkins, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

The records of the last meeting were read and approved with slight alteration.

The Headmaster's report was read and discussed.

On account of the unusual financial conditions, the Headmaster is hereby authorized to take notes for unpaid balances of accounts of seniors in cases where in his judgment such course may seem advisable.

The Headmaster is hereby authorized to borrow from the Treasurer of the Board of Managers of Investments and Permanent Funds whatever sums may be necessary pending the payment of the board and tuition accounts.

A comparative statement of income and expenditure for the eight months ending fourth month, 30, 1932 and fourth month, 30, 1931 was presented.

The Clerk is directed to appoint from the Executive Committee two members to serve as a finance committee.

A draft of the School Committee's report to the Yearly Meeting was read by the Clerk of the general Committee. He was directed to forward this draft to the Yearly Meeting after making a few slight alterations.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk

At a special meeting of the Executive Committee of Moses Brown School held at the Friends' Meeting House, Providence, R.I. Eighth Month 30, 1932;

Present: Willis H. White, Seth K. Gifford, George R. Wood, Norman S. Taber, Charles H. White, and Edward L. Macomber.

The records of the last meeting were read and approved with the addition of the following minute:

"We urge that every possible economy be practiced in the matter of expenditures during the summer vacation."

The Chairman of the Executive Committee reported that he had appointed Seth K. Gifford and Norman S. Taber to serve as a special Finance Committee in accordance with the minute of the last meeting. This Finance Committee is requested to study the present financial status of the school, compare current receipts and expenses with those of the past few years, estimate the future budget, make recommendations for such changes as may seem necessary, and in general to advise with the Headmaster on future financial policy.

It was decided to change the time of holding the next meeting of the General School Committee from 3rd day, Tenth Month 4th, 1932 to 3rd day, tenth month 11th, 1932.

Meetings of the Executive Committee were scheduled as follows:
3rd day, tenth month 11th, 1932 at 10 A.M.
4th day, second month 1st, 1933 at 10 A.M.
4th day, fourth month 5th, 1933 at 10 A.M.
4th day, sixth month 7th, 1933 at 10 A.M.

The administrative policy of the school was brought up and discussed at length.

It is decided to recommend to the General Committee that we re-engage L. Ralston Thomas as Headmaster for the year ending sixth month 30, 1933, at the same salary with no commitments on either side beyond that date.

Charles H. White and Norman S. Taber are hereby appointed to convey to L. Ralston Thomas the information relative to his re-engagement as embodied in the foregoing minute; they are also appointed as a committee to serve with such others as they may choose to call upon to investgate the school and make such recommendations as to future administrative policy as may seem to them desirable.

Adjourned.

(Signed) Edward L. Macomber

Recording Clerk.

To the Committee in Charge of Moses Brown School:

Enrollment - The Moses Brown Upper School began its new term on September 21, and the Lower School, one week later. There are 176 boys in the Upper School. Of this number, 104 are in the day department and 72 are in the house. In the junior school, there are 143 boys, of whom 11 are in Belmont, making a total enrollment of 319.

Last year at this time, there were 192 boys in the Upper School and 174 in the Lower School distributed as follows: Upper School Day, 106; Upper School Boarding, 86; Lower School day, 163; Lower School Boarding, 11. The present enrollment as compared with last year is a decrease of 8.3% in the Upper School, 17.4% in the Lower School, and a decrease in total enrollment of 12.8%.

The loss in enrollment in the Lower School has been fairly evenly distributed; in the Upper School, the shrinkage has come in the lower Forms, especially in the house group.

With one or two exceptions, private schools have had a marked falling off in registrations this year. The N. W. Ayer school survey has not been completed, but both the Ayer and the Sargent representatives have informed the Headmaster that they consider Moses Brown's situation to be quite strong as compared with the many other schools in New England which they have visited.

With the approval of the Executive Committee, special tuition arrangements have been made with a considerable number of the patrons in order to keep the boys in School. If business conditions

improve before next fall, most of these special arrangements will be eliminated and the boys will be admitted another year at the regular rate.

There has been no change in the normal charge for tuition, but the charge for luncheons has been reduced twenty per cent, from $100 to $80.

Financial Situation - Because of a smaller enrollment, an increased special arrangement list and a reduced income from scholarship and general funds, the total income this year will be approximately $40,000 less than a year ago. The budget for the year's operations which has been approved by the Finance Committee, shows a probable reduction of expenditures of $27,000, leaving a difference of $13,000.

It has been the custom , since 1924, to set aside the sum of $2500 a year as a reserve for pensions, and to pay the pensions, amounting last year to $4500, from current funds. With the approval of the Committee, the pensions this year will be paid from the income from the pension fund and the $2500 will not be paid into the reserve. This will reduce the difference by $7000. The accounts receivable was very much larger at the close of the fiscal year than usually is the case. A part of this already has been received, and it is anticipated that a fair portion of the balance will come in during the year. It is believed that the income from this source will offset the item of $4000 allowed in the statement of last year as a reserve for bad debts. There are also certain

items of incidental income which have not been included in the budget because the amounts are uncertain. It is believed, however, that with these sums, the School will not run a deficit this year.

The budget for this year was made after a survey of expenditures over a five-year period and with information as to expenditures up to this time in the current year at hand. The estimates are conservative.

The cash position during the year will depend on the promptness with which patrons meet their obligations. The Headmaster and the Finance Committee will review the situation frequently and will take whatever action seems necessary as the year progresses.

In anticipation of a smaller income, a number of steps were taken in the spring to reduce expenditures this year. The summer work was confined to routine maintenance and repairs. With the exception of a new laboratory desk for Biology, certain necessary equipment in the Physics laboratory, and replacements, no new equipment was purchased. In arranging for the staff, three full-time teachers and one part-time teacher were not re-engaged. With one exception, all other teachers were engaged with no increase in salary. During the spring, certain men working on the grounds were given a ten per cent cut and all other help was engaged this fall at ten per cent below the wages paid last year. During the summer, the number of workmen was kept at a minimum. Sports supervisors and all other special assistants are working this year on a lower wage scale, and special help has been eliminated

wherever possible. Teachers' salaries have not been cut. Following a conference with the Finance Committee, the Headmaster explained the whole situation to the faculty and informed them that there would be no immediate cut. If, however, the cash income from the accounts receivable is less than has been anticipated, some general cut in salary will be made for all members of the staff.

The financial situation is surprisingly good in view of business conditions.

Teachers - There are no new full-time teachers at Moses Brown this year. There have been, however, two changes of interest. Joseph W. Freeman, Jr., Class of 1926, Moses Brown, a graduate of Springfield College, is coach of Varsity football. He is working under the direction of Samuel H. Waughtel, the physical director, and is assisted by two men of the regular staff. As a former student, he understands and appreciates the ideals of sportsmanship for which the School stands. He knows his work as a coach and already has demonstrated an unusual ability to deal with young men.

Mary G. Annin who has taught music appreciation in the first three grades, has been made responsible for the whole music program of the Lower School. She will work through the regular grade teachers, and will be assisted in the intermediate grades by Elsie E. Chappell, who heretofore has had charge of the music program. Robert Gray will continue to direct the Orchestra and to supervise the Damrosch Concerts.

With no new teachers on the staff, the School settled quickly

and easily into the normal program. The student group has approached the work with greater than ordinary seriousness of purpose. Possibly this is due to some extent to their understanding of the sacrifices that have been made in many cases in order that they might have the advantages and the privileges of a school of this kind.

Commencement and College Entrance - At the commencement exercises on Sixth Month, tenth, 1932, a class of thirty-one was graduated. Of these graduates, twenty-four have entered eleven colleges, three have returned to Moses Brown and two have enrolled in other schools for post-graduate courses in order that they may be more mature when they enter college; two have gone into business. In addition, twelve boys who did not graduate completed their college preparation during the summer and enrolled in higher institutions this fall.

Albert L. Scott, Jr., of the Class of 1932, was awarded the New England Haverford Alumni Scholarship. This scholarship of $300 is given each year to the most promising candidate for admission to Haverford from a New England school.

C. E. E. B. Examinations - College Entrance Examination Board examinations were held at the School in Sixth Month. This year for the first time, Third Form students took examinations in Algebra, in Biology, and, in a few cases, in Latin Cp. 2. Altogether, seventy-three boys took one hundred eighty-five examinations. The record of these examinations was on the whole very good. All candidates in English, American History, Ancient History, and Physics were successful. The Mathematics record

shows a continued improvement. There was one "100" and one "99" paper in Plane Geometry, and other high marks as well.

Inasmuch as practically all the boys at Moses Brown look forward to entering college, considerable emphasis is placed on the preparation for Board examinations. However, this is not done to the exclusion of other important values. Each boy is studied and every effort is made to give him a well-rounded educational program. These young men go forward to college or to business with an appreciation of the fundamental values of life and an academic training both of which will be assets to them throughout their lives.

Bible Study Courses - For many years the house boys have had Bible study classes or discussion groups every Sunday morning. These courses have followed regular texts, but the teachers have endeavored to make practical application of the lessons to the boy's day-to-day experiences. Up to this time there has been no classwork in Bible study for the day boys excepting as part of the English courses. It is proposed this year to introduce regular work throughout the School. In the Lower School, the grade teachers will be in charge, working under the supervision of the head of the Lower School. In the Upper School, the Headmaster will meet each of the first three Forms a period a week. He will discuss with the First Form the Teachings of Jesus; with the Second Form, the Spread of Christianity; and with the Third Form, the Old Testament Background. In the two upper Forms in English the required reading will include certain

books with a biblical background which the boy will read, discuss with the master, and on which he will make reports.

For the Friends at Moses Brown and at Lincoln Schools, the Headmaster and Headmistress will hold meetings during the year for the consideration of Friends' history and principles. To these meetings will be invited certain qualified Friends to discuss special subjects.

Dr. Alexander C. Purdy will be in charge of the regular school service on Sundays.

With the enrollment and financial situation as outlined, with a corps of experienced teachers familiar with the work at Moses Brown, with the good spirit of the school group, there is every cause for gratification and every reason for expecting a satisfactory year in the face of trying business conditions.

Respectfully submitted,

L Ralston Thomas
Headmaster

October 11, 1932

October 11, 1932

At a meeting of the Executive Committee of the Moses Brown School held at the School tenth month, 11, 1932

Present: Willis H. White, Seth K. Gifford, George R. Wood, Edward Lyman Brown, Lyra T. Wolkins, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

The Finance Committee presented a report which was duly accepted.

Dr. Gifford reported for the Finance Committee that the Committee and Headmaster had set up a budget for the current year. The estimate of expenditures has been based on a survey of expenditures over a five-year period. The detail of the budget was not reported, but the Committee was informed of the general picture.

We approve the omission for this year of the customary annual payment of $2500 to the Pension Fund and direct that pensions for the current year be paid from the income from the fund already established.

We approve making no change in salaries at the present time, but consider there is a possibility of some reduction becoming necessary later in the year. This matter is hereby referred to the Finance Committee with power to act.

Charles H. White reported that the Headmaster had prepared a comprehensive report on the present policy of the School with recommendations as to future policy. Our time being limited, it was thought unnecessary that this be read, and it was directed to be presented to the general Committee.

Financial reports for the fiscal year were presented, including a statement of assets and liabilities, income and expenditures for the fiscal year ending June 30th, cash account for the first three months of the current year. The reading of these was waived.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

To the Committee in Charge of Moses Brown School:

The opening of School after the Christmas holiday has been saddened by the tragic deaths of Robert Owen Rice, teacher of Art at Moses Brown, and Charles Hastings Belden, a member of the Second Form. They had spent their vacation in Florida, and were returning to School on Fifth Day morning, when their car overturned. Robert Rice lived only a few minutes; Hastings Belden passed away that evening.

Hastings entered Moses Brown School from the Roxbury Latin School this fall. His mother, a widow, lives at 52 Eliot Street, Jamaica Plain, Massachusetts. Hastings was fourteen years of age, and a boy of real promise. Services were held at the First Unitarian Church, Jamaica Plain, yesterday afternoon. The Headmaster and three of the teachers from the School attended.

Robert Owen Rice was a graduate of Moses Brown School in the Class of 1927. After completing his course at Haverford he returned to moses Brown to take over the work of the Studio which Miss Pitman had carried on for so many years. To his work he brought a special ability in his chosen field, a love of boys, and an understanding of their problems which was unusual in so young a man. In addition to his duties in the Studio, he had assisted with the work on the Athletic Field and shared in the management of the dormitories. He was a young man of high ideals with a sincere affection for his School. His death is a personal loss to every individual connected with Moses Brown. The Headmaster and Mr. Waughtel attended the services which were held in Waterville, Maine, First Month, Second.

A brief service was held at the School at the time of the opening exercises yesterday, and President Barbour, in his address later in the morning also spoke of the loss of these young men.

To the Executive Committee in Charge of Moses Brown School:

Enrollment - Since the opening of School, four new boys have entered and one boy has withdrawn. Two of the new boys entered the Lower School and two the Upper School. One of the latter is a son of the Reverend Arthur H. Beaty, the Dean of the Cathedral of St. John, Providence. The boy who left School was withdrawn because of financial difficulties and of illness at home.

The fall has been characterized by an excellent spirit among the students. Perhaps a contributing factor has been the fact that the School's athletic teams were unusually successful. The Varsity football team was undefeated and the other football teams and the cross country team did very well.

This is the first year that Joseph W. Freeman, Jr., a former Moses Brown boy, has coached our teams. He demonstrated his ability to teach fundamentals in football, and under his coaching, the football field became a laboratory in which good sportsmanship, cooperation, and other fine qualities of right living are taught. At the close of the football season, a dinner was held for the squad and the coaches.

Assemblies - During the fall there were a number of interesting Assemblies. Beginning with the annual visit of the Hampton Quartette, the Assemblies have included speakers on a wide variety of subjects.

Dr. Hamilton Holt, President of Rollins College, spoke about life at Rollins and emphasized especially the educational system which he is trying to develop there.

Thomas Que Harrison outlined briefly the American-Japanese situation and told of his efforts to promote a student mission to Japan in the interests of peace and international good will.

The Headmaster gave an illustrated talk on the Olympics, emphasizing particularly the international aspects of the Games.

Dr. Thomas E. Jones, President of Fiske University, conducted a Chapel exercise and spoke of the outstanding success of a few educated negroes.

At the Christmas Vesper Service, held the last First day evening before the Christmas holiday, the Right Reverend G. G. Bennett, Bishop of Rhode Island, addressed the students.

In the Lower School, the assemblies have been conducted by the students. In addition to exercises for the observance of special days, each class in turn has had charge of the regular Sixth day assembly period. At the Christmas Plays, there was an informal exhibition of some of the Lower School work. Many parents expressed their appreciation of the opportunity to see the work at this time.

Providence Community Fund - During the Providence Community Fund Drive, J. Harold Williams, Boy Scout Executive of Rhode Island, talked to the Upper School group and asked for their cooperation. The students have contributed to the Providence Community Fund each year since its establishment. This year a new plan was instituted by which students could participate through a Junior Community Fund. Under this arrangement, the Upper School pledged $68.00, the Lower School $61.03, and, in addition, the faculty contributed $303, making the School's total contribution $432.03. Moses Brown led all the other schools in the city in total pledges.

Christmas Families - Following the School's usual custom, the boys of the Lower School undertook to provide for the needs of four families whose names were furnished by the Family Welfare Society. This year these families totaled seven adults and thirty-two children ranging in age from six months to twenty-one years. The boys provided whatever clothing was needed in the families, and gave toys and athletic equipment. Each family was supplied with a Christmas tree and trimmings, and was given enough money for a substantial Christmas dinner.

Religious Education - In accordance with the plan announced earlier in the fall, "religious education" has been made part of the school curriculum for all classes below the Fourth Form. The texts selected are from the Weekday School Series of the Abingdon Religious Education Texts. In making the selection, a great many texts were reviewed, and those chosen seemed to meet the need at Moses Brown more nearly than any

others. In the Lower School the classroom teachers have charge of the work; in the Upper School the Headmaster teaches the First, Second, and Third Form classes.

Parents Council - Under the auspices of the Parents Council, the usual fall teas for parents of Lower School students were held. These teas were well attended and it is a satisfaction to find the fathers taking a greater interest in activities of this kind.

On the tenth, eleventh, and twelfth of First Month, a series of three evening meetings will be held. At these meetings the teachers will discuss the objectives and plan of work for the year in each grade. Parents are increasingly interested in understanding the work of the School and in cooperating with the teachers in the boys' training.

Moses Brown Bulletin - The first number of the new Moses Brown Bulletin was mailed a week ago. This bulletin is being sent to patrons, alumni, and friends of the School in an effort to keep them informed of and interested in the affairs of the School. It is hoped to increase the mailing list as new names are suggested. It is proposed to publish this bulletin four or five times a year, and application has been made to the Post Office Department for the Second Class Mailing Privilege.

Skating- The Rhode Island Auditorium has been secured again for skating. On Second day afternoons, the Lower School is dismissed at 1:50 o'clock and has the exclusive use of the rink until 3:15. From 3:15 P. M. until 4:30 o'clock the older boys have the privilege. If it were possible to count on a reasonable amount of skating out-of-doors, the Auditorium would not be necessary; with the mild winters we have had recently, there has been practically no skating on the outdoor rinks, and the Auditorium has filled a very real need.

Buildings and Grounds - Because the buildings and grounds were in excellent condition, few repairs have been necessary this fall, and the work on the grounds has been reduced to a minimum. During the fall, however, it was necessary to remove some dead branches from a few of the trees, and at that time it was discovered that the elms and maples had become infested with leopard moth. The

F. A. Bartlett Tree Expert Company proposed a program that would cost approximately $300 this year. Of this, $150 would be used for feeding. This could begin about the middle of Second Month. In order to get other opinions on this subject, the Headmaster communicated with Dr. Corbett, the local representative of the Rhode Island State College Experiment Station; with Dr. Walter Snell of Brown University, where they are facing the same problems; with Mr. Thomas, Superintendent of Parks; with the State Department of Agriculture. Obviously it will be necessary for the School to take some steps to eradicate this plague. Would the Committee be willing to authorize Charles H. White and the Headmaster to take whatever steps seem necessary when they have been able to secure the best advice available?

Finances - The report of assets and liabilities as of Eleventh Month 30th, 1932, the detailed statement of income and expenditure for the five months ending Eleventh Month 30th, 1932, and the cash account for the same period are presented with this report. The collections for this year are somewhat better than for the same period a year ago: 85.1% are compared with 82.8% in the Upper School, and 82.5% as compared with 76% in the Lower School. The budget laid down at the opening of School in the fall is being followed closely, and so far as can be determined, the expenditures are being kept within the budget figures.

The collections on the accounts receivable of last year have been reasonably satisfactory. At the close of the fiscal year the Headmaster reported a total of $34,423.52 outstanding, of which $6,296.25 was in the suspense accounts (this represented the accumulation of unpaid accounts over a number of years, but did not include any active account). Of the $28,127.27, $12,036.57 has been collected, leaving a balance of $16,080.70. Every effort is being made to collect these accounts without, however, antagonizing those who apparently are unable to pay. Of the forty-one accounts, some payment has been made on twenty since the opening of School, and ten or twelve more have indicated that they will try to make some settlement in the near future. Of the others, one or

two certainly never will be paid, and it is probable that a few more will not be paid in full. During Eleventh Month, however, the total was reduced by approximately $1,000.

In looking forward to the second half of this year, in which patrons will find it increasingly difficult to meet their bills promptly, and to the next school year, in which the problem of a considerably reduced income must be faced, the Headmaster and the Finance Committee recommend:

First - That with one or two exceptions, to be left to the discretion of the Headmaster to meet special circumstances, a ten per cent reduction be made in all salaries for the second half of this fiscal year. (This will result in a saving of approximately $3500).

Second - That for next year the total salaries be reduced from $77,500 as of today, to approximately $63,500, the details to be left to the Headmaster and the Finance Committee.

Respectfully submitted,

L Ralston Thomas

(Signed) L. Ralston Thomas
Headmaster

First Month 4th, 1933

At a meeting of the Executive Committee of Moses Brown School held at the School First Month 4, 1933

Present: Willis H. White, Seth K. Gifford, George R. Wood, Lyra T. Wolkins, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

The records of the last meeting were read and approved.

The Headmaster's report was read and discussed.

Charles H. White and the Headmaster are hereby authorized to take whatever steps are necessary to eradicate the leopard moth pest which has attacked the elms and maples on the grounds.

We hereby confirm the action of the Finance Committee and approve the following recommendations submitted by them:

> First - That with one or two exceptions, to be left to the discretion of the Headmaster to meet special circumstances, a ten per cent reduction be made in all salaries for the second half of this fiscal year.
>
> Second - That for next year the total salaries be reduced from $77,500. as of today, to approximately $63,500. the details to be left to the Headmaster and the Finance Committee.

The advisability of a reduction of tuition rates was discussed, and it was decided to table this matter for the present. However, the Headmaster is hereby authorized to make whatever special arrangements may be necessary, but, in making such arrangements, he is directed to require of the applicants written statements of their financial condition.

It is decided to re-engage L. Ralston Thomas as Headmaster for the year ending Sixth Month 30, 1934, at a salary of $5000. and living for himself and family.

We approve sending copies of the Headmaster's report to all members of the General Committee.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

To the Executive Committee in Charge of Moses Brown School:

Enrollment - Since the last meeting of the Executive Committee, two boys have dropped out of School and one new boy has entered. Of the two who left, one was withdrawn because of lack of funds, and the other on the advice of his physician. The new boy is a brother of one of last year's graduates.

The health of the School has been remarkably good. There have been a number of short-time absences because of colds among the day boys. In the house, however, there has been no illness of any importance. The Infirmary has been clear practically the whole month. It is an unusual January record.

To fill the vacancy caused by the death of Robert O. Rice, the Headmaster has secured Leo H. Cole. He has a B.S. degree in Education from the Massachusetts School of Art. He has taught in the High School, Torrington, Connecticut, and has been a member of the faculty of the Woodbury Training School for the past two years. He comes to Moses Brown with good training and experience, and well recommended.

Faculty Arrangements - In accordance with the action of the Executive Committee at its meeting a month ago, the Headmaster is proceeding with faculty arrangements for next year. There will be certain changes in both Upper and Lower Schools, but there will not be a very great turn over in the staff this year.

The men and women have shown a good attitude in accepting the ten per cent cut in salary, and there has been a splendid spirit of cooperation.

Two members of the staff attended the recent meeting of the New England Association of Teachers of English held in New Haven. William Paxton, head of the English Department in the Upper School, acted as chairman, and led one of the conference sections.

The Headmaster has been appointed Chairman of the Committee on Private Secondary Schools and a member of the Executive Committee of the New England Division of the Religious Education Association.

The New England Division is under the chairmanship of President Johnson of Colby College. Its purpose is to collect and disseminate information on religious education and character education in the Churches, colleges, schools, and in adult study groups.

Following the plan inaugurated last year, mid-year examinations are being held this year from First Month 31st, through Second Month 3rd. The examinations are formal examinations of the College Entrance Examination Board type, and require from two to three hours, depending on the subject. In making up the half-year mark, the mid-year examination counts one quarter.

The Committee in charge of the International Schoolboy Fellowship would like Moses Brown School to participate in this movement again this year. The Headmaster replied that he would bring this matter to the attention of the Executive Committee, but that it would not be possible for the School to take part if any expense other than board and tuition were involved. The boy who was here last year under this fellowship was a distinct asset to the School. Inasmuch as the enrollment next year probably will be smaller, and as the cost of board and tuition for any single individual is small, it is recommended that the School offer a scholarship (board and tuition) for this purpose for the next academic year.

A few days ago the School received from Mary Binford the gift of a lithograph of Friends' Boarding School made in the eighteen thirties or forties. This has been placed in the Vault with the permanent records. There are a number of these lithographs in existence, but they are increasingly difficult to secure. The School welcomes any gifts of this kind which are valuable as a permanent record of its growth and development.

There has been no important change in the financial situation. The collections of the accounts receivable are approximately the same as a year ago.

The New England Division is under the chairmanship of President Johnson of Colby College. Its purpose is to collect and disseminate information on religious education and character education in the churches, colleges, schools, and in adult study groups.

Following the plan inaugurated last year, mid-year examinations are being held this year from First Month 31st, through Second Month 2nd. The examinations are formal examinations of the College Entrance Examination Board type, and require from two to three hours, depending on the subject. In making up the half-year mark, the mid-year examination counts one quarter.

The Committee in charge of the International Religious Fellowship would like Moses Brown School to participate in this program again this year. The Principal replied that he would bring this matter to the attention of the Executive Committee, but that it would not be possible for the School to take part if any expense other than board and tuition were involved. The boy who was here last year under this fellowship was a distinct asset to the School. Inasmuch as the enrollment next year probably will be smaller, and as the cost of board and tuition for any single individual is small, it is recommended that the School offer a scholarship (board and tuition) for this purpose for the next academic year.

A few days ago the School received from Mary Binford the gift of a lithograph of Friends' Boarding School made at the time of its erection or founding. This has been placed in the vault with the permanent records. There are a number of these lithographs in existence, but they are increasingly difficult to secure. The School welcomes any gifts of this kind which are valuable as a permanent record of its growth and development.

There has been no important change in the financial situation. The collections of the accounts receivable are approximately the

Collections on old accounts have shown a marked slowing up during the past month. Every effort is being made to collect these accounts and the Finance Committee has approved turning over certain of them to an attorney for collection.

Expenditures each month have been carefully compared with the budget totals. Up to the first of the year, the results have been quite satisfactory and there is every reason to believe that the cost of the operation of the School for the year will come within the amounts budgeted.

Respectfully submitted,
L Ralston Thomas
(Signed) L. Ralston Thomas
Headmaster

Second Month 1st, 1933

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month first, 1933

Present: Seth K. Gifford, George R. Wood, E. Lyman Brown, Lyra T. Wolkins, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

In the absence of the presiding clerk, Edward L. Macomber was appointed presiding clerk for the day.

The records of the last meeting were read and approved with the addition of the following minute:

> The subject of the use of the School automobile has been considered and we approve its use by the Headmaster for purposes connected with the School, and for any reasonable personal use locally.

The Headmaster's report was read and discussed.

The subject of the collection of overdue accounts was considered and we refer this matter to the Headmaster and the Finance Committee with authority to take whatever action may in their judgment seem advisable.

We refer to the Headmaster (with power to act), the matter of granting a scholarship to the committee in charge of the International Schoolboy Fellowship.

We appoint Seth K. Gifford and L. Ralston Thomas a committee to obtain information relative to the subject of school pensions and to recommend to our next meeting any plan which they consider adapted to the needs of the School.

Charles H. White presented an application from the Rhode Island Council of Religious Education requesting the use of our grounds and buildings for a session of their school to be held next July. We are unanimously of the opinion that it would be inadvisable to make any such arrangement as is requested.

The Headmaster read a communication from Tamblyn and Brown suggesting a plan whereby they might be engaged to solicit students for the School. We disapprove making any engagement of this kind.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

2/1/33

To the Executive Committee in Charge of Moses Brown School:

The second number of the Moses Brown Bulletin was mailed a week ago to the patrons, alumni, and friends of the School. This, the College Achievement Number, emphasized the records of recent graduates of the School. Containing as it did a summary of their achievement in all fields of collegiate activity it presented a vivid picture of the success of our graduates in higher institutions everywhere.

Of the Moses Brown boys graduating from college this year, eight have been elected to Phi Beta Kappa, the highest undergraduate academic distinction. Others have been outstanding in college undergraduate governing bodies, in honor societies, as captains, managers, and players of athletic teams, and in other fields of activity.

Deserving special mention also are the boys who have been chosen to study in France under the Delaware Plan. By this plan, certain outstanding undergraduates are selected each year to spend their junior year abroad. Two of our graduates were in France last year, and two are abroad now. Two others, at present sophomores in college, have been invited to go next year. Two who were selected for this honor were unable to accept the invitation. Bancroft Littlefield, of the Class of 1930, who is one of the students at present in France, was awarded in addition a scholarship of $600. To be selected for the privilege of foreign study, a student must have a high record in all his college work, and he must be especially well qualified in French.

The Bulletin also carried a summary of the School's activities during the winter. Of particular interest to the boys and to many recent graduates, is the record of our athletic teams. The track squad had an undefeated season, and closed its schedule by winning the Private School Championship at Cambridge on Third Month fourth.

In swimming, the team was not successful in winning from all its opponents, but it did establish new Moses Brown records in all events.

The hockey team was as usual seriously handicapped by lack of ice. The Auditorium, however, offered some opportunity for practice, and the games, with one or two exceptions, were played on the artificial ice there. This group also had a satisfactory season.

The success of these teams has been due to capable coaching and to an especially fine spirit among the boys.

This same fine spirit has been in evidence throughout the School.

The Proscenium Club, the school dramatic society, gave its spring play the evening before the beginning of the spring holiday. This year they gave Philip Barry's comedy "The Youngest". When the call was issued for candidates, approximately fifty boys reported. Before the cast was selected, the whole group was given an opportunity to read plays and to judge them with a view to selecting a suitable play for the annual production. The evening of the play, Alumni Hall was filled to capacity. On this occasion, as in other years, the School Orchestra furnished the music.

During the winter, the Glee Club also has been active. It had charge of an Assembly program for the School, and later gave a concert at Lincoln School.

Under Leo H. Cole, who is in charge of the Studio, an Art Club has been organized. This group has met once a week for a formal discussion of various phases of the Fine Arts, and from time to time visits have been made to museums and art galleries in the city.

These activities have been emphasized in this report in order to indicate the effort that is being made through formal school organizations to meet the interests and needs of all the boys in School.

From an academic point of view, the year has been satisfactory. It was reported earlier that there seemed to be a more serious attitude on the part of the students toward their work. This attitude has continued throughout the year, and has resulted in fewer failures. At a recent meeting of the faculty,

it was decided to reduce the Honor grade from 84 to 80, and the High Honors from 92 to 90. It is hoped by this change not only to recognize the distinctly good work that is necessary for an average grade of 80, but also to encourage a larger group of boys to make a systematic effort to attain the distinction of Honors and High Honors.

The health of the School, which our physicians ordinarily consider to be very good, has attained a new record. There was no case of serious illness during the winter term. For long periods the Infirmary was entirely empty, and the colds and grippe that did appear were mild in form and of short duration. In the day department there were a number of absences, but there have been no contagious diseases in the Upper School, and but one case, whooping cough, in the Lower School.

Faculty arrangements for next year have been practically completed. In the Upper School Kenneth E. Moyle, Robert H. Todd, Jr. and Robert A. Patterson are not returning. Two of these men were married last summer, and it was understood that it probably would be necessary to replace them with single men. Robert Todd has been at Moses Brown three years as a teacher of Biology and elementary English. His place will be taken by Joseph W. Freeman, Jr., a former Moses Brown boy and a graduate of Springfield College. He was coach of football last fall, and has demonstrated his ability to work with boys. He seems well qualified for the work he is to undertake.

Kenneth Moyle has been an assistant in Mathematics here for two years. He is an excellent teacher, and will be missed from the staff.

Robert Patterson has been on the staff as a teacher of elementary Latin for six years. He has been especially interested in work with the younger boys. In making the arrangements for next year, Samuel H. Waughtel will take over some of the work of the elementary Latin. It is proposed also to secure a master who can teach both elementary Latin and Algebra.

In the Lower School, Mildred E. Smith, who has had charge of the First Primary Grade for seven years, will be married this

summer. Eleanor Eastman, her assistant for several years, will assume that work.

Alice W. Paine, who has been a special teacher in the Intermediate Department, will not return. Her duties will be taken over by other Intermediate teachers.

Jessie R. Schofield, teacher of the First Intermediate Grade, has not been re-engaged. It is proposed to offer this position to Marion P. Pixley who for two years has been a Third Intermediate assistant.

In re-engaging the other teachers, there has been a reduction of fifteen per cent in the salary of all those who live in the House, and ten per cent for those who live outside the building. The reduction in salaries, together with the decrease in teaching staff, will reduce the budget for salaries for next year by approximately $14000. The decreases in salary have been accepted by the teachers in a fine cooperative spirit.

Parents Council - Beginning in Second Month, and continuing until the spring holiday, moving picture shows for younger boys and girls were held in Alumni Hall on alternate Saturday afternoons under the auspices of the Parents Council. The films were selected by the Chairman of the Parents Council and the Headmaster with a view to their interest to boys from six to twelve years of age.

In order properly to darken XXX Alumni Hall for pictures, the Parents Council gave the School a set of specially made shades for all the windows on the west side, and for three of the windows on the east side. This is an improvement to the Hall which is much appreciated by the School and which will be useful for all illustrated lectures in the future.

Preparations are being made to celebrate the annual Father-Son Day on Friday, Fifth Month 19. Preliminary notices of the arrangements will be sent out within a short time. Last year over three hundred fathers and sons sat down to dinner, and it is hoped that in spite of the depression, this record can be equalled this spring.

Smoke Stack - A short time ago it was discovered that the cap on top of the smoke stack at the Power House was in bad condition, and arrangements were made to have riggers climb the stack and make a thorough examination. This examination showed that the condition of the cast-iron cap was such that it was dangerous not to make immediate repairs. The cap was removed, some courses of brick were removed, others relaid, and a cement cap built. At the same time, a small amount of necessary pointing-up was done. The cost of this was approximately $300.

Summer Work - There are no special items on the program for summer work this year. There will be of course the usual papering and painting of some of the dormitory rooms, and it is possible that some plastering will be necessary. This work, however, will be kept to a minimum. It may be necessary also to repair and paint some of the dormer windows. This will not be undertaken, however, if a later inspection shows that the woodwork is sufficiently covered to go through another winter without damage.

During this year very little repair work has been necessary, and, generally speaking, the buildings seem to be in good condition.

Financial Report - The statement of assets and liabilities and of income and expenditures for the nine months to Third Month 31, 1933, and the cash account for the same period are submitted with this report. Income and expenditure have been carefully checked each month with the budget established at the opening of School, and the results to date have been satisfactory. On receipt of the financial reports each month, the Headmaster has discussed them with one or both members of the Finance Committee, and every effort has been made to keep the expenditures as low as possible consistent with the efficient management of the School. At the same time, the Treasurer and Headmaster have kept in touch with the patrons in order to encourage them to pay the students' accounts as rapidly as they are able to do so. In general, the collections this year have been better than a year ago, and the accounts receivable from last year have been slowly but steadily reduced.

Trees - The Committee consisting of Charles H. White and the Headmaster have been considering the problem of the eradication of the leopard moth in the elms. Following a discussion with Mr. Horowitz of the State Department of Agriculture and the recommendations of the New Jersey State Experiment Station, it is believed that the use of Bortox offers the best means of combatting the pest. It is recommended, therefore, that a sum not to exceed $150 be used to engage tree men to use this method of eradication on the elms on the front campus this spring.

At the last meeting, the Headmaster reported the receipt of a lithograph of the School, the gift of Mary H. Binford. She has since informed the office that this lithograph came from the Estate of L. Maria Dole, and has asked that this correction be made in the records.

Respectfully submitted,

L. Ralston Thomas
Headmaster

Fourth Month 5, 1933

At a meeting of the Executive Committee of Moses Brown School held at the School Fourth Month, 5th, 1933

Present: Willis H. White, Seth K. Gifford, George R. Wood, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

The records of the last meeting were read and approved.

The Headmaster presented his report which was duly considered.

The Committee appointed in Second Month last to obtain information relative to school pensions informed us that they had given consideration to the subject, but had no recommendations to offer at this time. The Committee was continued.

We approve the expenditure of $150 for eradication of the leopard moth pest.

Charles H. White, on behalf of the Committee appointed to suggest the names of non-Friends as members of a proposed Board of Trustees of the School ~~Committee~~, reported that the subject had been given serious attention, but that the Committee was not ready to make a final report. The Committee was continued.

We approve the suggestion that the luncheon to be served on Father-Son Day be provided at the expense of the School.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

In submitting this report the Headmaster is reviewing the activities which already have been brought to the attention of the Executive Committee. At least one of the reports was mailed to all members of the General Committee for their information, and a number of the items have reached you through the Moses Brown Bulletin. In summarizing the work of the School since Tenth Month, it has seemed wise to review this material in order to make a complete report for the past seven months.

Robert Owen Rice and Charles Hastings Belden - The opening of School after the Christmas holiday was saddened by the tragic deaths of Robert O. Rice, teacher of art at Moses Brown, and C. Hastings Belden, a member of the Second Form. They had spent their vacation in Florida and were returning home when their car overturned. Robert Rice lived only a few minutes. Hastings Belden passed away that evening.

Hastings entered Moses Brown School from the Roxbury Latin School in the fall. His mother, a widow, lives at 52 Eliot Street, Jamaica Plain, Massachusetts. Hastings was fourteen years of age, and a boy of real promise.

Robert Rice was a graduate of Moses Brown in the Class of 1927. After completing his course at Haverford, he returned to Moses Brown to take over the work of the Studio which Sophia Pitman had carried on for so many years. To his work he brought a special ability in his chosen field, a love of boys, and an understanding of their problems which was unusual in so young a

man. He was a young man of high ideals, with a sincere affection for his school. His death was a personal loss to every individual connected with Moses Brown.

A brief service was held at the School when the students returned from their holiday.

The enrollment is practically the same as at the opening of School in Ninth Month. The half dozen boys who have left school because of financial difficulties or illness at home have been replaced by new enrollments.

The health of the School, which our physicians ordinarily consider to be very good, has attained a new record. There was no case of serious illness during the winter term. For long periods the Infirmary was entirely empty, and the colds and grippe which did appear were mild in form and of short duration. In the day department there were a number of absences, but there have been no contagious diseases in the Upper School, and but one case of whooping cough and one of scarlet fever in the Lower School.

The year has been characterized by an unusually fine spirit among the students. Perhaps a contributing factor has been the success of the School's athletic and non-athletic organizations.

The football and indoor track teams were undefeated, the latter winning the Private Schools Championship in Cambridge in Third Month. The swimming team established new Moses Brown records in all events.

The Proscenium Club, the Orchestra, and the Glee Club have been active, the Proscenium Club producing most successful plays just before the Christmas and the spring holidays.

An Art Club has been organized, has met once a week for formal discussions of various phases of the fine arts, and from time to time visits have been made to museums and art galleries in the city.

From an academic point of view the year has been satisfactory. There has been a more serious attitude on the part of the students toward their work, and this has resulted in fewer failures.

A few weeks ago the faculty decided to reduce the honor grade from 84 to 80 and the high honors from 92 to 90. It is hoped by this change not only to recognize the distinctly good work that is necessary for an average grade of 80, but also to encourage a larger group of boys to make a systematic effort to attain the distinction of honors and high honors.

Two numbers of the new Moses Brown Bulletin have been published. This bulletin is being sent to patrons, alumni, and friends of the School in an effort to keep them informed of and interested in the affairs of the School. It is proposed to publish this bulletin four or five times a year, and second class mailing privilege has been secured from the Post Office Department.

The second number of the bulletin, published in Third Month, emphasized the records of recent graduates of the School. Containing as it did a summary of their achievement in all fields of collegiate activity, it presented a vivid picture of the success of our graduates in higher institutions everywhere.

Frederick M. Watkins of the Class of 1926 was the recipient of the most outstanding academic honor which has come to any

recent graduate. He was selected as one of the first five men to be known as Junior Fellows at Harvard University. The Junior Fellows are appointed for a three-year term and will receive, besides free room and board in the various Harvard houses, a yearly stipend of $1250 and use of the facilities of the University. It is expressly provided that they are not to be candidates for higher degrees, but may use their time for independent study in their chosen fields. The selection was based on their high promise of scholarship.

Of the Moses Brown boys graduating from college this year, eight have been elected to Phi Beta Kappa, the highest undergraduate academic distinction. Others have been outstanding in college undergraduate governing boards, in honor societies, as captains, managers, and players of athletic teams, and in other fields of activity.

Deserving special mention also are the boys who have been chosen to study in France under the Delaware Plan. By this plan, certain outstanding undergraduates are selected each year to spend their junior year abroad. Two of our graduates were in France last year, and two are abroad now. Two others, at present sophomores in college, have been invited to go next year. Two others selected for this honor have been unable to accept the invitation.

Bancroft Littlefield of the Class of 1930, who is one of the students at present in France, was awarded in addition a scholarship of $600.

To be selected for the privilege of foreign study, a

student must have a high record in all his college work and he must be especially well qualified in French.

In accordance with the plan announced in the fall, Religious Education has been made a part of the school curriculum for all classes below the Fourth Form. The texts selected are from the Week-Day School Series of the Abingdon Religious Education Texts. In making the selection, a great many texts were reviewed, and those chosen seemed to meet the need at Moses Brown more nearly than any others.

In the Lower School, the classroom teachers have charge of the work. In the Upper School, the Headmaster teaches the First, Second, and Third Form classes.

It may be of interest to the Committee also to know that the Headmaster has been appointed chairman of the Committee on Private Secondary Schools and a member of the Executive Committee of the New England Division of the Religious Education Association.

The New England Division is under the chairmanship of President Johnson of Colby College. Its purpose is to collect and disseminate information on religious education and character education in churches, colleges, schools, and adult education groups.

During the year there have been a number of interesting Assemblies. Beginning with the annual visit of the Hampton Quartet, the assemblies have included speakers on a wide variety of subjects. International and race relations and the needs of less fortunate people have been emphasized by such speakers as

Thomas Que Harrison, Dr. Thomas E. Jones, Gaylord W. Douglass, and Gordon Bowles.

In the Lower School, the assemblies have been conducted by the students. In addition to exercises for the observance of special days, each class in turn has had charge of the regular sixth day assembly period.

At the Christmas play, there was an informal exhibition of some of the Lower School work. Many parents expressed their appreciation of the opportunity to see the work at that time.

In addition to the donations made by the Student Activities Committee through the Good Will Fund, the student body, both Upper and Lower School, this year participated in community activities through the Junior Community Fund, Share Your Food Campaign, and by providing for families at Christmas.

In the Community Fund Drive, the students and faculty made a total contribution of $432.; in the Share Your Food Campaign, $155 was pledged.

Following our usual custom, the boys of the Lower School undertook to provide at Christmas for the needs of four families whose names were furnished by the Family Welfare Society. This year these families totaled seven adults and thirty-two children ranging in age from six months to twenty-one years. The boys provided whatever clothing was needed in the families and gave toys and athletic equipment. Each family was supplied with a Christmas tree and trimmings, and was given enough money for a substantial Christmas dinner.

Faculty Arrangements for next year have been practically completed. To fill the vacancy caused by the death of Robert Rice, the Headmaster secured Leo H. Cole, a graduate with a B.S. degree in Education of the Massachusetts School of Art. He had taught in the high school in Torrington, Connecticut, and had been a member of the Woodbury Training School for the past two years. He has been re-engaged for next year.

In the Upper School, Kenneth E. Moyle, Robert E. Todd, Jr. and Robert A. Patterson are not returning. Two of these men were married last summer, and it was understood that it probably would be necessary to replace them with single men. Robert Todd has been at Moses Brown three years as a teacher of Biology and elementary English. His place will be taken by Joseph W. Freeman, Jr., a former Moses Brown boy and a graduate of Springfield College. He was coach of football last fall, and has demonstrated his ability to work with boys. He seems well qualified for the work he is to undertake.

Kenneth Moyle has been an assistant in Mathematics here for two years. He is an excellent teacher, and will be missed from the staff.

Robert Patterson has been on the staff as a teacher of elementary Latin for six years. He has been especially interested in work with the younger boys. In making the arrangements for next year, Samuel H. Waughtel will take over some of the work of the elementary Latin. It is proposed also to secure a master who can teach both elementary Latin and Algebra.

In the Lower School, Mildred E. Smith, who has had charge of the First Primary Grade for seven years, will be married this summer. Eleanor Eastman, her assistant for several years, will assume that work.

Alice W. Paine, who has been a special teacher in the Intermediate Department, will not return. Her duties will be taken over by other Intermediate teachers.

Jessie R. Schofield, teacher of the First Intermediate Grade, has not been re-engaged. Marion P. Pixley, who for two years has been a Third Intermediate assistant, will have charge of the First Intermediate Group.

In re-engaging the other teachers, there has been a reduction of fifteen per cent in the salary of all those who live in the House, and ten per cent for those who live outside the building. The reduction in salaries, together with the decrease in teaching staff, will reduce the budget for salaries for next year by approximately $14,000. The decreases in salary have been accepted by the teachers in a fine cooperative spirit.

Under the auspices of the Parents Council, the usual teas for parents of Lower School students were held. These teas were well attended and it is a satisfaction to find the fathers taking a greater interest in activities of this kind.

On the tenth, eleventh, and twelfth of First Month, a series of evening meetings was held. At these meetings the teachers discussed the objectives and plan of work for each grade. Parents are increasingly interested in understanding the work of the School and in cooperating with the teachers in the boys' training.

Beginning in Second Month and continuing until the spring holiday, motion picture shows for younger boys were held in Alumni Hall on alternate seventh day afternoons. The films were selected by the Chairman of the Parents Council and the Headmaster with a view to interesting boys from six to twelve years of age.

In order properly to darken Alumni Hall for the pictures, the parents gave the School a set of specially made shades for all the windows on the west side and for three of the windows on the east side. This is an improvement to the Hall which is much appreciated by the School and will be useful for all illustrated lectures in the future.

Preparations are being made to celebrate the annual Father and Son Day on Fifth Month, nineteenth. Fathers committees have been appointed and active work has begun. Last year over three hundred fathers and sons sat down to dinner and it is hoped that this record can be equalled this spring. With the approval of the Executive Committee the Headmaster has informed the fathers that the School will act as host at the luncheon in the grove.

Because the buildings and grounds were in excellent condition, few repairs have been necessary this year, and the work on the grounds has been reduced to a minimum.

A short time ago it was discovered that the cap on the top of the smoke stack at the power house was in bad condition. This has been removed and a new cement cap put in its place. At the same time it was necessary to remove and relay certain courses of brick and to do some pointing up. This work cost $528.

Because of an infestation of leopard moth, it will be necessary to do some work on the elms this spring. After consultation with representatives of the Rhode Island State Department of Agriculture and on recommendation of the New Jersey State Experiment Station, the special committee appointed to consider this matter recommended the use of Bor-tox, and the Executive Committee has set aside the sum of $150 for this work.

There are no special items on the program for summer work this year. There will of course be the usual routine repairs; some of the dormitory rooms will require papering and painting, and it is possible that some plastering will be necessary. This work, however, will be kept to a minimum. It may be necessary also to repair and paint some of the dormer windows, but this will not be undertaken if a later inspection shows that the wood work can go through another winter without serious damage.

Financial Report - The statement of assets and liabilities and of income and expenditure for the ten months to Fourth Month 30th, 1933, and the cash account for the same period are submitted with this report. Income and expenditures have been carefully checked each month with the budget established at the opening of School, and the results to date have been satisfactory. On receipt of the financial reports each month, the Headmaster has discussed them with one or both members of the Finance Committee, and every effort has been made to keep the expenditures as low as possible consistent with the efficient management of the School. At the same time, the Treasurer and the Headmaster have kept in

touch with the patrons in order to encourage them to pay the students' accounts as rapidly as they are able to do so. In general, the collections this year have been better than a year ago, and the accounts receivable from last year have been slowly but steadily reduced. There is at present a balance due on the first half year accounts of approximately $7,000 and there is an accounts receivable for the second half year of approximately $17,000.

On First Month fourth, the Finance Committee and the Headmaster recommended to the Executive Committee

> First - That with one or two exceptions, to be left to the discretion of the Headmaster to meet special circumstances, a ten per cent reduction be made in all salaries for the second half of this fiscal year. (This will result in a saving of approximately $3500).
>
> Second - That for next year the total salaries be reduced from $77,500 as of today, to approximately $63,500, the details to be left to the Headmaster and the Finance Committee.

These reductions were put into effect for the second half year, and in making faculty arrangements for next year, the Headmaster carried out the plan indicated.

In looking forward to next year, it is not possible to estimate with any degree of accuracy what the enrollment will be. Some parents who withdrew their boys last year and placed them in public school already have re-entered them, and a few others have indicated their intention of enrolling their children for next year. Undoubtedly the demand for scholarship help and special arrangement will increase. To meet this situation, a new form has been devised for application for scholarship aid, and all

applications which do not come to the attention of the regular Scholarship Committee will be carefully scrutinized by the Finance Committee and the Headmaster. A few new boys have been enrolled for next year, and many requests for information have been received. By personal interview, by letter, and through the Moses Brown Bulletin, every effort is being made to interest parents and friends of boys of school age in Moses Brown. Members of the School Committee can be of material help by suggesting to the Headmaster names of desirable families with boys to educate with whom the School can get in touch.

At the end of the fourth year of the depression, the School has a good enrollment of fine boys and an excellent staff of competent teachers. Thus far it has been able to operate without financial loss. We should look to the future with confidence.

Respectfully submitted,

L. Ralston Thomas
Headmaster

5/2/33

To the Committee in Charge of Moses Brown School:

John J. Frye passed away suddenly at his home in Portland on First Day, Fifth Month 14th, 1933, in the eighty-eighth year of his age. He retired from business some years ago, but he had been active in the affairs of the Meeting until the time of his death. John Frye became a member of the Moses Brown School Committee in 1894 and served continuously until his death. The School was one of his major interests and until recently he had faithfully attended Committee meetings. His death is a great loss to his many friends and associates. We shall miss his wise council, his friendly greetings, his hearty handshake.

The Closing Exercises of the Lower School were held in Alumni Hall on Sixth Month 2nd. The exercises were in charge of the Fourth Intermediate Class. In developing the theme that things of beauty and worth are all about us, a number of the boys of the group spoke of the paintings and busts in Alumni Hall, told something of their history and significance. The Class presented to the School a fine, well-bound atlas which will be a source of profit and pleasure to the boys of the Intermediate grades for years to come. As at other exercises this year, a large group of parents was present and many expressed their appreciation of the exercises. There were twenty-six boys in the Fourth Intermediate Class this year, and without exception all of them plan to return next year in the First Form of the Upper School.

The re-registration for next year has progressed very satisfactorily. With two exceptions, parents have re-registered (or indicated their intention to re-register) all the boys who were in the Lower School this year. In the Upper School two or three boys have said that they do not expect to be able to come to Moses Brown next year. The actual registration, however, has been slower than in the Lower School, and it is probable that there will be a number of boys whose parents will be unable to make a decision until the opening of school in the fall. Several new boys have been entered for next year, and there are a number of prospects, some of whom should be enrolled within the next few weeks. It is probable that,

as was the case last year, the total enrollment will not be very definite until the opening of school. Every effort is being made to keep in touch with the patrons and to encourage them to send in the re-registration cards as promptly as possible.

On Fifth Month 19th, the third annual Father and Son Day was held. Thanks to perfect weather and the preliminary work which had been done by fathers and sons committees, the day was entirely successful. Every one who was present enjoyed the occasion, and the enthusiasm of fathers and boys was a clear indication of the value of this enterprise. The program was as follows:

Lower School Track and Field Meet and Tennis Finals began at 10 o'clock in the morning.

A Luncheon was served in the grove, the Cranston High School Band furnishing the music. At the luncheon the School acted as host to over 500 fathers and sons. It was much more satisfactory this year than in the past when handled by caterers, and contributed much to the pleasure of the guests.

In the afternoon, following a Track Meet with Cranston, a Fathers vs. Sons Baseball Game was played.

Between 5:30 and 6 o'clock there was an opportunity for the fathers to inspect the buildings under the guidance of their sons.

At the Dinner in the gymnasium, at which there were over 400 present, the Headmaster spoke briefly and Dr. Barbour, President of Brown University, gave the principal address.

The day's program was completed by an Entertainment in Alumni Hall.

As a new departure this year, the fathers of out-of-town boys were invited to spend the night at the School. A dozen or fifteen took advantage of this invitation, and a few of the guests accompanied the baseball and tennis teams to the matches at Tabor Academy the next day.

One of the fine features of the Father and Son Day was the interest of the fathers and their willingness to serve on the committees of arrangements. A number of the fathers already have made helpful suggestions for the organization another year.

The Commencement Exercises this year will be held on Sixth Month 9th. At this time a class of thirty-one will be graduated. In addition, possibly twelve boys who are not eligible for graduation but who probably will complete their preparation for college during the summer, will not return.

As was the case last year, the total enrollment will not be very definite until the opening of school. Every effort is being made to keep in touch with the patrons and to encourage them to send in the re-registration cards as promptly as possible.

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At the Commencement Exercises Rufus M. Jones will deliver the address.

The Baccalaureate Service was held last First Day. This service was in charge of Dr. William Alfred Eddy, Professor of English at Dartmouth College, who spoke on "The Boundaries of Utopia".

Summer Work - During the summer no large projects will be undertaken. In addition to the papering, painting and general repairs, there are a few special items which should be given attention. These items with their estimated costs are indicated below:

	Approx. Cost
The dormers and balconies on the south side of the building should be painted	$300
Repairs to walks	200
Repairs to baseball diamond and athletic field	200
Repairs and additions to tennis backstops	75
Removal of tree on west lawn	125
Painting Hope Street fence	75
Incidental repairs in power house and repairs to ice machine	200
Renewal of plumbing in Junior-B washroom	75
Some new equipment for the house and school and some chairs for the dining room will have to be purchased.	

Recently, through the courtesy of Frederick B. Kimball, the School received a gift of five large volumes describing the Egyptian Explorations of Theodore M. Davis. These books contain some fine illustrations and colored plates, and will be useful not only as reference works in studies of Egyptian civilization, but will be of value also in the Studio and art work. The Headmaster has thanked Mr. Kimball personally and by letter for this fine gift.

It may be of interest to the Committee to know that at a recent meeting of the Rhode Island Association of Secondary School Principals, the Headmaster was elected President for the next academic year. This association is composed of the heads of all the accredited secondary schools, public and private, in Rhode Island.

With this report are submitted the statement of income and expenditures, the cash account, and a comparison of expenditures with budget estimates for the eleven months ending Fifth Month 31st, 1933.

Since the last meeting of the Committee, collections have been very slow. It has been possible, however, to keep a large enough balance in the bank to meet salaries and current bills. Within the last few days, several hundred dollars have been received, and it is expected that many of the bills sent out at the end of the school year will receive prompt attention. All reasonable pressure is being put on delinquent accounts, but it is probable that at the close of the fiscal year considerable sums will be outstanding.

The financial situation, aside from the cash position, is quite satisfactory. The expenditures continue to run well below the budget figures. It is not possible to estimate the amount of cash which will be received within the next three weeks, and it may be that the bills will be paid more slowly than is anticipated. The School should be in a position to meet its obligations in cash when they are due, however, and consequently the Headmaster would like to have the authority of the Executive Committee to borrow, on the approval of the Finance Committee, such sums as may be necessary to meet current obligations. These sums should not exceed $10,000 and it is probable that no such total as this will be required.

It is gratifying that during this difficult period the School has been able to maintain such a satisfactory financial position.

Respectfully submitted,

L Ralston Thomas
Headmaster

Sixth Month 7th, 1933

At a meeting of the Executive Committee of Moses Brown School held at the School Sixth Month 7th, 1933, present: Willis H. White, Seth K. Gifford, George R. Wood, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

The records of the last meeting were read and approved with one alteration.

The Headmaster's report was read and considered. Suggested expenses for summer work, as mentioned in the report are hereby approved.

We wish to express to the Headmaster our great appreciation of his successful financial management of the School during an extremely difficult and trying year.

We congratulate him on his election as President of the Rhode Island Association of Secondary School Principals.

The Headmaster is hereby authorized with the approval of the Finance Committee, to borrow such sums not exceeding $10,000 as may be necessary to meet the current obligations of the School.

Charles H. White, Clerk of the General Committee, read a draft of a report to be submitted to the coming session of the Yearly Meeting. This report was approved with slight alterations.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

It is with sorrow that I report the passing of Seth Kelley Gifford on Ninth Month 2nd, 1933.

Dr. Gifford's character and the quality of his service to this School are well known to all of us.

He was born in West Falmouth, Massachusetts, Seventh Month 29th, 1854. From 1871 until 1873 he was a student at Friends School. He graduated from Haverford in 1876 and obtained a Master's degree there a year later. He was a teacher of Greek and Latin at Friends School from 1876 to 1882. From 1882 to 1904 he taught Latin, German and Greek at Haverford. In 1902, after study abroad, he took his Doctorate at the University of Halle.

Dr. Gifford came here as principal in 1904 and until he laid down his duties in 1924, he administered the affairs of the School with wisdom and foresight. After his retirement he became a member of the Executive Committee and gave generously of his time and thought to questions of school welfare.

From the very beginning of his administration, Dr. Gifford realized that the growth of the public school system was making constantly increasing demands upon the private school, and if the latter were to survive it would be only on account of its superior training and advantages. To this end he planned his policy and revised the curriculum of the School so that it should prepare its pupils for higher

institutions of learning rather than provide them with general instruction or vocational training. The present success of the School in competition with the elaborate physical equipment of the city schools, testifies to the wisdom of Dr. Gifford's plan.

Dr. Gifford was also quick to see that the extensive grounds of the School and its close proximity to the city adapted it easily to the program of the so-called Country Day School, then in its infancy. He accordingly built and soon after enlarged the present Lower School Building. He developed and beautified the School grounds and laid out extensive playing fields. By his Country Day program and his Lower School organization he developed contacts with the town and provided the School with revenue and a new and constant source of enrollment. His untiring efforts paved the way also for the acquisition of the Lincoln School, with the resulting advantages to both boys and girls.

And with all and above all was the man himself. He was a courtly gentleman of the old school. He was a scholar and an administrator, a man of vision and a practical business man. He was a wise counsellor and a true friend. He was a sincere Christian. He labored abundantly for the Moses Brown School and in his passing he leaves a place which cannot be filled.

> "Seest thou a man diligent in his business?
> He shall stand before kings".

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

A tragedy occurred at School on Second Day evening, Tenth Month second, about ten o'clock. Paul A. Messer, a new boy this year, fell from the ledge outside the windows on the Third Floor and was so severely injured that he died a few minutes later at the Rhode Island Hospital.

Paul had been here only two weeks, but in that time he had made many friends. He liked the School and was looking forward with enthusiasm to his life here. He was an unusually tall boy for his age, made a fine appearance, was full of fun and the joy of living. Paul was an only child, and his father died under tragic circumstances a little more than a year ago. His mother, a teacher, lives at Great Neck, Long Island, but for a number of years Paul had lived with his grandmother and grandfather at Concord, New Hampshire, and the interment was from there. Four of the boys, a master, and the Headmaster attended the services.

For generations, boys and girls living on the third floor of the dormitories have climbed out on these gutters and have used them as a means of communication with other rooms. The teachers in charge of the dormitories have discouraged this practice in every way, but in spite of the danger involved, it has been impossible to prevent some boys from climbing along this ledge. The desire to visit other boys after lights have been extinguished and the thrill of the risk taken but not fully appreciated, are sufficient incentives to tempt boys to continue to get out on these gutters unless some way is devised to make it impossible for them to do so. It is therefore recommended that an architect be consulted to ascertain what can be done to eliminate this hazard.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

The one hundred fifteenth consecutive year began on Ninth Month 20th with the re-opening of the Upper School. The Lower School department began its sessions a week later.

Enrollment - In spite of the depression, the enrollment, although not quite up to last year, is very good. There are 173 boys in the Upper School and 135 in the Lower School as compared with 176 and 143 respectively last year. There are in residence in the Upper School 57 boys as compared with 72 a year ago. In Belmont there are ten boys, one less than last year. The total enrollment this year is 308 (319 last year). From the point of view of total enrollment, the condition of the School is satisfactory.

The re-registration of pupils in school last year was very good. The smaller resident group in the Upper School is due, to a considerable extent, to a failure to register the usual number of new boys in the lower Forms. In a few cases, also, boys, while remaining at Moses Brown, have transferred from the House to the Day Department, one family moving to Providence in order to keep the boy in school as a day boy rather than to withdraw him altogether. Two factors have been chiefly responsible for the smaller enrollment of new boarding boys. The first has been an unwillingness on the part of some parents who were interested in placing their sons at Moses Brown to face two or more years' expense of boarding school education while business

conditions are so unsettled. The other has been the competition of other boarding schools which has resulted in a general price cutting. Two years ago, the School with its one thousand dollar tuition was most attractive to parents who normally would have patronized twelve and fifteen hundred dollar schools. This year institutions with very low tuition rates have done well. Many New England Schools with tuition rates equal to or higher than the rate at Moses Brown have agreed to take students for $600 or $700 and less. In accordance with the policy laid down by the Committee last spring, parents who obviously could not pay full tuition were encouraged to make applications for scholarship aid. When these applications were received, they were considered by the Finance Committee, and every effort was made to meet the needs of the situation. In a number of cases, however, parents inquiring for information requested "the lowest tuition rate which the School would offer". In some of those cases, the parents already were in possession of definite competitive rates from other schools, and they were not interested in making the usual scholarship aid application required at Moses Brown. This price cutting is an unhealthy condition, and has caused much discussion among heads of private schools, but it probably will continue to exist until business improves.

Many requests for help have been received and granted by the Finance Committee. Generally speaking, parents have been very frank to explain their financial difficulties. It is a source of satisfaction that so many families have been willing to make sacrifices in order to keep their sons at Moses Brown.

A number of parents have indicated their desire, should business conditions improve, to reimburse the School for the special consideration they are receiving now.

During the year, the Moses Brown Bulletin did much to stimulate the interest of alumni and other friends of the School in undergraduate activities of all kinds. Immediately after Commencement the Headmaster sent a personal letter to all who had been receiving the Bulletin, asking them to suggest the names of families who were interested in schools for their boys. With the letter was sent a self-addressed post card. Thirty or forty of these cards were returned, and the families whose names were suggested were sent catalogues and letters, and in many instances visited personally. This campaign resulted in the enrollment of three or four boys this year and added to our list several good prospects for the future. Careful check was kept of inquiries from all sources, and wherever possible the Headmaster or one of the teachers endeavored to arrange a personal interview and to persuade the parents requesting information to visit the School. During this year it is proposed to keep actively in touch with all parents who have indicated an interest in finding a desirable school for their boys. It is hoped in this way to encourage some students to register early rather than to wait until summer.

Financial Situation - With this report are submitted the statement of income and expenditures for the fiscal year ending Sixth Month 30, 1933, the budget for the same period with comparative figures on expenditure, the statement of income and

expenditure for the three months ending Ninth Month 30, 1933, and the budget for the current fiscal year.

The statement of income and expenditures for the fiscal year ending Sixth Month 30, 1933, which will be read later in some detail, indicates that for the year the income as shown on the books exceeded the expenditures by $6387.62. Included in this expenditure is an item of $5787.49 for bad debts which were charged off with the approval of the Finance Committee. At the close of the fiscal year 1932, the accounts receivable totalled $36,117.72. During the year 1932-1933, this was reduced by approximately 50%. At the close of the fiscal year Sixth Month 30, 1933, there was outstanding $38,385.36of which $6800.had been received up to the opening of School.

In Ninth Month 1932, a budget for the year's operations was set up. It is a satisfaction to note that with one exception the expenditures were kept within the budgeted figures in every department. The expenditure for new equipment exceeded the amount budgeted by $62. In accordance with the policy approved last year, a budget has been established for this year's operations, also.The probable income for this year is approximately $17,500. under that of last year, and the budget has been set up accordingly.

Faculty Arrangements - In arranging for Faculty this year, salary cuts were made throughout the staff. For those living outside the building, with one exception, salaries were decreased ten per cent; for those living in the building, fifteen per cent. To reduce further the cost of instruction, a number of changes were made.

Mildred E. Smith, who has been a First Grade Teacher at Moses Brown for a number of years, was married. Her place was filled by Eleanor Eastman, a Primary Assistant and Nature Study Teacher. Miss Eastman will continue her Nature work in the afternoons. Jessie R. Schofield, First Intermediate Teacher, was not re-engaged. Marion P. Pixley, who has been an assistant in the Third Intermediate Grade, was assigned to the First Intermediate position. Alice Paine, who has had charge of special work in English in the Lower School for a number of years, is not returning. Her work has been taken over by the regular grade teachers. It is possible that later Mrs. Paine will have some part-time work in connection with the special Assemblies, but she will not have any classroom responsibilities.

In the Upper School, Robert E. Todd, Jr., Kenneth Moyle, and Robert A. Patterson did not return. Mr. Todd's duties have been assumed by Joseph W. Freeman, Jr. of the Class of 1926, a graduate of Springfield College, who was coach of Varsity football last year. In preparation for the work in English and Biology, Mr. Freeman studied in the English Department of the Rhode Island College of Education during the winter and spring, and in the Biological Laboratory at Woods Hole during the summer.

To cover the work of the other two men (in Latin and Mathematics), Samuel H. Waughtel and Marion L. Herman, who have been in charge of the advanced work in Latin and Mathematics, are now teaching also some of the elementary work in these departments. Jackson B. Adkins has been engaged to teach the remainder of the elementary Latin and Algebra. Mr. Adkins came to Moses Brown from the Graduate School of Harvard University. He took a degree from the University of Chicago, and has done graduate work at Harvard, where he will receive his Ed. M. in February. He has had seven years' teaching experience.

These changes have reduced the number of men and women on the teaching staff by four. With all teachers assuming added responsibility, the work is being covered effectively, and it is believed that the efficiency of the teaching will be maintained.

One other important change has been made in the First Form Latin. The proper preparation of lesson assignments in beginning Latin always has been a problem. In making up the school program this year, an arrangement has been made by which the teacher in charge of this course will have all his students together for a special study period each day, at which time the boys may prepare their assignments under his supervision. This should result in a more complete mastery of fundamentals in Latin, and it should be a help also in teaching boys to use their preparation time to better advantage.

Commencement and College Entrance - At the Commencement Exercises on Sixth Month 9th, a class of thirty-one was graduated. Of these graduates, twenty-six have entered ten

colleges; two have enrolled in other schools, for post-graduate courses in order that they may be more mature when they enter college, and three have gone into business.

The delegation which entered Brown University this year was much larger than usual. This was due to two factors; first, the depression made it necessary for many of the boys who were at Moses Brown as day boys to live at home while in college: second, the administration at Brown, in the last year or two, has recommended to Moses Brown for a final year's work, a number of boys who had failed to meet the entrance requirements of the college. These have been fine boys, and the School has been glad to have them.

Generally speaking, it is desirable to have Moses Brown graduates scattered among a large number of institutions, and not concentrated on a few, but this condition usually cannot be controlled by the School.

The Commencement Address this year was given by Rufus M. Jones. It was a rare privilege to have him participate with us in these exercises.

College Entrance Examination Board examinations were held at the School in Sixth Month. Altogether, sixty-four boys took one hundred fifty-nine examinations. The record of these examinations was on the whole very good. All candidates in History, Plane, and Solid Geometry, Biology, Chemistry and Physics were successful. There was one "100" paper in Plane Geometry, and several papers in the 90's.

Summer Work - During the summer no new work and no important alterations were undertaken. There was the usual papering and painting in the dormitories, and in addition, considerable general painting was done throughout the School. It is important in these days not to let the property deteriorate in any way, and every effort has been made to keep the buildings and grounds in a first class condition. For the information of the Committee, the following more important jobs have been listed:

Painting - Lloyd Avenue Fence
Dormers on south side of building
Office
Kitchen
Back Hallway
Boys' Locker Room
Boys' Stairwell
Sophomore Corridor

Classroom Six was entirely re-plastered and painted
Repairs were made to the Ice Machine and in the Engine Room
A small portion of the Baseball Field was graded
Wings were added to the tennis backstops
Several trees were removed
Continuing the policy adopted some years ago, whenever work has been done on the corridors or in the dormitories, the old electric wiring has been replaced by modern installation.

Insurance - During the last few years much of the electric wiring throughout the building has been modernized and a number of other changes have been made which have materially reduced the fire risk. Within the last ten years, no thorough survey has been made by the fire underwriters. Inasmuch as the plant at present is in much better condition than when the insurance was placed, it would seem desirable in the not too distant future to review the whole insurance situation to learn if it may not be possible to reduce the rate which the School now has. It is recommended that a committee be appointed to consider this matter.

Cooksey Will - A few weeks ago a check for $832.02 was received from the Executors of the Estate of Caroline G. B. Cooksey. Under the Will, the School received a legacy of $1000. In the settlement of the Estate, there were not sufficient funds to pay the legacies in full, and the School was entitled to $832.02 as its share.

It will be of interest to the members of the Committee to know that at a meeting of the Corporation of Brown University on Sixth Month 20th, the Headmaster was inducted as a member of the Board of Trustees of Brown University. He was elected by the Brown alumni to fill the Quaker vacancy on the Board.

With an enrollment which is surprisingly large in the face of the long-continued business depression, with a corps of experienced teachers who have responded with splendid cooperation to each new demand made upon them, there is every reason to feel pleased with the progress the School is making and to look forward with keen anticipation to the opportunities of a new school year.

Respectfully submitted,
L. Ralston Thomas
Headmaster

10/10/33

To the Committee
in Charge of Moses Brown School:

At the request of your sub-committee, the Headmaster submits the following report on the present policy of the School, together with suggestions as to future policy.

The aim of Moses Brown School is to provide an educational program which will give each boy sound training in fundamental subjects, develop his powers for thorough, independent work, and help him establish proper attitudes, ideals and habits of right living. The School should give him an appreciation of fundamental spiritual values, assist him in promoting ideals of personal morality, worthy school and home membership, national and world citizenship. It should establish an adequate basis for higher education. It should teach him proper health habits. It should cultivate tastes and interests which will be conducive to a worthy use of leisure. It should teach him a way of life.

To accomplish these aims, the School gives attention to every phase of its activities.

The Headmaster's policy can perhaps be best understood if some of the activities of the School are considered under broad, general headings.

FACULTY

General Qualifications Required

The quality of a school unquestionably depends on the type of men and women who compose its teaching force. In the selection of teachers, every effort has been made to secure men and women of Christian character who are well qualified by training and experience in their particular fields, who have a love of young people and are interested in assisting them with their problems.

Permanent Faculty Emphasized

In a boarding school, it is necessary to have some young, unmarried men to work in the dormitories and to assist with the sports. It is desirable, however, to have on the faculty a number of teachers who consider their positions here as permanent. About this group as a nucleus the faculty each year is built, and through it the traditions of the School are kept alive. It has been considered important, therefore, to increase, within reasonable limits, the permanent staff.

The teaching staff has been increased also to meet the needs of a growing school. Faculty salaries have been raised with the approval of the Committee in order that well-qualified teachers could be secured and retained. The result has been improved efficiency in and out of the classroom and a good "esprit de corps".

eachers Trained in
ervice

To assist with the continued training and stimulation of teachers, the School has provided educational magazines and books. The Headmaster discusses with individuals the reading they have done, and suggests other sources of information. Every encouragement has been given teachers to attend summer school, to attend classes in education at Brown University and the Rhode Island College of Education, to visit other schools doing similar work to that of Moses Brown, and to attend educational conferences.

In faculty discussions, as well as in personal talks, the teachers have been made to feel a responsibility not only for their classroom procedure but also for general school problems. Throughout the School the responsibility of the teacher for the solution of the problems of the individual boy has been emphasized, and the cooperation of the teachers has been excellent. This training in service has been an important part of the work.

gular Faculty
etings Inaugu-
ted

Regular faculty meetings are held in both Upper and Lower Schools. These meetings are devoted to routine matters, to school and individual problems, and include as well the discussion of subjects of general educational interest.

Personal Conferences Stressed

In frequent personal conferences with all members of the staff, the Headmaster carefully supervises the work and assists in the solution of teachers' Problems.

CURRICULUM * UPPER SCHOOL

New Courses Added

The curriculum of the Upper School has been broadened by the addition of courses in General Science, Hygiene, Mythology, Biology, World History, and Bible Study. French, which heretofore has been taught in the Lower School and in the three upper Forms of the Upper School, has become a regular study also of the First and Second Forms. American History and Government is now required of all seniors. In all courses and in addresses by outside speakers, the important problems of school and community citizenship, of peace and international relations have been emphasized.

Recitation Sections Reduced in Size

As new classrooms have been built, it has been possible to reduce the size of recitation sections, so that at this time there are practically no recitation groups in School larger than twenty, and the average is somewhat less.

Mid-Year and C.E.E.B. Examinations Required

College Entrance Examination Board examinations have been required of all boys in the Fourth Form, and of some seniors. Beginning in 1932, these examinations were given also to members of the Third Form. The increased number of

candidates in recent years has made it possible to have Moses Brown designated as an examination center. Formal mid-year examinations have been made a part of the requirements also in the four upper Forms.

Intelligence and Achievement Tests Included

General intelligence tests and achievement tests in special subjects have been given to all students of the Upper School and have become part of the academic procedure.

Physical Examinations Required of All Pupils

In the Upper and Lower Schools, a physical examination is given to each pupil every year, and the results of this examination are used as a basis for recommendations of special corrective work where it is necessary and in planning the student's general health and recreational program. A number of physical defects which would otherwise have escaped notice until they became more serious have been detected and referred to the family physician or a specialist for treatment or correction.

Character Building Stressed in All Activities

It has been the custom for many years at Moses Brown to have weekly Bible study classes or discussion groups for the House boys. There have been no formal courses in character building. This important work,however, has not been neglected. In the classroom, in the dormitory, on the athletic field, wherever masters and boys meet, training in character has been given first

consideration. This year, definite courses in Bible study for the first three Forms have been added to the curriculum.

STUDENT ACTIVITIES

Student Activities Reorganized and Enlarged

Throughout the School, but especially in the Upper School department, student activities have been reorganized. In 1929, a Student Activities Committee was formed, under which have been placed all the non-athletic student activities of the School. (The athletic activities are under a joint committee of students and faculty.) The Committee, working under the direction of a member of the faculty, has assumed supervision of the Dramatic Club, Orchestra, Glee Club, Y.M.C.A., Students' Handbook, Student Teas, Good Will Fund, etc. These activities in turn have been organized with student officers. The general Committee has managed these activities efficiently and also has dealt with some success with the question of day and house representation and other student problems.

CURRICULUM * LOWER SCHOOL

Course of Study Broadened and Enriched

In the Lower School there has been an increased emphasis on music - especially appreciation-, art appreciation, assemblies, and club work. The curriculum has been enriched by the development of projects involving two or more subjects and sometimes more than one grade.

~~Nature Study has become a part of the curriculum throughout the Lower School.~~ Assemblies have been in the charge of students, each grade in turn being responsible for a program. The essential subjects, however, have not been neglected, and the School continues to insist on earnest, thorough work in fundamentals. Nature Study has become a part of the curriculum throughout the Lower School.

Supervised Sports Required of All Pupils

With the increase in tuition rates in 1929, supervised sports, which heretofore had been optional, became a definite part of the program, and are now required of all boys above the First Grade. These are planned not only to provide play and recreation, but to have a definite educational value.

Rest Period Provided

In 1929 certain changes, also, took place in the afternoon program for the very small boys. For those who stayed for luncheon, a rest period of an hour to an hour and a quarter, depending on the grade, was arranged. This was followed by a story hour for those boys whose school work was satisfactory, and a special help period for others. Later, a rest period was provided also for the Second and Third Grades.

Pre-Primary Group Organized

When the Committee took charge of the Lincoln School, classroom space became available, making possible another important change. At that time a Pre-Primary group was organized. This arrangement provided for boys who might otherwise have gone to

junior schools elsewhere in the city, and it has, since its establishment, provided a considerable nucleus each year for the First Primary Grade.

Character Building

As in the Upper School, no definite courses in character building have been offered, but in every phase of the School's activities this has been emphasized as of primary importance, and every effort has been made to instill the ideals and create the habits of Christian living. This year Bible study will become a part of the Lower School course of instruction.

THE SCHOOL'S RELATION TO THE COMMUNITY

Modern education recognizes the need for close cooperation between the home and the school. At Moses Brown, within the last few years, a number of important steps have been taken to interest the parents in the work of the School and to keep them informed of its activities, its ideals, and its objectives.

Lower School Exhibition

Near the close of each school year, an exhibition of the Lower School work is held in Alumni Hall. The material on display is not prepared especially for exhibition purposes, but is a sampling of the work, and is intended to show the progress the pupils have made during the year. Class projects, manual training and studio work, papers and notebooks of every student in the Lower School are available for inspection.

as for Parents

Early in each school year, teas are given for the parents of the Lower School pupils. The teachers in each grade act as hostesses to the parents of their pupils. All Lower School teachers, the administrative officers and their wives are present. These teas have been attended by both mothers and fathers, and have offered opportunities for teachers and parents to become better acquainted.

iting Days

In order to stimulate further interest in the School, parents have been invited to observe the regular work, and special visiting days have been set aside. During the last two years, the teachers of each grade have made it a point to invite personally, a few at a time, the parents of their pupils in order that they might see the work under normal conditions.

emblies

The assembly programs which have been developed primarily for the students, proved to be of sufficient interest to parents to warrant notifying them of the programs through regular announcements. The response was immediate and enthusiastic, and Alumni Hall has often been filled with visitors to these assemblies.

ents Council

In order to enlist the more active support of the parents and to get their closer cooperation in all the affairs of the School, a Parents Council was organized. This group first met in October 1928, and since that time has been active in assisting the School in many ways.

Under the Council's auspices, more frequent notices of school activities have been sent to parents, and parent-child-school relationships have been fostered.

ther-Son Day

In 1931, the Parents Council and the Headmaster, working through parent and faculty committees, inaugurated a Father-Son Day. This was immediately successful. Last year the experiment was repeated, and the enthusiasm and cooperation of the fathers justified the decision to make it an annual affair. At the dinner last year, Governor Case addressed three hundred twenty-five fathers and sons.

ard of Trustees

From time to time during the last fifteen or twenty years, the question of the formation of an advisory council, to be made up of local men interested in the School but not necessarily Friends, has been before the Committee. In 1929, the Headmaster recommended the formation of a Board of Trustees similar to that of the Lincoln School. The Committee approved such a procedure, and a subcommittee, with the Headmaster, was appointed to work out the details. No final action has been taken in this matter.

licity, and the
iciting of Stu-
ts

In order to keep the School before the public and to stimulate inquiries, it has been the custom for many years to advertise in a number of nationally known magazines and periodicals. In recent years, this program has been extended and a news

service added. Through the news service, "home-town" papers have been kept informed of the success of students in both athletic and non-athletic activities. A member of the staff has been responsible for furnishing information to the news bureau. As inquiries for information or catalogues have reached the School, catalogues have been forwarded with a covering letter.

During the last two years, one of the masters has devoted part of his time during the school year and two months of the summer to getting in touch with interested people, telling them about the School, answering their questions, and encouraging them to visit the School. In this way, a number of boarding students has been secured each year and a number of prospects listed for subsequent years.

PERSONAL CONTACTS

With Patrons

Some parents visit the School infrequently or not at all except by specific invitation of the Headmaster. Many others, a constantly increasing number, come frequently to talk over the boys' problems and to discuss the general home-school relationship. These visits are encouraged, and every effort is made to have the parent discuss with the Headmaster and with the teachers all problems of the boy which the School can assist in solving.

With the Boys

Undoubtedly some boys hesitate to discuss personal difficulties with any teacher, but the Headmaster is vitally interested in the problems of every boy in School. At the beginning of the year the Headmaster discusses with each boy of the Upper School his program assignments and his work. Many of the boys also bring to him their other problems. In the office, about the School, on the athletic field, he is not only ready and willing to have them take up any questions with him, but he has made it a point to become well acquainted with them and to discuss any subjects in which they may be interested. The friendliness of the boys at Moses Brown has been one of the real joys of the work.

ith Other Edu-
ational Groups

The Headmaster has been successful in establishing friendly relations with headmasters of other private schools, with public school authorities, with officers of Brown University and of other colleges to which Moses Brown sends boys. He is an officer in the Rhode Island Secondary School Principals Association, a member of the local teachers association, the Headmasters Association, the Quaker Headmasters, the National and Progressive Education Associations. By participation in conferences, by visits to other schools, by reading and discussion, he endeavors to keep abreast of the newer developments in education.

IMPROVEMENTS

From the beginning of his term of office, the Headmaster has continued Dr. Gifford's policy of constantly improving the condition of buildings and grounds. With the approval of the Committee, some new work has been undertaken each year.

rounds

New athletic fields, tennis courts, and a track have been constructed. Attention has been given to the condition of trees, shrubs, and lawns, and considerable new planting has been done. The laundry, the pig-pen, and the old storeroom have been removed. In 1928, the Holmes House was acquired and remodeled, thus providing living quarters for two married masters. In 1931, the Battey House was moved from its location on Lloyd Avenue to a permanent site in the Grove.

uildings

New classrooms, laboratories, locker-rooms and toilet-rooms have been added. Certain dormitory corridors have been renovated. A new reading alcove has been built. The office and Belmont corridor have been moved. A modern Infirmary has been constructed on the third floor of Middle House, and an Isolation Infirmary provided outside the building. The kitchen has been modernized. The electric wiring in the greater part of the building has been renewed and fire-alarm and sprinkler systems installed to meet the underwriters' requirements. In addition, there have been many minor changes.

In all this work, the Headmaster has endeavored to look to the future and to make such changes and improvements as would facilitate the conduct of the School and would put the plant in condition to compete with newer and more modern establishments.

FINANCIAL POLICY

its Used for
ovements

At the end of each school year when the books are closed, a considerable portion of the profits from the year's operations has been set up as a reserve for improvements. Against this have been charged all of the larger jobs, the balance being included in current operating costs. At no time have permanent funds been drawn upon for any purpose. The practice has been for the Headmaster to make a tentative estimate of the profit of the year's operations, and then to recommend to the Committee that certain major improvements be made during the summer. At the time the recommendation is made, the probable costs are indicated. No major improvement of any kind has been undertaken without explicit approval of the Committee. When the approval has been given, then either bids have been secured from two or more contractors and the work awarded to the low bidder, or, where it has seemed more desirable, the work has been done on a time and material basis. All work has been undertaken with the idea of permanence and care has been exercised to secure first-class work at a fair cost. All work, whether involving major improvements or routine maintenance,

has been carried out under the careful supervision of the Superintendent working with the Headmaster. Job sheets have been kept for all work, whether it has been done by our own men or by men brought in from outside for particular jobs. These job sheets are reconciled with the total labor costs for the year, so that the Superintendent and the Headmaster are kept informed of the actual cost of all work done. It has been the custom of the Headmaster also to report to the Committee when jobs have been completed, indicating in formal report or verbally the approximate cost.

reasurer Submits
onthly Reports

At the end of each month, the Treasurer makes a formal report to the Headmaster of all income and expenditures for the month. This report not only indicates the gross expenditure of the various departments of the School, but shows in detail the particular purposes for which the money has been used. This statement shows also the comparative figures for the corresponding period of the previous year.

rchases Made
ly with Approval
Headmaster

Except for the kitchen and dining room and for routine maintenance, no bills are contracted, no money is expended unless the approval of the Headmaster is first obtained. For the kitchen and dining room and for household supplies, the Headmaster not only keeps in close touch with those responsible, discussing with them their buying problems, but checks the bills in order to keep

well informed of the detail of expenditures in these departments.

It is the policy of the School to make a careful selection of foodstuffs, and the buying is done to the best advantage.

ensions

Beginning in 1924, $2500 a year has been turned over to the Board of Managers of Investments and Permanent Funds for a Pension Fund. In addition to this, the pensions, amounting now to approximately $4500 a year, have been paid from current income. No other sums have been set aside for investment, but all expenditures, the purchase of the Holmes House and its alteration, the moving of the Battey House, the charges for Alumni Avenue, improvements of all kinds, and maintenance have come from the current income of the School.

holarship Assist-
ce Granted Where
cessary

The scholarship funds of the School have been distributed by a special Scholarship Committee. These funds have been insufficient, and the Headmaster, with the Committee's approval, has met the needs of individual students by special arrangements. Friends are admitted for whatever reasonable sums they are able to pay. Whenever possible, boys are given an opportunity to help themselves by work for which they receive credit on their school account.

e School's Finan-
al Obligations
t Promptly

The School's financial obligations have been met promptly, and advantage has been taken of discounts.

llections

In general, the patrons have paid their bills with reasonable promptness and the amount which has been charged off for bad debts has been small. When accounts have not been settled promptly, the Treasurer or the Headmaster has communicated with the patron by letter, by telephone, or by personal interview in an effort to get a satisfactory working arrangement. The number of accounts receivable as of the close of the fiscal year has shown a marked increase during the last two years, but the School has endeavored to cooperate with parents in the payment of these accounts, and to this end has sanctioned monthly or quarterly payments.

LOWER SCHOOL PROGRAM

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At the beginning of Dr. Gifford's administration, the School consisted of a boys department and a girls department of secondary school rank, and a small group of pupils of elementary grade under one teacher in Room Five. As provision for an enlarged program, a new Lower School was built, and to this building two other rooms were added a few years later. Only boys were admitted to the Lower School department. The junior school grew rapidly. It met a community need, and became a source of strength to the Upper School, sending forward to the advanced work, pupils whose foundation was sufficiently strong to meet the exacting requirements of a college preparatory curriculum.

Dr. Gifford recommended also that Moses Brown

should be made a school for boys only, and that another school should be established for the girls, or that some other satisfactory plan should be devised to meet their needs. From the beginning of his administration, the present Headmaster favored making Moses Brown a school for boys only, In 1926, the Committee assumed control of the Lincoln School, and this objective was attained. With this change in the organization of the School, a number of other important changes took place. A Pre-Primary Class, as already mentioned, was formed, and enough boys were accepted to make double groups in two or three of the grades.

Lower School
ding Recom-
ied

At the beginning of the depression, the Lower School had grown to approximately two hundred boys. It occupied all the Lower School building, the three rooms in the main building formerly used by the girls, and one classroom in the north wing of the Upper School. In 1927, the Headmaster recommended to the Committee that consideration be given to the problem of a new Lower School plant to provide for the future expansion of the Lower School. From the discussions which followed, there gradually evolved a plan to erect a separate Lower School building, and Richard Erskine of Morris and Erskine, Philadelphia, was engaged as the architect. At the same time, it was decided to make plans for a money-raising campaign to help defray the expenses of the work. When the depression came, it was agreed to postpone any

immediate construction program, but Richard Erskine was asked to continue with the plans and specifications for a new building, in order that these might be ready when it seemed practicable to begin.

FUTURE POLICY

The policies which have been indicated in this resumé, with such modifications as may be necessary to meet changing conditions, should in general be continued.

The School, with its extensive and beautiful grounds and its location in the heart of the best residential section of Providence, is well adapted to furnish the community with all the advantages of a country day school. From its beginning, the Lower School department has been a source of strength to the whole School. Its continued growth in spite of the competition of other junior schools in the city has indicated the community's approval of the type of education offered here. In looking to the future, the importance of the Lower School cannot be overemphasized. Every effort should be made to maintain the present quality of the student body and to build it up in numbers until there are two class sections in each grade. When the enrollment has reached the present capacity of the School, then steps should be taken to build part or all of a new Lower School plant.

With a double section of boys entering the Upper School each year, the Upper School would immediately

gain in strength. There would be an increase in enrollment, but of greater importance is the fact that there would be a larger nucleus of well-prepared boys in each Form, making it unnecessary to secure so large a new group as is now enrolled for one, two or three years.

It is expected that a few day boys will transfer each year to boarding schools away from the city. But with a larger group entering the First Form from the Lower School, there would be in the graduating class each year a greater number of boys who have been at Moses Brown throughout their school course. The School has a wonderful opportunity to educate and to mold these boys to the standards and ideals of Moses Brown.

The boarding department should be continued along its present lines. Belmont fulfills a very real need. The capacity enrollment under the present arrangement is approximately twenty boys, and it is possible to accept that number without increasing the overhead materially. If in the future it should be possible to increase the Upper School house group to one hundred boys, then the present Belmont corridor should be used for Upper School dormitories and the Belmonters housed in a cottage away from the main building.

Because this is a city school and parents who have boys for boarding school are more inclined to send them to the country than to the city, it has

been more difficult to build up the boarding than the day department. Even in this year of depression, however, the group in the House is very nearly as large as that usually enrolled. Ideally, the Upper School boarding department should have ninety to one hundred boys in it. This number can be cared for adequately without much increase in the overhead expense and with few changes in the plant. Furthermore, ninety to one hundred boys in the House would make a better unit for boarding school activities and would offer a better balance with the day department. It is not desirable to increase the Upper School beyond approximately two hundred fifty boys. One of the very real advantages at Moses Brown is the intimate contact between boys and masters. This would be lost to some degree if the enrollment were increased beyond the figure indicated. Another practical reason is that two hundred fifty would be the limit of the present facilities in schoolrooms, dining room, and athletic fields.

The present educational policies are sound, and the results indicate that no radical changes should be made. The effort should be made continually to broaden and enrich the experiences of the students. Advantage should be taken of newer methods of education when they have proved their value. It is important, however, that Moses Brown School stand for serious, thorough work in fundamental subjects

rather than adopt educational fads. The Upper School should offer a well-developed college preparatory curriculum broad enough to meet the changing demands of the college admission authorities, and flexible enough to meet the needs of those students who may not wish to attend higher institutions of learning.

The campaign for funds for a new Lower School building has had to be postponed indefinitely. However, the groundwork should be laid for raising funds in the future either for a building project or for general endowment. It is important that thought be given to plans by which funds may be secured, when the proper time arrives, from a few larger donors as well as from the alumni and other friends of the School.

The alumni should be kept more closely informed of the activities of the School. At present an alumni bulletin is published once each year. If this publication could be increased to a quarterly, made more attractive, and distributed to the alumni and to other interested persons, a greater and keener interest in the School would be stimulated.

The proposed Board of Trustees would be another important link between the School and its friends, especially those in the neighborhood of Providence. Appointments to such a board of trustees should be made in the near future and a program worked out to make use of the interest and enthusiasm that exist for the School.

The buildings and grounds are in good condition,

and no major improvements should be necessary in the immediate future. **The School lacks adequate library facilities,however,and** these should be provided when the room and the means are available. The stairways at each end of the main building do not need immediate attention. When any extensive repairs on them are required, however, it will be necessary to rebuild these stairways of fireproof material in order to conform to the underwriters' regulations. The plant is not new; that it may be kept in the best condition, some expenditure will be necessary each year for maintenance and repairs. It is important that the buildings and the equipment be kept in the best possible condition.

During the depression, expenditures should be reduced as far as practicable without interfering with the efficiency of the School. If it seems probable that the enrollment another year is to be no larger than it is this year, then steps should be taken to reduce the present overhead by a reduction in the number of teachers on the Lower School staff, by a reduction in salaries, or by both. The Headmaster, in consultation with the Finance Committee, has worked out a tentative budget for this fiscal year. This plan of estimating probable expenditures should be continued.

When the School's income again becomes normal, the policy of building up a reserve for pensions should be renewed and specific sums, as designated

by the Committee, should be paid into the fund each year. It would be a satisfaction to the teachers and an advantage to the School for the Committee to frame some definite policy with regard to the payment of pensions. A reserve fund for improvements should be established also.

Teachers' salaries at Moses Brown have been increased in recent years to correspond to the salary schedules elsewhere. It is difficult to foresee what the tendency will be with regard to salaries, with the passing of the depression. A constant survey of the salary situation will be necessary, but it is important, in establishing the schedule for this school, that salaries should be commensurate with those paid in other institutions doing the same type of work in order that well-qualified teachers may be secured and retained.

During this depression the School has maintained its position,both in number of students and in finances, as have relatively few schools in New England. As soon as business conditions improve, it is certain that a number of our former pupils will return, and the enrollment will increase. The public schools are overcrowded; parents have found that their children get neither the individual attention in their academic work that is offered in this school, nor the more intangible, but none-the-less real advantages of associations, traditions

and environment of Moses Brown. The competition of the public schools and of other private schools, both of primary and of secondary grade, cannot be overlooked and must be reckoned with. Nevertheless, the strength of the School is evident, even to a casual observer, and the Headmaster looks to the future with confidence. The world has need of young men of courage and leadership, with high ideals and enthusiasm; young men who have been trained to know the value of honest, thorough work, and who have been given a vision of their responsibilities as community, national, and world citizens; young men who can be depended upon to serve their fellowmen in whatever fields of endeavor to which they may be called. Moses Brown School is making an important contribution to education.

L Ralston Thomas

At a meeting of the Executive Committee of Moses Brown School held at the School Tenth Month 10th, 1933.

orrection in the Minutes of the meeting of the Executive Committee
f Moses Brown School held at the School Tenth Month tenth, 1933:

he record of those present should read: Willis H. White, George R.
ood, Edward Lyman Brown, Charles P. Sisson, Lyra T. Wolkins, Charles
. White, L. Ralston Thomas, Edward L. Macomber.

master's report was not read in full, but several matters were presented for our consideration.

We authorize the Headmaster to consult an architect to ascertain what can be done to eliminate the hazard caused by boys climbing on the gutter outside the third floor windows and to prevent if possible an accident similar to that which recently occurred in which one boy lost his life.

We recommend a review of the whole insurance situation as suggested in the Headmaster's report and appoint the presiding clerk and the Headmaster to make the necessary investigation and report to our Committee.

We are informed that the condition of the Estate of Caroline G. B. Cooksey did not allow full payment of the one thousand dollar legacy bequeathed to the School, and that $832.02 has been received in final payment of this legacy. We approve payment of this sum to the Treasurer of the Board of Managers of Investments and Permanent Funds to be held as a separate fund, the income from which shall be used as the Committee may direct.

We approve payment of Dr. Gifford's pension for the month of September and recommend a pension to Mary A. Gifford of $100 per month to begin October first, 1933.

Adjourned.

(Signes) Edward L. Macomber

Recording Clerk

To the Executive Committee in Charge of Moses Brown School:

Enrollment - Since the Christmas holidays six new boys have been enrolled. One of these came into the Upper School house group and the other five were entered in the Lower School. These additions bring our total enrollment to date this year to 175 in the Upper School and 140 in the Lower School, within four of last year's total. Excepting for the fact that the number of boarding students in the lower Forms of the Upper School is smaller than we should like to have it, the enrollment situation is most satisfactory.

We are particularly pleased that the Pre-Primary, which at the beginning of the year was quite small, has grown to ten. This group will form the nucleus for the First Grade next year. A good Pre-Primary very much simplifies the enrollment problems in the lower grades in succeeding years.

The spirit of the School has been very good. Pupils and staff have faced the problems of the year with courage and with cheerfulness.

Interne - Friends' Schools, especially in the Philadelphia district, recently have included on their staffs young men and women who are interested in preparing themselves for the teaching profession. These internes, as they are called, are Friends or graduates of Friends' Schools or Colleges. In exchange for some classroom work, they are given training under experienced teachers, provided with opportunities to observe the other work of the School, and either permitted to take graduate work in some nearby university or to undertake general reading under the supervision of the school executives. Louise G. Isfort, a graduate of Swarthmore College in the Class of 1932, is to be at Moses Brown the second half of this year. She will assist in the Third Intermediate, or wherever her services can be used to the best advantage, will observe the work of the elementary school under the guidance of the classroom teachers, and will pursue a course of reading under the supervision of the Headmaster. She is to receive her living and twenty dollars a month to cover her incidental expenses.

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In this way the Friends' Schools can become acquainted with promising young teachers and see that they are given training which will prepare them for vacancies as they occur. The plan will have the advantage also of stimulating the regular teachers who will be responsible for the interne's classroom experience.

If the arrangement works out well in the Lower School, it is hoped that possibly a young man may be added to the Upper School staff another year under the same general conditions.

Window Ventilators - In accordance with the decision of the Committee at its meeting in Tenth Month, the Headmaster placed before an architect the problem of safe-guarding the dormitory windows on the third floor. After a thorough investigation, it was the architect's recommendation that the windows be equipped with a special Ideal Ventilator and the window opening be further reduced by blocking the sash top and bottom. This recommendation was followed and ventilators have been installed on all boys' dormitory rooms on the third floor excepting those opposite the fire escapes. This seems to be a very satisfactory arrangement, and has improved rather than detracted from the appearance of the rooms. The cost of the installation, including the architect's fee, was $216.46.

The Committee appointed to consider the question of pensions for Moses Brown and Lincoln Schools met last year and a tentative report was made to the School Committee. During the present year a further study has been made of the situation, and it is recommended that applications be made for the two Schools separately to the Teachers Insurance and Annuity Association of America (Carnegie) to determine whether the Schools are eligible under this plan, and to learn whether suitable arrangements can be made. If the applications are approved, and satisfactory plans worked out, then it is the opinion of the Pension Committee that pension plans should be put into force at the earliest practicable time.

Willis H. White and the Headmaster have discussed the fire insurance situation with a representative of Starkweather and Shepley, through whom the insurance has been placed. The

five-year term for which the property has been insured will expire this year. Before new insurance is written, a thorough inspection will be made by the underwriters and a new rate determined, on the basis of that inspection. When the insurance is placed, an arrangement should be made also by which one fifth of the total premium will become payable each year. This will permit the advantage of a five-year rate and at the same time distribute the costs so that the budget each year will carry its share of the fire insurance premium.

The Moses Brown Bulletin continues to receive a most favorable response from alumni and friends of the School. In the Twelfth Month, emphasis was placed on the non-athletic student activities. To give this phase of our work as wide publicity as possible, copies of the Bulletin were sent to all secondary and junior high school principals and to a number of student advisers in Massachusetts, Rhode Island, and Connecticut. New names are being added to the mailing list from time to time, and if any member of the Committee knows of families to whom these school publications should be sent, we should be glad to have the names and addresses.

This year also much wider publicity is being given in the home-town papers to student activities of all kinds. A few special articles and photographs have also been published in the newspapers and magazines.

The Parents Council continues active in its cooperation with the School. During the fall the usual teas were held for the parents of the Primary and Intermediate boys, notices of coming events have been sent to parents, moving pictures for younger children are being shown every other Saturday afternoon in Alumni Hall. At a recent meeting of the Executive Committee of the Council, dates were fixed for a series of evening meetings in Alumni Hall, at which time the teachers will discuss the work of the grades. This year it is proposed to hold a meeting for parents of Upper School boys also. Tentative plans have already been made for Father and Son Day, which will be held on May 18.

Indoor skating - The Auditorium has been engaged again this year for Monday afternoons from two until five o'clock. Although there has been much more ice out-of-doors than usual, boys and parents very much appreciate the opportunity to skate once each week under the supervision of the School. It was more difficult this year to make a favorable arrangement with the authorities at the Auditorium, but eventually we were able to secure the use of the ice at a fair rate.

As usual during the fall, the boys participated in community activities through the Community Fund and by providing for families at Christmas time. The Upper School collected, in gifts and pledges, $157.10 of which $78.55 was made as a contribution to the Providence Community Fund. At Christmas the Upper School boys also gave clothing, games, and books to the Family Welfare Society. The Lower School contributed $56.59 to the Community Fund, and took care of the Christmas families as usual.

Providing for a few families each Christmas has become a custom in the Lower School. The boys and teachers take a personal interest in every individual helped, and it is felt that the boys have an important lesson in sharing with others less fortunate.

Moses Brown Graduates - Richard C. Scott has been awarded the First Rosenberger Premium in Entrance Latin and the Second Hicks Premium in Entrance French at Brown University. Winners of these Premiums are members of the entering class at Brown who receive the highest averages in the special voluntary examinations held early in the academic year.

Formal reports from freshmen have not been received, but the informal reports which the Headmaster has had have been very satisfactory.

Two much-appreciated gifts were received shortly before Christmas. William C. Dart presented the School with a set of Thackeray (twenty volumes). This is not a new set, but is in fair condition and is an excellent addition to the boys' reference library.

Mrs. J. J. Bodell gave a fine water color, "Canvasbacks",

by Rex Brasher. The picture has been beautifully framed. It will be placed in one of the classrooms where it will be a source of pleasure to the boys.

We very much appreciate these gifts and the continued thoughtfulness of our friends.

F. Warren Howe, Jr., who has been instructor in shop and manual training, study hall assistant, and track coach for a number of years, is ill with undulant fever. He has been away from School for two weeks and a half, and it is probable that he will not be able to return for several weeks longer. A substitute has been secured for his position. Mr. Howe occupies an important place in School and we hope for his speedy recovery.

Faculty Arrangements - So far as can be determined, there will be no important changes in the faculty for next year. The School is fortunate in having an unusually competent teaching staff. No definite arrangements have been made up to this time, but the situation should be discussed with all teachers within the next few weeks. It is recommended that the present salary schedule be continued but that the Headmaster be authorized to make such small adjustments as may be necessary in a few instances.

Financial Situation - With this report are submitted the statement of income and expenditure for the seven months ending First Month, 31st, 1934, the statement of assets and liabilities, and the cash account for the same period. There is not much change in the financial situation. Costs have advanced, but excepting in one department , the expenditures have not exceeded the budget by any considerable amount, and it seems that unless some large and unexpected item appears, the operations for the year will be within the budget as established in the fall.

Collections as shown by the cash account have been reasonably satisfactory during the last few weeks. There are considerable sums outstanding, however, and by telephone, letter, and personal interview, the Treasurer and the Headmaster have endeavored to keep these accounts alive.

Respectfully submitted,

L Ralston Thomas

Headmaster

Second Month 7, 1934

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month 7th, 1934,

Present: Willis H. White, Edward Lyman Brown, Lyra T. Wolkins, Charles P. Sisson, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

The records for the last meeting were read and approved.

A letter was read from Alex.Purdy stating his inability to be present with us. We are informed also that George R. Wood is prevented from attendance by a slight illness.

We approve changing the time of meetings of this Committee for the Fourth and Sixth Months to the Third Day preceeding the date already fixed so that these meetings will be held on Fourth Month 3rd, and Sixth Month 12th, 1934, instead of the dates previously determined.

The Headmaster's report was read and considered.

We hereby authorize the Headmaster of Moses Brown School and the Headmistress of Lincoln School to make application for their respective schools to the Teachers Insurance and Annuity Association of America (Carnegie), to determine whether the Schools are eligible under this plan and to learn whether suitable arrangements can be made. If such applications are approved and satisfactory plans worked out, we approve putting such plans in force at the earliest practicable time.

We approve continuance of the present salary schedule with the understanding that the Headmaster is hereby authorized to make whatever small adjustments may seem to him necessary.

We recommend to the general committee that L. Ralston Thomas be re-engaged as Headmaster for the two years ending Sixth Month 30th, 1936, at a salary of $5000 per year.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

To the Executive Committee in Charge Of Moses Brown School:

Samuel Buffum, one of the oldest graduates of Moses Brown School, passed away at his home in North Berwick, Maine, on Second Month 7th. He was in his ninety-first year.

When a young man he engaged in the manufacture of lumber for boxes and built up an extensive business, which he carried on successfully for many years. He was deeply interested in the affairs of his native town and especially in education. He served for several years as a member of the school board. Endowed with a keen mind and a very retentive memory, he became an authority on local history, and at the time of the observance of North Berwick's centennial in 1931, he wrote a history of the town, which was published in pamphlet form. Toward the end of his life he frequently contributed poems to the American Friend even though loss of sight made all tasks difficult.

His deep interest in the welfare of young people, his earnestness in promoting the religious life of his community, and his universal spirit of good will were all manifestations of the deep spirituality of his inner life.

Samuel Buffum was a member of the Moses Brown School Committee for twenty-five years, from 1891 to 1916.

Christine Buffum, a graduate of Moses Brown School in 1900, and a sister of Edith Buffum who has been a teacher of drawing at Moses Brown School for many years, died on Second Month 11th,1934, after a short illness.

Following the death of her father and sister, Edith Buffum was given a leave of absence until after the spring holiday.

In the absence of Mr. Howe and Miss Buffum, Howard B.Smith, formerly teacher of the Coronado High School, Coronado, California, took charge of the Shop.

Parents Council - During the winter the School has carried on a number of activities in conjunction with the Parents Council. On alternate Saturday afternoons, moving picture shows have been held in Alumni Hall for the younger children. Five or six reels (about an hour and fifteen minutes' show) of sub-standard, silent film especially selected for youngsters of six to twelve years have been shown each time. A member of the Parents Council made the selection, the School providing a superviser and boys to take charge of the hall. Because of the snow and cold weather and the possibilities of winter sports for children, the attendance this year was not up to the record of a year ago. For the children who attended, the pictures provided a satisfactory Saturday afternoon entertainment, however, and the Parents Council will meet the small deficit which was incurred. These Saturday afternoons have been in the nature of an experiment and the School has been glad to cooperate with the parents in providing amusement of this kind for the children.

On three consecutive Monday evenings in Third Month, meetings of parents and teachers were held in Alumni Hall. At the first of these meetings, Third Month 5th, the Primary teachers described the work of the Pre-Primary and three Primary Grades. The attendance at this meeting was small. On the 12th, the Intermediate teachers had charge. At this meeting some sixty-five parents and friends were present. The talks and papers were enthusiastically received and many patrons remained for some time to talk with the teachers. Up to this time, excepting for Father and Son Day, the Parents Council has confined its activities to the Lower School group. It was decided this year to invite the parents of the Upper School students to an evening discussion. This was held on Third Month 19th, and a large and enthusiastic audience listened to talks and papers by the Headmaster and the heads of the departments. The papers which were read at this meeting were particularly interesting and stimulating. It is proposed to have them edited and prepared for printing. If the expense is not too great, they should be printed, distributed to patrons of the upper Intermediate and Upper School groups, and possibly used for promotion literature as well.

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Father and Son Day will be held this year on Fifth Month 18th. Fathers committees for this occasion will be appointed early in the spring term. Some suggestions as to program were made by the General Committee last year and the balance of the program should present little difficulty. Father and Son Day has been received enthusiastically by parents and boys alike. It has done much to bring parents closer to the School. If we are fortunate in having good weather, the success of the day seems assured again this year.

Program Change - One change has been made recently in the academic work. Mr. Herman and Mr. Adkins have been teaching the Mathematics of the four upper Forms and in the Third and Fourth Forms carrying two or three sections which were rather larger than we like to have. In order to provide special classes in Algebra and Geometry for boys who have had difficulty with these subjects, it was necessary to relieve Mr. Adkins of two sections of First Form Latin. To cover this work, the Headmaster engaged William W. Dunn, a graduate student at Brown University, formerly a teacher of Latin at Pomfret School. This change should work to the advantage of a number of boys in Mathematics who found the pace of the regular classes rather too fast for them. Mr. Dunn is here as a part-time teacher only.

Under the head of non-academic work, there are three activities which deserve special mention. The Student Activities Committee, through special committees, has been conducting a series of tournaments in Chess, Checkers, and Ping Pong. These have provided organized interests for the indoor recreation periods and have done much to maintain a fine spirit in the School.

Because it had become too formal and uninspiring, the student Y was not organized this year. Following the Christmas holiday a student committee under a faculty sponsor adopted the suggestion of a special faculty committee and organized a Sunday evening discussion group. The attendance was made purely voluntary and students were encouraged to take part in a general discussion following the talk of the invited speaker. This has been a most successful enterprise. Day as well as House boys attend in considerable numbers and participate most enthusiastically. Recently they

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Because it had become too formal and uninspiring, the student Y was not organized this year. Following the Christmas holiday a student committee under a faculty sponsor adopted the suggestion of a special faculty committee and organized a Sunday have adopted the name Moses Brown Christian Association. Under proper guidance this should develop into an important school activity.

F. Warren Howe, Jr., who was on sick leave for some weeks, has returned to take up his full program. One of his important duties during the winter and spring is that of coach of the track team. During his illness, G. Harold Downey, who had assisted with the coaching last spring, came to the School two or three afternoons a week to work with the track squad. In spite of Mr. Howe's absence, the track team, under the leadership of its captain and manager, had a most successful season which ended on Third Month 3rd, when, for the third time in four years, they won the annual Private Schools Meet at Harvard and thereby obtained permanent possession of the trophy.

The Art Club, Glee Club, Orchestra, and Proscenium Club also have been doing some interesting work. The Glee Club has sung before several Providence groups and has broadcast over one of the local radio stations.

The Proscenium Club presented three one-act plays at Christmas time, and the night before the spring holiday gave their annual three-act play before a large audience of students, parents, and friends.

In the Student Activities Number of the Moses Brown Bulletin, which was published in Twelfth Month, there were several pictures of students at work in the Studio and Shop. One of these, a picture of Hoel and Vincent Bowditch at work on a scale model of the Empress of Britain, has received wide publicity. It appeared in the rotogravure sections of the Providence Journal and the Boston Herald, and at the request of the Canadian Pacific Railway, a copy of the photograph was sent to them for use in their advertising material. They have agreed to use the name of the School with the picture. In addition, some of the material which appeared in that number of the Bulletin has been used in Vogue, the New York Evening Post, and in other publications. It is probable that later the Christian Science Monitor will give considerable space to both text and pictures. Every effort is being made to keep the School before the reading public in a dignified manner, and we have been particularly fortunate in our use of the Bulletin material.

Faculty Arrangements for next year have been practically completed. All members of the regular staff will return on the same salary schedule as this year in accordance with a minute of the Committee at its last meeting.

Alfred S. Cleaves and William S. Eckert, both graduates of Moses Brown, have assisted this year in the dormitories. Alfred Cleaves is an assistant teacher at the Providence Central High School, and William Eckert is an undergraduate student at Brown University. These men have exchanged their services for room and board. Their work has been entirely satisfactory. For next year it is proposed to secure if possible two young men, recent college graduates, who wish to enter the teaching profession, offer them an opportunity to assist in the dormitories and on the play fields, to teach one or two classes under the supervision of department heads, and to study part time at the University. For this they will receive their living, a small salary sufficient for their incidental expenses, and an opportunity to gain experience in their chosen field.

The interneship we have had in the Lower School has worked out successfully and it seems proper to try a similar arrangement in the Upper School.

Prospects for next year are uncertain. A number of enrollments have been received and there has been a larger number of requests for catalogues and for information about the School. As in other years recently, it is probable that nothing very definite will be known about the enrollment until near the opening of School. The new catalogues are in the hands of the printers and will be sent to patrons within a few days. The re-registration cards will be sent out about the first of Fifth Month.

With one exception the rates have not been changed. In view of the increase in cost of food, it has seemed desirable to increase the price of the noon luncheon from forty to forty-five dollars for the half year. This increase was made after consultation with Frances Wheeler and a corresponding increase in the charge at the Lincoln School.

In general the health of the School has been good. During the winter there were two outbreaks of whooping cough in the Lower

School. The cases were confined almost entirely to two grades and we had twenty-two cases. The disease was prevalent in the community all winter. As the result of the warm spell which came suddenly after the long-continued cold weather, there were a number of colds and a few cases of grippe, but nothing that approached an epidemic.

Summer Work - No new work will be undertaken this summer. There will be the usual painting, papering, and plastering in the buildings, but this will be reduced to a minimum. Some painting also will be necessary on the outside and there will be certain general repairs. This work also and the work on the grounds will be reduced to the smallest amount consistent with maintaining buildings and grounds in good condition.

Financial Statement - With this report are submitted the statement of income and expenditures for the nine months ending Third Month 31st, 1934, the statement of assets and liabilities, and the cash account for the same period.

During the winter the excessive cold and the unusual amount of snow which has fallen have greatly increased the cost of fuel and the cost for the up-keep of the grounds for snow removal and care of the drives. Except in the items for heat and light and grounds, however, the expenditures have been within the budgeted figures.

One important item was overlooked in making up the budget for this year. The fire insurance, which has been on a five year basis, will expire in Fourth Month. When this is renewed, an arrangement will be made by which ultimately the premium for a fifth of the amount will become due each year and the amount regularly included in the budget.

Collections during Second Month and the early part of Third Month were reasonably satisfactory. A very large proportion of the current accounts are up to date and every effort is being made to secure partial payments on overdue accounts. Recently an arrangement was made with Dun & Bradstreet to secure confidential reports of the financial condition of a number of our patrons in order that the Headmaster and Treasurer might know how to deal with them. A number of accounts of pupils not now in School have been turned over to an attorney for collection.

Respectfully submitted,

Headmaster

Fourth Month 3rd, 1934

School. The cases were confined almost entirely to two grades and we had twenty-two cases. The disease was prevalent in the community all winter. As the result of the warm spell which came suddenly after the long-continued cold weather, there were a number of colds and a few cases of grippe, but nothing that approached an epidemic.

Summer Work - No new work will be undertaken this summer. There will be the usual painting, papering, and plastering in the buildings, but this will be reduced to a minimum. Some painting also will be necessary on the outside and there will be certain general repairs. This work also and the work on the grounds will be reduced to the smallest amount consistent with maintaining buildings and grounds in good condition.

Financial Statement - With this report are submitted the statement of income and expenditures for the nine months ending Third Month 31st, 1934, the statement of assets and liabilities, and the cash account for the same period.

During the winter the excessive cold and the unusual amount of snow which has fallen have greatly increased the cost of fuel and the cost for the up-keep of the grounds for snow removal and care of the drives. Except in the items for heat and light and grounds, however, the expenditures have been within the budgeted figures.

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At a meeting of the Executive Committee of Moses Brown School held at the School Fourth Month 3rd, 1934

Present - Willis H. White, Lyra T. Wolkins, George R. Wood, Alex. C. Purdy, Charles H. White, L. Ralston Thomas, Edward L. Macomber.

The Minutes of the last meeting were read and approved with a slight alteration.

The Headmaster's report was read and considered.

We hereby authorize the Headmaster to borrow from the Board of Managers of Investments and Permanent Funds if and when it may be needed between now and Ninth Month, 1934, such sums as he may require for operating expenses, but not exceeding a total of $10,000.

We approve the attempt of the Headmaster and Charles H. White to have the name "Moses Brown Square" given to the intersection of Lloyd Avenue, Hope and Brook Streets.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I
L. RALSTON THOMAS, HEADMASTER

To the Committee in charge of Moses Brown School:

Samuel Buffum, one of the oldest graduates of Moses Brown School, passed away at his home in North Berwick, Maine, on Second Month 7th. He was in his ninety-first year.

When a young man he engaged in the manufacture of lumber for boxes and built up an extensive business, which he carried on successfully for many years. He was deeply interested in the affairs of his native town and especially in education. He served for several years as a member of the school board. Endowed with a keen mind and a very retentive memory, he became an authority on local history, and at the time of the observance of North Berwick's centennial in 1931, he wrote a history of the town, which was published in pamphlet form. Toward the end of his life he frequently contributed poems to the American Friend even though loss of sight made all tasks difficult.

His deep interest in the welfare of young people, his earnestness in promoting the religious life of his community, and his universal spirit of good will were all manifestations of the deep spirituality of his inner life.

Samuel Buffum was a member of the Moses Brown School Committee for twenty-five years, from 1891 to 1916.

Christine Buffum, a graduate of Moses Brown School in 1900, and a sister of Edith Buffum who has been a teacher of drawing at Moses Brown School for many years, died on Second Month 11th, 1934, after a short illness.

Following the death of her father and sister, Edith Buffum was given a leave of absence until after the spring holiday. She returned at the opening of the spring term and took up

her usual duties.

F. Warren Howe, Jr., who has been an instructor in Shop and Manual Training, Study Hall assistant and track coach for a number of years was absent from School for six weeks during the winter because of undulant fever. He returned to his work about the middle of Third Month and his health has constantly improved since that time. Mr. Howe occupies an important place in the School, and both staff and students have been pleased by his speedy recovery.

In the absence of Mr. Howe and Miss Buffum, Howard B. Smith, formerly teacher of the Coronado High School, Coronado, California, took charge of the work in the Shop.

During the winter, the health of the School has been very good. In the Upper School there have been the usual colds and other slight indispositions, but no contagious diseases of any kind. In the junior department, there were two epidemics of whooping cough, but fortunately the disease was confined almost entirely to two grades. The School has been fortunate in its freedom from contagious diseases. Teachers and parents have cooperated to prevent children exposed to any disease from infecting others.

The spirit of the School has been very good. Pupils and staff have faced the problems of the year with courage and cheerfulness.

Faculty arrangements for next year have been practically completed. All members of the regular staff will return on the same salary schedule as this year in accordance with a minute of the Executive Committee at its meeting on Second Month 7th.

Alfred S. Cleaves and William S. Eckert, both graduates of Moses Brown, have been assisting this year in the dormitories. Alfred Cleaves is an assistant teacher at the Providence Central High School and William Eckert is an undergraduate student at Brown University. These men have exchanged their services for room and board, and their work has been satisfactory. For next year it is proposed to secure if possible two young men, recent college graduates, who wish to enter the teaching profession, offer them an opportunity to assist in the dormitories and on the play fields, to teach one or two classes under the supervision of the department heads, and to study part time at the University. For this they will receive their living, a small salary sufficient for their incidental expenses, and an opportunity to gain experience in their chosen fields.

Friends Schools, especially in the Philadelphia district, have included on their staffs young men and women who are interested in preparing themselves for the teaching profession. During the second half of this year, Louise G. Isfort, a graduate of Swarthmore College in the Class of 1932, has been at Moses Brown as an interne. She has observed and studied under the direction of the Lower School teachers and has assisted with the work in the elementary grades.

Enrollment - Since the Christmas holidays seven new boys have been enrolled. These additions bring our total enrollment to date to 177 in the Upper School and 141 in the Lower School, within one of last year's total. Excepting for the fact that the number of boarding pupils in the lower Forms of the Upper School is smaller

than we should like to have it, the enrollment situation is most satisfactory. We are particularly pleased that the Pre-Primary, which at the beginning of the year was quite small, has grown to eleven. This group will form a nucleus for the First Grade next year. A good Pre-Primary very much simplifies the enrollment problem in the Lower School in the succeeding grades. Prospects for next year are still uncertain, but the situation appears to be better than it was a year ago at this time. A number of applications have been received and there has been a larger number of requests for catalogues and for information about the School. The reregistration cards have been sent to present patrons and the response has been very good. Members of the Committee can greatly assist the School by suggesting to the Headmaster names of boys who may be interested in Moses Brown now or in the future. We are glad to send catalogues and other literature and to keep the family in touch with school activities.

With one exception the rates have not been changed. In view of the increase in cost of food, it has seemed desirable to increase the price of the noon luncheon from $40 to $45 for the half year. This increase was made after consultation with Frances Wheeler and there is a corresponding increase in the charge at the Lincoln School.

The Parents Council has continued active in its cooperation with the School. During the fall the usual teas were held for the parents of the Primary and Intermediate boys, notices of coming events have been sent to parents and friends of the School, moving pictures for younger children were shown every other Saturday afternoon in Alumni Hall during the winter. On three consecutive Monday

evenings in Third Month, meetings of parents and teachers were held in Alumni Hall. At the first of these meetings, Third Month 5th, Primary teachers described the work of the Pre-Primary and three Primary grades. The attendance at this meeting was small. On the 12th, the Intermediate teachers had charge. At this meeting some sixty-five parents and friends were present. The talks and papers were enthusiastically received and many patrons remained for some time to talk with the teachers. Up to this time, excepting for Father and Son Day, the Parents Council has confined its activity to the Lower School group. It was decided this year to invite the parents of the Upper School to an evening discussion. This was held on Third Month 19th, and a large and enthusiastic audience listened to talks and papers by the Headmaster and the heads of the departments. The papers which were read at this meeting were particularly interesting and stimulating, and the parents expressed themselves as well pleased with the meeting.

Father and Son Day will be held this year on Fifth Month 18th. Fathers committees have been appointed and are at work. Father and Son Day has been received enthusiastically by parents and boys alike and it has done much to bring parents closer to the School.

The Moses Brown Bulletin continues to receive a most favorable response from alumni and friends of the School. In the Twelfth Month issue, emphasis was placed on the non-athletic student activities. In this number there were several pictures of students at work in Studio and Shop. One of these, a picture of Noel and Vincent Bowditch at work on a scale model of the Empress of Britain, has received wide attention. It appeared in the

Rotogravure section of the Providence Journal and the Boston Herald and is now appearing in newspapers all over the country as part of the advertising material of the Canadian Pacific Railway. Every effort is being made to keep the School before the reading public in a dignified manner, and we have been particularly fortunate in the use of Bulletin material.

The Student Activities Committee has been active in many fields. It participated in the Community Fund Drive and provided for a number of families at Christmas time. The Upper School collected in gifts and pledges $157, half of which was made as a contribution to the Providence Community Fund. Providing for families each Christmas has become a custom in the Lower School. Boys and teachers take a personal interest in each individual helped, and through this work the boys learn the important lesson of sharing with others less fortunate.

Through the Art Club, the Glee Club and Orchestra, the Proscenium Club and winter tournaments (chess and ping pong) every boy in School finds some activity of interest.

Because it had become too formal and uninspiring, the Student "Y" was not organized this year. Following the Christmas holiday, a student committee under a faculty sponsor adopted the suggestion of a special faculty committee and organized a Sunday evening discussion group. The attendance was made purely voluntary and students were encouraged to take part in the general discussion following the talk of the invited speaker. Day as well as House boys attend in considerable numbers and participate most enthusiastically in the discussions. Recently they adopted the name "Moses Brown Christian Association."

The track team this year has been unusually successful. In Third Month they closed the indoor season by winning the Private Schools meet at Harvard. This was the third time in four years the team had won this meet, and they thereby obtained permanent possession of the Trophy. On Fourth Month 28th, the Relay Team won the Class B Preparatory School Championship at Franklin Field.

Window Ventilators - In accordance with the decision of the Committee at its meeting in Tenth Month, the Headmaster placed before an architect the problem of safe-guarding the dormitory windows on the third floor. After a thorough investigation, it was the architect's recommendation that the windows be equipped with a special Ideal Ventilator and the window opening be further reduced by blocking the sash top and bottom. This recommendation was followed and ventilators were installed on all boys' dormitory rooms on the third floor excepting those opposite the fire escapes. This seems to be a very satisfactory arrangement, and has improved rather than detracted from the appearance of the rooms. The cost of the installation, including the architect's fee, was $216.46.

The Committee appointed to consider the question of pensions for Moses Brown and Lincoln Schools met last year and a tentative report was made to the School Committee. During the present year a further study has been made of the situation, and it was recommended that applications be made for the two Schools separately to the Teachers Insurance and Annuity Association of America (Carnegie) to determine whether the Schools are eligible under this plan, and to learn whether suitable arrangements can be made. If the applications are approved, and satisfactory plans

worked out, then it is the opinion of the Pension Committee that pension plans should be put into force at the earliest practicable time.

Moses Brown graduates continue to do excellent work in college. Richard C. Scott was awarded the First Rosenberger Premium in Entrance Latin and the Second Hicks Premium in Entrance French at Brown University last fall. Winners of these Premiums are members of the entering class at Brown who receive the highest averages in the voluntary examinations held early in the academic year.

Four graduates have this year been awarded Phi Beta Kappa keys:

At Brown	Norman Barnes Dodge, M. B. 1931
	Bancroft Littlefield, M. B. 1930
	John Winthrop Quigley, M.B.1930
At Duke	James Orin Otis, Jr. M. B. 1930

Two much-appreciated gifts were received shortly before Christmas. William C. Dart presented the School with a set of Thackeray (20 volumes). This is not a new set, but is in fair condition and is an excellent addition to the Boys' Reference Library. Mrs. J. J. Bodell gave a fine water color "Canvasbacks" by Rex Brasher. The picture has been beautifully framed. It will be placed in one of the classrooms where it will be a source of pleasure to the boys.

The Headmaster has been notified that the School is a beneficiary under the will of John J. Frye. The details of the bequest have not been received.

We very much appreciate these gifts and the continued thoughtfulness of our friends.

Summer Work - No new work will be undertaken this summer. There will be the usual painting, papering, and plastering in the building, but this will be reduced to a minimum. Some painting also will be necessary on the outside of the building, and there will be certain general repairs. This work also and the work on the grounds will be reduced to the smallest amount consistent with maintaining buildings and grounds in good condition.

Financial Report - With this report are submitted the statement of income and expenditure for the ten months ending Fourth Month 31st, 1934, statement of assets and liabilities and the cash account for the same period. During the winter the excessive cold and the unusual amount of snow which has fallen have increased the cost of fuel and the cost of upkeep for the grounds, the cost of snow removal and the care of the drives. Except in the items for heat and light and grounds, however, the expenditures for the ten months period are within the budgeted figures. Collections have been reasonably satisfactory. A large proportion of the current accounts are up to date and every effort is being made to secure at least partial payments on overdue accounts.

During these difficult times, the School has had a good enrollment. Committee, faculty, and students have cooperated in maintaining the standards and fine traditions of Moses Brown. The School should benefit by any improvement in general business conditions. During the depression we have been most fortunate, and we should look to the future with confidence.

Respectfully submitted,

L Ralston Thomas
Headmaster

Fifth Month 8th, 1934

To the Executive Committee in Charge of Moses Brown School:

At the Commencement Exercises on Sixth Month 7th, 1934, a class of thirty-four boys was graduated. Of this number thirty-three plan to enter fifteen colleges. In addition, approximately twelve boys, not candidates for diploma, probably will complete their preparation for college during the summer. Dr. J. Edgar Park, President of Wheaton College, was the speaker on Commencement Day, and Dr. Erdman Harris of Union Theological Seminary, delivered the Baccalaureate address.

The Closing Exercises of the Lower School were held on Sixth Month 1st. The Fourth Intermediate Class had charge of the program, and told of the history and growth of the School. As an added feature this year, there was some special music including two numbers by the Lower School Orchestra. The class presented the School with a fine set of books, "Scribner's Illustrated Classics" (sixteen volumes). There were nineteen boys in the Fourth Intermediate Class this year, all but one of whom plan to return next year in the First Form of the Upper School. One boy is not returning because his family is moving away from the city.

As at other exercises this year, large groups of parents and friends were present for the Lower School Closing and for Commencement Day.

The re-registration for next year has progressed very satisfactorily. With very few exceptions, parents have re-registered or indicated their intention to re-register their boys for next year. In the Upper School two or three boys who have been in the Day Department will go to schools away from the city. This group fortunately is quite small. It is probable also that a few boys will be withdrawn at the opening of school because their parents will feel they are unable to carry the financial burden.

to the [illegible] Committee in favor of some more [illegible].

At the [illegible] in Fort Wayne [illegible] 1904, a class of fifty-five was organized, and with the [illegible] [illegible] fifteen [illegible] [illegible] twelve [illegible] [illegible] with complete their preparation for [illegible] the [illegible].

Dr. [illegible], [illegible] of [illegible] College, was the speaker [illegible] and [illegible] [illegible] [illegible], [illegible] [illegible].

The [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] of the [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] away from [illegible].

[illegible] [illegible] [illegible] [illegible] [illegible] and the [illegible] day.

The [illegible] for [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible] [illegible]

The new registration is small but encouraging. There have been more inquiries this year than a year ago at this time, and a number of parents have indicated their intention of entering their boys although the School has not yet received the registrations. It is probable that, as was the case last year, the total enrollment will be indefinite until the opening of School. Every effort is being made to secure early enrollments, and parents of prospective pupils are encouraged to visit the School and discuss the situation personally with the Headmaster.

The Fourth Annual Father and Son Day was held on Fifth Month 18th. The program began at 9:30 in the morning with Lower School activities. At the luncheon in the grove at 12:30, the School acted as host to over 500 fathers and sons. In the afternoon, there was a track meet between the Moses Brown Varsity and Governor Dummer Academy. This was followed by fathers and sons tennis matches and a baseball game. Three hundred fifty fathers and sons sat down to dinner in the gymnasium at 6 o'clock at which Judge Ira Lloyd Letts was the speaker. In the evening there was an entertainment in Alumni Hall, the School Orchestra and the Glee Club took part, special music was provided, and there was a magician. During the morning a number of mothers were present for the Lower School exercises, but for the balance of the day only fathers were invited. Everyone present was most enthusiastic. Paul C. DeWolf was Chairman of the General Committee. The arrangements planned by this Committee were carried out by subcommittees of fathers and boys. The success of the day is due in no small part to the enthusiastic interest of the fathers who are willing to accept committee responsibility.

Summer Work - During the summer no new work will be undertaken. There will be the usual papering, painting, and general repairs in the dormitories, and in addition considerable general painting and some repair work will be necessary on the exterior of the buildings. If all this work is done, it will cost approximately $2000. Every effort will be made to reduce the expense to a minimum but it is important to keep the buildings in first-class condition. Some new equipment in the house,

school, and dining room will be nedessary, but generally speaking the equipment is in good condition.

During the spring, considerable attention has been given to the trees and shrubs. Following a routine spraying of the elms, a second general spraying was necessary because of an infestation of caterpillars. The oak trees were most affected, and it is probable that later another general spraying will be necessary. The pests affecting trees and shrubs seem to have increased in numbers and in activity during the last two or three years; it is only by constant care that the trees have been maintained in good condition. The privet hedges on Lloyd Avenue, Hope Street, and Alumni Avenue were seriously damaged during the winter. No work has been done on them up to this time, in the hope that new growth would appear with the warm weather. In some places this hope has been realized, but it will be necessary to cut back most of the hedge in order that there may be an even growth another year. It is probable also that in many places new planting will be necessary.

Financial Situation - With this report are submitted statements of income and expenditure, a comparison of expenditures with the budget, and cash account for the eleven months ending Fifth Month 31st, 1934. Generally speaking, the financial situation is reasonably satisfactory, but collections are slow and it is difficult to keep sufficient cash on hand to meet current obligations. It is not possible to estimate what proportion of the accounts receivable will be paid during the summer. Most of the accounts, however, are active and patrons are encouraged to make frequent small payments when it is not possible for them to settle the accounts in full.

During the depression, the income of the School has been decreased not only by a smaller income from tuitions, but by a substantial reduction also in income from funds. A year ago the special school fund of $125,000, which had been set up from profit and loss, was returned to the profit and loss account by the Board of Managers of Investments and Permanent Funds. For several years there have been a few funds, the incomes of which

have not been paid to the School but have been permitted to accumulate. Among these is the Centennial Fund. In 1919, when this Fund was raised, the goal was fixed at $100,000 and approximately $60,800 was received. By applying income to principal this Fund has since reached the one hundred thousand dollar total mark. In view of the general financial situation, would it not be well for the School to use the income from this fund? This would off-set to some extent the loss of income due to the elimination of the special school fund and general reduction in income from other funds.

Paul Messer - Mrs. Editha Messer, the mother of Paul Messer who died last fall, has presented to the School, in memory of Paul, a beautiful silver plaque to be awarded each year to the most valuable swimmer on the Varsity Team. It was awarded this year for the first time to Samuel L. Biddle. This plaque is a fine addition to our trophies, but we are especially grateful for it as an expression of the mother's wonderful spirit.

The Committee may be interested to know that at a recent meeting of the Rhode Island Secondary School Principals Association the Headmaster was re-elected president for the ensuing year.

Respectfully submitted,

L Ralston Thomas

Headmaster

6/12/34

At a meeting of the Executive Committee of Moses Brown School held at the School Sixth Month 12th, 1934,

Present: George R. Wood, Lyra T. Wolkins, L. Ralston Thomas, Edward L. Macomber.

The presiding clerk being absent, Edward L. Macomber was appointed to serve as presiding clerk pro tem.

The minutes of the last meeting were read and approved.

The report of the Headmaster was read and considered.

We approve the Headmaster's recommendation for the usual papering, painting and general repair work in the dormitories, etc. during the summer, as well as the repairs and painting on the exterior of the buildings, the expense of the latter not to exceed $2000.

Consideration of the question of using income from the Centennial Fund was referred to the General Committee.

Statements of assets and liabilities, income and expenditures, and cash account as of Fifth Month 31st were presented.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

The 116th consecutive year of the School has begun most auspiciously. During the depression, although there has been a reduction in the number of pupils, the standing of the School, both in the excellence of its teaching and the quality of its student body has been maintained, and the support of parents and alumni and their enthusiasm for the things for which Moses Brown stands has been constantly growing. These important factors help to explain the improved registration this year.

The Upper School began on Ninth Month 19th, and the Lower School one week later. There are 179 boys in the Upper School, 149 in the Lower, 63 boys in residence in the Upper School and 11 small boys in Delmont. This is a total enrollment of 328. It is encouraging to note that not only are the total enrollments in the Upper School and in the Lower School larger than last year, but there is an increase as well in both house groups. In the Upper School the increased registration has come into the Third and Fourth Forms. These boys who will have more than one year at Moses Brown can become more thoroughly a part of the School before they graduate than can one-year boys, and these larger Forms in the middle of the School should somewhat simplify the enrollment problem another year. In the Lower School, four of the eight grades are completely full, one might almost say to overflowing, and the other groups, with the exception of the Pre-Primary, are quite satisfactory, 17 being the smallest number. The Pre-Primary group is small. There are but 7 boys in the class. There

were 8 at the beginning of last year, but during the fall 3 others enrolled. It is hoped that the present group also will grow in numbers. The schools for younger boys at Gordon and Wheeler have tended to delay entrance at Moses Brown. With the establishment of a Nursery School at Lincoln, we should be able to look forward to a few boys from that source each year.

Faculty Arrangements - Two members of the faculty who had been at Moses Brown for several years withdrew at the end of the term last spring. Ira N. Newlin, teacher of Chemistry and Physics for the past three years, accepted a position in the Science Department of the Scarsdale High School. He probably will be married this year and it was not possible to provide for additional married teachers on the staff here.

Jeannette Kimberlin, who has had charge of the Third Intermediate Grade for a number of years, was married in Ninth Month to Hugh N. Andrews, a former teacher of Mathematics at Moses Brown. In addition to her duties in the Lower School, Miss Kimberlin had charge of the work in dramatics in the Upper School. She was an outstanding teacher, and made a fine contribution to the life of the School.

Flo A. Moyer has been engaged for the work of the Third Intermediate. She is a graduate of the Shippensburg State Normal School, with graduate work at Pennsylvania State College and Columbia University, and she comes to us with several years of experience.

Neil W. Halkyard, a graduate of Union, will have charge

of the work in Science. He is a nephew of Wilson H. Powell of the New York Yearly Meeting. Mr. Halkyard has had a number of years of school and camp experience. He came to Moses Brown from the Romford School.

For several years it has been necessary to engage part-time teachers for work in German and Latin. These men have come in for class periods only and their services have not been available for the extra-class duties. This year two young men have been engaged as apprentice teachers. Bryce H. Jose, a graduate of the University of Maine, will teach two classes in German and do graduate work in German and English at Brown University. He has had no teaching experience, but has been a member of the staff at Camp Winona for several summers and has been most successful in dealing with younger boys.

Arthur L. Spencer, A. B. Boston University, will teach elementary Latin and will do graduate work in Latin and Greek at Brown. These young men each receive $350 and their living. They will each assist on the athletic field and in the dormitories, and have the usual duties of boarding school masters.

Louise G. Isfort, who was an "interne" (an apprentice teacher under the Philadelphia Yearly Meeting Committee on Education), has returned for part-time work in the Lower School.

These young teachers have an excellent opportunity for training under experienced supervisors and at the same time they render a valuable service to the School. The plan was tried out the second half of last year and worked most satisfactorily. There is every reason to believe that it will be equally successful this

year.

Curriculum Change - One important change has been made in the curriculum. A certain amount of very elementary French has been taught through the Lower School and in the first two Forms of the Upper School. In the Lower School this work has been given with a view to bringing the boys into contact with a woman of another nationality who could broaden their experience by teaching something of the customs of another land. In the first two Forms of the Upper School the work has been continued under American teachers who have been trained abroad. Serious preparation for college has been begun in the Third Form. At the end of the Fourth Form, the boys take the Cp. 2 examination and in the Fifth Form prepare for the Cp. 3 examination of the College Entrance Examination Board. Because of the greatly increased work in vocabulary and in the amount of ground to be covered in general reading, the task of adequately preparing for the French examinations has been extremely difficult for some of the boys. Beginning this year, the more serious work is being undertaken in the Second Form. Instead of two periods a week, the boys will meet their teachers four periods. It is believed that this change will relieve some of the pressure of the work in French and will more adequately prepare many of the boys for modern language work in college.

There has been one minor change in policy which may be of interest to the Committee. Some years ago, conforming to modern practice, arrangements were made for the boys of the First, Second, and Third Grades who remained here for luncheon to have an hour, or

an hour and fifteen minutes rest period, depending on their age. The program met the hearty approval of parents. A number of patrons who lived nearby asked that their children might be permitted to return early for the rest period, although they ate at home. This request was granted and the number of children returning early has slowly but steadily increased until last year our ability to handle the groups was taxed to the limit. This year parents were informed that because of the large numbers we should be able to provide rest periods for only those children who remained at School for luncheon. It may be only a coincidence, but this year we have a larger group of younger children taking their luncheons at School than we ever have had.

A class of thirty-four was graduated at the Commencement Exercises on Sixth Month seventh. Of these boys, twenty-nine have enrolled in sixteen colleges. One has returned for a post-graduate course at Moses Brown, two failed to enter college because of finances, and two others do not plan to go on to college. In addition, eight boys who did not graduate have entered college or vocational schools.

The Baccalaureate address was given by Dr. Erdman Harris of Union Theological Seminary, and Dr. J. Edgar Park, President of Wheaton College, was our speaker at Commencement.

The Class of 1914 and the Class of 1924 returned to the School on Commencement Day for their twentieth and tenth reunions respectively. Each year an effort is made to arrange for some classes to meet at the School for their reunions.

At the College Entrance Examination Board examinations held in the School in Sixth Month, sixty-one boys took 166 examinations, 87 per cent of which were passed. There was also a fair sprinkling of high marks. This is a good record. Two boys entered Harvard and one boy entered Yale under the New Plan.

Summer Work - During the summer there were no important alterations and no new work. The following painting was done in accordance with the recommendations made to the Committee in the Spring:

Painting outside - Lower School Building } Windows and trim.
Power House }
Windows and jets on the East, West, and North sides of the Main Building.
All entrances and doors.
Boundary fence on the Lower School field, and the east section of the fence on Lloyd Avenue.
Painting inside - Four classrooms of the Intermediate School.
Maids' rooms, bath, and corridor on the third floor.
Kitchen, toilet, and pantry of the Isolation Infirmary.
Twenty dormitory rooms papered and painted.

One room on the Senior Corridor was refloored, and extensive repairs were made to the out-door track.

The cost of the general painting was kept within the estimate of $2000. In addition, there were the usual general repairs. Continuing our practice of other years, whenever work has been done on corridors or in the dormitories, the old electric wiring has been replaced by modern installation. Much of the old wiring already has been replaced but several important jobs should be undertaken when funds permit.

Power Plant - The Power House at Moses Brown was built in 1895. Even at that time some of the equipment was not new, but thanks to the careful supervision of Mr. Sargent, the superintendent, it has been kept in very good condition. Undoubtedly some new electrical equipment will have to be installed within a few years. About 1918 the use of soft coal as fuel was discontinued and oil was installed. The oil-burning equipment at that time was considered very good and it has served us most satisfactorily. In recent years, there have been many improvements in oil-burning apparatus, both in the burner equipment and in draft control. With oil at a dollar or less per barrel, it did not seem necessary to consider any new oil-burning equipment. During the last year, the price of oil advanced tremendously and recently we have been paying up to one dollar and a half per barrel for oil delivered in our tanks. Under these conditions, it is desirable that steps be taken to increase the efficiency of our plant. It is probable that modern equipment could be installed which would reduce the fuel consumption by nearly 20 per cent. If this saving could be effected, any equipment could be paid for in two or three years at the present price of oil, and sooner if the price of oil advances . There is a problem also in connection with the summer operation of our plant. It is recommended therefore, that a small committee be appointed to go into the whole question of the operation of the power plant with a view to making such changes as seem necessary and desirable after a thorough investigation.

Another matter in connection with the Power House should

receive your consideration also. The present gravel roof was put on about twenty years ago. Recently it has been leaking rather badly. It was hoped that this roof with certain minor repairs might last through another season, but it now seems necessary to replace it. Two bids have been secured for this work, one for $265 and another for $313. The former price probably would give us a satisfactory roof with a ten-year guarantee. The latter quotation would provide a roof of somewhat better quality and includes also some additional metal work.

With this report are submitted the statement of income and expenditures for the fiscal year ending Sixth Month 30, 1934, the statement of income and expenditure for the three months ending Ninth Month 30, 1934 and the budget for the current fiscal year. The statement of income and expenditures for the fiscal year ending Sixth Month 30, 1934 indicates that the income exceeded the expenditure by $1489.33. There is outstanding in the accounts receivable for 1933-1934 the sum of $16,931.06, or approximately 11 per cent of the total accounts receivable for the year. These outstanding accounts receive the constant attention of the Treasurer and Headmaster and are being slowly but steadily reduced. It is probable that a very considerable proportion of them will be paid in full. Generally speaking, our patrons take care of their accounts in a satisfactory manner. All delinquent accounts are gone over frequently by the Finance Committee. The Headmaster keeps in touch with the Finance Committee, also,on all questions of special arrangement, budgets, and expenditures.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

The budget which was established for the year's operations has been carefully checked each month with expenditures and it is a satisfaction to note that the total expended was under the amount budgeted.

During the last few years the reduction in the School's income has been due to (1) a reduction in the amount received from tuitions, (2) the increase in special arrangements, and (3) the considerably smaller sums received from invested funds. One factor in the increase in the special arrangement account has been the necessity for charging against special arrangements, scholarships which normally would have come from scholarship and special funds. In 1930 the School received from scholarship, general, and special funds $22,813.00. In 1934-35 we shall receive from these sources approximately $7100. In 1933 the special school fund which had been set up some years previously from the profit and loss account was withdrawn and returned to the profit and loss account. During the years when the income from the funds was adequate for the needs of the School, it was decided, to permit the income from the Centennial Fund to accumulate. When this fund which originally was $68,000 reached $100,000, this was set aside as the principal sum. Since that time interest has accumulated until at present principal and interest have a book value of $128,000. This is a school fund and it is recommended that the income from principal and accrued interest be now paid to the School for such purposes as it may be properly used.

Respectfully submitted,

L Ralston Thomas

Headmaster

Tenth Month ninth, 1934

At a meeting of the Executive Committee of Moses Brown School held at the School Tenth Month ninth, 1934,

Present: Willis H. White, Edward Lyman Brown, Alexander C. Purdy, Charles P. Sisson, L. Ralston Thomas, Charles H. White, Lyra T. Wolkins, George H. Wood, Edward L. Macomber.

The Minutes of the last meeting were read and approved. The Headmaster's report was read and considered.

We approve the appointment by the Clerk of a small committee to consider the present needs of the power plant with a view to making such repairs and alterations as may be necessary.

We approve the following recommendation of the Headmaster and the Finance Committee with regard to the Centennial Fund. After gifts made for special purposes have been deducted, the income from the principal and accrued interest of the Centennial Fund shall be paid to the Moses Brown School for such purposes as it may be properly used.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

Tenth Month 9th, 1934

At a special meeting of the Executive Committee of Moses Brown School called by the Chairman and held at the School Twelfth Month 19, 1934:

Present: L. Ralston Thomas, Charles H. White, George R. Wood, Willis H. White, Edward L. Macomber.

The records of the last meeting were read and approved.

We approve remodeling the stone barn for use as a Lower School Gymnasium in accordance with architect's plans submitted by Edwin Emory Cull at a cost not to exceed $5000.

We recommend that the Board of Managers of Investments and Permanent Funds advance a loan not exceeding $5000 to cover the cost of remodeling the stone barn, said loan to be repaid as soon as possible from income to accrue from the Moses Brown School improvement fund.

The sub-committee consisting of Charles H. White, Gren O. Pierrel, Willard E. Swift and the Headmaster appointed to investigate the condition of the heat and power plant and to make recommendations concerning it, reported that a thorough study of the situation was being made, but recommended that immediately certain brick work be undertaken, the No. 1 boiler relined, and a new burner installed. The cost of this work should not exceed $500. Other recommendations will be made later.

The committee wishes especially to express its appreciation of the cooperation of Willard E. Swift who not only brought his own engineer for a consultation, but also arranged for a consulting engineer to study the plant.

We are informed by the Headmaster that Moses Brown School has been made residuary legatee under the will of Walter R. Jones, late of Hartford, Connecticut, who died in that city Ninth Month 22, 1934. This provision in favor of the School will not be effective until the termination of certain annuities therein provided. An estimate of the present value of the estate places it at approximately $150,000.

The Headmaster also presented a letter from the Hartford National Bank and Trust Company, Executor of the Walter H. Jones will, asking the School's attitude relative to the allowance or disallowance of a claim of Edith H. Moffatt against the estate in the amount of $1001. After due consideration we are united in approving the payment of this claim and the Headmaster is hereby authorized to so notify the executor.

Adjourned.

(Signed) Edward L. Macomber,
Recording Clerk

To the Executive Committee in Charge of Moses Brown School:

Lower School Gymnasium - Immediately following the special meeting of the Executive Committee held at the School on Twelfth Month 19, 1934, work was begun on remodeling the stone barn. This work is nearly finished and the "Lower School Gymnasium" will be ready for use within a few days. It will be a fine addition to the School's equipment. The boys have been very much interested in the progress of the work, and parents and boys have expressed their pleasure in anticipating an improved gymnasium for the Lower School. The cost of the alterations will not exceed the $5000 granted for this purpose.

Power House - During the Christmas holidays the recommendations of the special sub-committee appointed to consider the question of alterations in the power house were carried out. The furnace of the Number One Boiler was relined and a new burner installed. The cost of this work was approximately $240 (brick work, $187; burner, $53). The special committee will continue its study of power plant equipment with particular reference to summer needs.

During the recent cold weather, with temperatures near zero, it has been necessary to operate the second boiler, but with two boilers in operation there has been no serious difficulty in heating the building.

Immediately following the heavy snowfall of two weeks ago, some concern was felt for the fuel supply, but even before it was possible to get the school drive dug out, the Mex-Pet delivered one load of 1500 gallons, and the next day followed it with another of approximately the same amount. The Mex-Pet service has always been satisfactory, and the effort they have made to keep us supplied with fuel in the winter has been particularly appreciated.

Snow Removal - The task of snow removal claimed everyone's attention for three days. In addition to the workmen regularly employed, a number of other men were secured and a dozen or fifteen school boys were given jobs.

School was held the day after the storm with about half the pupils present. Many of them, however, were very late in reaching School. One boy left home at 6:30 in the morning and arrived at School at 8:45, after a six-mile walk. This "stunt" is so unusual in this day and age that it may be of interest to the Committee. School did not return to normal until the first of the week, although the regular program was not interrupted.

The health of the School this winter has been remarkably good. Since the Christmas holidays there have been but two boys in the Infirmary, both for short times with colds. For two weeks no infirmary bed was occupied. Among the faculty also there has been very little illness.

Enrollment - The number of students enrolled is approximately the same as at the beginning of School.

In looking forward to next year, it is still too early to predict what the situation will be. There have been an unusually large number of requests for catalogues. Some parents have definitely indicated their intention of entering their children. No formal estimate is possible, however, until the re-registration has been completed.

This year the enrollment has been particularly good, except in the Pre-Primary. The nursery schools, accommodating boys up to the first grade, undoubtedly have been responsible for the small registration in the Pre-Primary group.

For a number of years there has been a good deal of discussion about the need for a new senior high school on the East Side of Providence. Hope Street High School, our neighbor, has been hopelessly overcrowded. Originally built for 535 students, it now has more than 1200 enrolled. The city finally has determined to go ahead with the construction of a new high school building. Funds have been secured and plans drawn. The plans have not been published, but it is proposed to build a large general high school. The site of the Hope Street Reservoir is available and the authorities believe they will have the school ready to open by February 1936. Probably it will not actually be in operation before the fall of 1936.

It is difficult to judge just what the effect of the new plant will have on Moses Brown School. When the Nathan Bishop Junior High School was built on Sessions Street, a few children who might normally have come to Moses Brown were sent there. After two or three years, most of those boys came to us. It is probable that a few older boys who otherwise might enroll here will go to the new Hope Street High School, but it is unlikely that any considerable number of boys will withdraw, and it would seem that our experience in the upper grades would closely parallel the experience we have had at the junior high school level.

Moses Brown Square - The petition to the City Council to name the square at the intersection of Hope, Thayer, and Barnes Streets "Moses Brown Square" was turned over last spring to Clifford Heathcote,a former student of the School, who agreed to get the necessary signatures. He has secured a number of signatures, but because of his mother's death and other changes, the complete list has not been solicited. A few days ago the petition was returned to the Headmaster, and an effort will be made to secure the remaining signatures in the near future.

Gifts - During recent months the School has received three gifts which have been very much appreciated. A two-volume autobiography, "The Joy of Living" by Dr. Franklin H. Martin, was presented to the School by the author.

Mrs. Fletcher Mason, who formerly was a patron of the School, has presented the School with copies of The Mentor for the years 1917 and 1918.

"Grace Whitney Hoff, The Story of an Abundant Life" by Carolyn Patch, was presented to Moses Brown School by John Jacob Hoff.

The three books are fine, limited editions. We very much appreciate all these gifts.

Arrangements with Faculty - In making arrangements with teachers for next year, but few changes in staff are anticipated. The salary of teachers is a matter which should have the consideration of this Committee. Two years ago all members of the staff

were given a 10 per cent cut in salary for the second half year. In making arrangements for the following year, 10 or 15 per cent cuts were accepted by all members of the staff. Those living in the building accepted a reduction of 15 per cent; all others, 10 per cent. In addition, there were a few other adjustments made in the salary list. The teachers, realizing the necessity for the cuts when they were made, accepted them without question. Recently, with increased costs, many public and private schools have increased salaries again. Before making faculty arrangements for next year, some policy should be established with regard to this matter. The School's financial situation has improved this year, and this fact is known to the members of the faculty.

Financial Statement - With this report are submitted the statement of income and expenditure, a comparison of expenditures with the budget, and a cash account for the seven months ending First Month 31, 1935.

The expenditure total continues to run well under the total amount budgeted for this time. There has been a marked increase in costs for some supplies, notably foodstuffs, but it would appear that the allowances made will be adequate to care for them.

The collections are proportionately slightly better than a year ago.

The general financial situation is satisfactory, all things considered.

Respectfully submitted,

L Ralston Thomas

(Signed) L. Ralston Thomas

Headmaster

Second Month 5, 1935

At a meeting of the Executive Committee of Moses Brown School held at the School Second Month 5, 1935:

Present: Alexander C. Purdy, L. Ralston Thomas, Charles H. White, Willis H. White, Lyra T. Wolkins, Edward L. Macomber.

The minutes of the last meeting were read and approved.

The Headmaster's report was read and considered.

We authorize the Headmaster, in making salary arrangements for the next school year, to inform the teachers that in case the School's financial condition appears to warrant it, there will be granted an increase of at least 2½ per cent in salaries of all present members of the staff.

We recommend to the general Committee that Gren O. Pierrel be added to the membership of the Finance Committee.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

To the Executive Committee in Charge of Moses Brown School:

George R. Wood passed away at his home in New Bedford on Third Month 16, 1935, in his eighty-third year. He had been ill but a few days with bronchial pneumonia.

George Wood was born in New Bedford on Fifth Month 11, 1852, and graduated from Friends School with the class of 1870. For a short time he worked in Philadelphia and then returned to New Bedford to join his father in the family lumber business, with which he was still connected at the time of his death.

George Wood became a member of the Moses Brown School Committee in 1915 and of the Executive Committee in 1932. He was a leader in the New Bedford Friends Meeting and in recent years had served as its Clerk.

He read widely, and book collecting was his special hobby. In addition to the experience gained from years in business and the broad contacts made through his reading, George Wood brought to all his tasks a gentleness, a genial sense of humor, and a love of his fellowmen which made his contributions invaluable to all the groups with which he was associated. We shall miss his ~~helpful service with~~ faithful attendance at the Committee meetings, and we are grateful for his years of service with us.

The Lower School Gymnasium has been completed and has been in use for approximately six weeks. The total cost was $4925. Boys, parents, and masters are very much pleased with the changes which have been made. The new gymnasium is an important addition to the School's equipment.

The building formerly used for a winter playroom for the Lower School boys has been taken down, at a cost of $20. The site will be graded and used to increase car parking facilities.

The grounds came through the winter in good condition. There were a few shrubs and one or two small trees lost, and these will be replaced.

The program of fertilizing fields and trees, and of spraying the trees will be continued. One of the serious problems in connection with the up-keep of the grounds is the proper care of athletic fields. The turf cannot stand up under the constant hard wear. The fields are in use six days a week from Ninth Month to Twelfth, and from Third Month to Sixth, and the summer season is too short and frequently too dry to get a satisfactory catch of new grass.

This year, in addition to the routine work, it is proposed to plow up and grade the small piece of ground, about one half an acre, along Lloyd Avenue just west of the former site of the Battey house. For many years this has been used as a flower garden. The garden, however, has been moved to the top of the hill nearer the barn. It is proposed to take up the old walk, change the grade so that the field can be cared for by power machines, and plant grass. This change will improve the appearance of the property along Lloyd Avenue, will simplify the care of this small piece of land, and will provide added play facilities for the younger boys.

Play Equipment - With the establishment of the nursery schools in Providence, increased emphasis has been placed on the play activities of the younger children and on the play equipment of the schools. Although our first grade group has been of satisfactory size, the pre-primary class has been too small for two or three years (since the establishment of the nursery school at Wheeler). In order to improve our facilities for dealing with the pre-primary age, and to increase the attractiveness of theequipment, it is recommended that we spend this spring for playground equipment approximately $300. It is hoped that more parents can be encouraged to transfer their boys to Moses Brown as soon as they reach the pre-primary level.

Faculty Arrangements for next year have not been completed. It is probable that there will be one or two changes in the Upper School, and one change in the Lower School.

Upper School Tea - On the first of Third Month, in Alumni Hall, the faculty of the Upper School entertained at tea a large number of parents of boys of the Upper School. Each fall for

several years, teas have been held for various groups of parents of the Lower School boys so that they might meet the teachers informally. This year the tea for Upper School parents was the natural outgrowth of the success of the Lower School program. The generous response of parents to the School's invitation made the occasion a pleasant and enjoyable one.

Horace Bimillenium - On Third Month 22, the School acted as host to the members of the Classical Association of Rhode Island and to high school teachers of Latin in Providence and the vicinity in celebration of the Bimillenium of the Latin poet Horace. Professor Whitney J. Oates, of Princeton, delivered the address, and in the evening he held an informal discussion with a group of Upper School boys who are interested in the study of Latin.

Gifts - In a recent number of the Moses Brown Bulletin, there was published a list of gifts which the School would be glad to receive. In the editorial and in a special article the importance of gifts in the founding and development of the School was emphasized. It is hoped in this way to stimulate the thought of giving on the part of many friends of Moses Brown, and possibly to pave the way for the work of the special Gifts Committee appointed by the School Committee a year ago.

A few days ago Mr. and Mrs. Charles Richmond, whose sons were at Moses Brown some years ago, presented to the School a fine small equestrian statue of William the Silent. This has been placed in the reading room of the Intermediate School. A number of years ago Mr. and Mrs. Richmond gave the School a picture of Sir Galahad in memory of their son who died. This hangs in the Boys' School Room. We are glad to have their continued interest.

Tuition Refund Plan - Several schools in New England have adopted a tuition refund plan advocated by A. W. G. Dewar of New York. Under this plan parents are given an opportunity to pay a small premium of approximately three dollars per one hundred dollars of fees for tuition. For this they are guaranteed against losses of tuition due to illness, accidents, etc.

At Moses Brown it has not been our custom to make refunds for short absences from school, and in the case of long absences or withdrawals because of accident or illness (of which there are relatively few) the School either has accepted the loss or shared the loss with parents. Does the Committee consider it desirable to investigate a plan of this kind or to have the plan presented to the Parents Council for its opinion? Both the Wheeler School and the Gordon School of Providence, we understand, are using this plan. The Headmaster does not have any very definite opinion with regard to it.

Exhibitions of Paintings - Through the courtesy of Hope Smith, one of the foremost women painters of Providence, the School enjoyed a group of eight paintings of Providence scenes which were on exhibition in the dining room. These attracted much interest from students, faculty, and friends of the School.

Three weeks ago, these paintings were returned and an exhibition of some of the work of Charles H. Woodbury of Boston was made available. These pictures consist of four water colors and four oil paintings. Mr. Woodbury is an outstanding artist, and is especially noted for his fine work in water color. We believe that living with fine pictures is a broadening experience and the School hopes to continue exhibitions of paintings throughout the year.

Walter R. Jones Estate - The Headmaster is in receipt of a letter from the Hartford National Bank and Trust Company regarding an increase in an annuity from the Estate of Walter R. Jones. The letter will be presented for your consideration.

Private Schools in Providence - Early in Third Month, at the request of the Gordon School, representatives of the six private schools in Providence met to discuss certain matters of school policy. Moses Brown and Lincoln Schools were represented by Charles White, Charles Sisson, and Gren Pierrel. On Third Month 14, another meeting was held, this time at Moses Brown School, at which the heads of the schools or their representatives and the treasurers were present. The treasurer of the

Gordon School (which evidently has been having financial difficulties) presented for discussion a number of suggestions. These suggestions did not meet with the approval of the majority of the schools and it is probable that nothing further will be done. The following questions were among those discussed:

1. Uniform rates.
2. Increase in rates for lower grades.
3. The establishment of a clearing house for scholarship applications and applications for reductions.
4. Uniform method of dealing with accounts.
5. Consolidating nursery schools, etc.

Financial Statement - With this report are submitted statement of assets and liabilities as of Third Month 31, 1935, comparative statement of income and expenditures for the nine months ending Third Month 31, 1935, a comparison of budget and expenditures, and a cash account for the same period.

The total budgeted to this time, $110,615.92, compares favorably with the expenditures, $108,603.85.

Collections are approximately the same as last year. This continues to be one of our major problems, although within the last month several old accounts have been closed out.

Respectfully submitted,

L Ralston Thomas

Headmaster

4/9/35

At a meeting of the Executive Committee of Moses Brown School held at the School Fourth Month 9, 1935

Present: Edward Lyman Brown, L. Ralston Thomas, Charles H. White, Willis H. White, Edward L. Macomber.

We record with sadness the loss of our friend and fellow member, George R. Wood, who passed away at his home in New Bedford on the sixteenth of last month in his eighty-third year.

The Headmaster's report was read and considered.

We approve an expenditure of approximately $300 for playground equipment in order to improve our facilities for dealing with the Pre-Primary Class.

We unanimously approve a request of Ethel M. Jones, sister of Walter R. Jones, late of Hartford, Connecticut, that the $480 annuity bequeathed her under her brother's will, which by the terms of said will does not become effective until after the death of his wife, be payable from this date.

We hereby authorize the Headmaster, L. Ralston Thomas, to notify the Hartford National Bank and Trust Company of the action approving the granting of Ethel Jones' request.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

To the Committee in Charge of Moses Brown School:

George H. Wood passed away at his home in New Bedford on Third Month 16, 1935, in his eighty-third year. He had been ill but a few days with bronchial pneumonia.

George Wood was born in New Bedford on Fifth Month 11, 1852, and graduated from Friends School with the class of 1870. For a short time he worked in Philadelphia and then returned to New Bedford to join his father in the family lumber business, with which he was still connected at the time of his death.

George Wood became a member of the Moses Brown School Committee in 1915 and of the Executive Committee in 1932. He was a leader in the New Bedford Friends Meeting and in recent years had served as its Clerk.

He read widely, and book collecting was his special hobby. In addition to the experience gained from years in business and the broad contacts made through his reading, George Wood brought to all his tasks a gentleness, a genial sense of humor, and a love of his fellowmen which made his contributions invaluable to all the groups with which he was associated. We shall miss his faithful attendance at the Committee meetings, and we are grateful for his years of service with us.

Walter R. Jones Will - Through the generosity and foresight of the late Walter R. Jones, of the class of 1901, of Hartford, Connecticut, the School has been made the ultimate beneficiary of his large estate.

The will of Mr. Jones, notice of whose death on

on 9th month 22 appeared in the 10th mo. issue of the "Bulletin" was admitted to probate in Hartford, 11th month 14. To his widow Mr. Jones left the life use of the property and a life income of $2750 from a trust fund in which all his other holdings are to be placed. In addition provision was made for three annuities, two of which are for $500. The third, for $300, is to be paid upon the death of Mrs. Jones.

When these trust funds end, the entire estate, estimated to be in excess of $150,000, is to come to Moses Brown School to be used for general purposes.

The School is most appreciative of this loyal and generous action on the part of a graduate of a third of a century ago. This benefaction will eventually be used to give even greater educational privileges to the Moses Brown boys for years and years to come.

The enrollment this year has been satisfactory. During the year there have been a few changes, but the total is approximately the same as it was at the beginning of the year. The re-registrations for next year are about the same as at this time a year ago. The uncertainty of the general business situation undoubtedly affects private school enrollment, but on the other hand there are some indications that for the schools which have been able to work along efficiently during the depression the situation is rather more promising.

The great problem continues to be the need for special arrangements. Many people who have patronized private schools and who wish their children to continue in private

schools, as well as many of those who are turning to private schools for the first time, require special financial consideration. Every effort is made to determine in each case whether help is really necessary and if it is necessary, we endeavor to cooperate with these families. The policy in connection with scholarship applications is determined by the Finance Committee.

The health of the School this year has been very good. During the winter term, in spite of the prevalence of contagious disease among the schools of New England, Moses Brown was fortunate in escaping without a single case. Since the spring holiday, however, we have had a number of cases of measles among our day boys. As yet there has been no spread through the School, and fortunately the cases are generally light.

Within the last six weeks also, three members of our school family have had operations for appendicitis. The most recent case being Jackson H. Adkins, teacher of Mathematics, who is now convalescing from his operation.

Upper School Tea - Each fall for several years, teas have been held for parents of Lower School boys so that they might meet the teachers informally. This year the tea held on Third Month first for Upper School parents was the natural outgrowth of the success of the Lower School program. The faculty of the Upper School and their wives were in charge, and the response of the parents made the occasion a pleasant and enjoyable one.

At a recent meeting of the ParentsCouncil, the School was asked to continue these teas next year, and the Council has agreed to provide the School with a large silver urn and tray.

Horace Bimillenium - On Third Month 22, the School acted as host to the members of the Classical Association of Rhode Island and to high school teachers of Latin in Providence and the vicinity in celebration of the Bimillenium of the Latin poet Horace. Professor Whitney J. Oates, of Princeton, delivered the address, and in the evening he held an informal discussion with a group of Upper School boys who are interested in the study of Latin.

Quaker Headmasters - On the twenty-sixth and twenty-seventh of Fourth Month, a meeting of the Quaker Headmasters was held at School. Eleven schools from the Philadelphia district, New York, and New England were represented by their heads. The conferences were interesting and stimulating. They closed with a luncheon at Brown University.

It will interest the Committee to know that this group of school masters professed themselves as particularly impressed by the neatness, friendliness, and courtesy of Moses Brown boys.

Grounds - In First Month the task of snow removal claimed everyone's attention for three days. In addition to the workmen regularly employed, a number of other men were secured and a dozen or fifteen school boys were given jobs. School was held the day after the storm with about one half the pupils present. Many of them, however, were very late in reaching School. One boy left home at 6:30 in the morning and arrived at School at 8:45 after a six-mile walk. This stunt is so unusual in this day and age that it may be of interest to the Committee.

The grounds came through the winter in good condition, although we lost a few shrubs and one or two small trees.

The program of fertilizing fields and trees and of spraying the trees will be continued. One of the serious problems in connection with theup-keep of the grounds is the proper care of athletic fields. The turf cannot stand up under the constant hard wear. The fields are in use six days a week from Ninth Month to Twelfth, and from Third Month to Sixth, and the summer season is too short and frequently too dry to get a satisfactory catch of new grass.

This year, in addition to the routine work, it is proposed to plow up and grade the small piece of ground, about one half an acre, along Lloyd Avenue just west of the former site of the Battey house. For many years this has been used as a flower garden. The garden, however, has been moved to the top of the hill nearer the barn. It is proposed to take up the old walk, change the grade so that the field can be cared for by power machines, and plant grass. This change will improve the appearance of the property along Lloyd Avenue, will simplify the care of this small piece of land, and will provide added play facilities for the younger boys.

Lower School Gymnasium - For some time it has been recognized that the old gymnasium used by the Lower School boys was inadequate. Before the Christmas holidays it became evident that the building either would have to be extensively repaired or would have to be torn down. At a special meeting of the Executive Committee, approval was given to the Headmaster's

request that the stone barn be remodeled for use as a Lower School Gymnasium and the old building be torn down. Work was begun at once and the boys took possession in Second Month. The entire interior of the building has been remodeled, new steel girders support the roof which has been lined with celotex and fitted with a large skylight. Windows have been built in the gables, a new maple floor has been laid, the walls wainscotted eight feet high with masonite, a pressed wood material, and an attractive entrance has been made on the north side opposite the power house. A passageway, set off from the playing floor by a metal grill, is just inside the main doorway. Lavatories have been installed in the basement. In addition to the excellent natural lighting arrangements, the room is equipped with screened-in overhead electric lights. Heat is supplied by a large unit heater from the power house. The new Gymnasium has the advantage of being easily accessible, well suited for the purpose, and decidedly attractive. The total cost was $4925. Boys, parents, and masters are very much pleased with the changes which have been made. The new gymnasium is an important addition to the School's equipment.

The building formerly used for the playroom has been taken down, the site has been graded, and is now being used to increase car parking facilities.

Faculty arrangements for next year have not been completed. There will be three changes. Joseph [illegible]. Freeman, Jr., who has been a teacher of Biology, coach of Varsity football, and assistant in physical education, is planning to be married.

It is not possible to provide for additional married masters, and therefore it will be necessary to secure some one for the work he has been doing. Mr. Freeman, a former Moses Brown School boy and Springfield College graduate, is a promising young teacher and we shall be very sorry to lose him.

Arthur L. Spencer, who has been a part-time teacher in charge of the work in elementary Latin, has accepted a full-time position in another school.

Louise G. Isfort has been at Moses Brown School for a year and a half, first as an interne in the Lower School and this year as an assistant teacher at a small salary. There is no full-time position which can be offered her, and it is not desirable to continue an interne or part-time teacher for a very long period. All other teachers are returning.

At the meeting of the Executive Committee in Second Month, the Headmaster was authorized,"in making the salary arrangements for next year, to inform the teachers that in case the School's financial condition appears to warrant it, there will be granted an increase of at least 2½ per cent in salaries of all present members of the staff." With one exception the arrangements have been made on that basis.

Exhibition of Paintings - During the second half of this year, a series of exhibitions of the works of prominent artists have been shown in the dining room. Through the courtesy of Hope Smith, one of the foremost women painters of Providence, the School enjoyed a group of eight oil paintings of Providence scenes. After they had been displayed for six

weeks, they were replaced by work of Charles H. Woodbury of Boston. These pictures consisted of four water colors and four oil paintings. Mr. Woodbury is an outstanding artist, and is especially noted for his fine work in water color. For the balance of this year we have on loan a fine group of paintings and drawings of Eugene Kingman's. Eugene is a graduate of Moses Brown School in the class of 1927. While in School he was awarded the Providence Art Club Prize for younger artists. Since graduating from Yale two years ago, he has been working in the Yale School of Fine Arts. He is considered one of the most promising younger artists of New England.

We are grateful to these artists for their courtesy in permitting us to use their pictures. We believe that living with fine pictures is a broadening experience and the School hopes to continue exhibitions of fine art throughout the next school year.

Gifts - During the year the School has received several gifts which have been very much appreciated.

A two-volume autobiography, "The Joy of Living" by Dr. Franklin H. Martin, was presented to the School by the author.

Mrs. Fletcher Mason, who formerly was a patron of the School, has presented the School with copies of The Mentor for the years 1917 and 1918.

"Grace Whitney Hoff, The Story of an Abundant Life" by Carolyn Patch, was presented to Moses Brown School by John Jacob Hoff. The three books are fine, limited editions.

MOSES BROWN SCHOOL
PROVIDENCE, R. I.
L. RALSTON THOMAS, HEADMASTER

Mr. and Mrs. Charles Richmond, whose sons were at Moses Brown some years ago, presented a fine small equestrian statue of William the Silent. This has been placed in the reading room of the Intermediate School. A number of years ago Mr. and Mrs. Richmond gave the School a picture of Sir Galahad in memory of their son who died. This hangs in the Boys School Room. We are glad of their continued interest, and we very much appreciate all these gifts.

In a recent number of the Moses Brown Bulletin, there was published a list of gifts which the School would be glad to receive. In the editorial and in a special article, the importance of gifts in the founding and development of the School was emphasized. It is hoped in this way to stimulate the thought of giving on the part of many friends of Moses Brown, and possibly to pave the way for the work of the special Gifts Committee appointed by the School Committee a year ago.

Power Plant - At the meeting of the Executive Committee Tenth Month 9th, 1934, a committee consisting of Charles White, Oren Merrel, and Willard Swift was appointed to investigate the condition of the power plant and to make recommendations concerning it. This committee approved the relining of No. 1 Boiler and the installation of a new burner. This work was carried out at Christmas time at a cost of approximately $240. Since that time the study of the plant, with particular reference to the work which should be done

this summer, has been continued and it is probable that the committee will make a definite recommendation today.

Finances - With this report are submitted statements of assets and liabilities as of Fourth Month 30, 1935, the comparative statement of income and expenditures for the ten months ending Fourth Month 30, 1935, a comparison of budget and expenditures, and a cash account for the same period. The expenditure total continues to run well under the amount budgeted for this period. (Budget $124,706.46; Expenditures $122,297.69) There has been a marked increase in costs for some supplies, noticeably foodstuffs, but it would appear that the allowances made would be adequate to care for them.

Collections are approximately the same as a year ago. This continues to be one of our problems, although several old accounts have been closed out within the last two months.

With a considerably decreased income from endowment, board, and tuitions during the depression, the School has continued to go forward, meet its obligations, and maintain and improve its educational facilities and the condition of the school plant. As in all businesses, we are looking to the future to improved conditions to permit us to undertake some projects which have had to be put by temporarily. Our greatest need at present is for adequate library facilities. These can't be provided until we have made satisfactory arrangements for certain of the Lower School groups. A satisfactory pension plan cannot be undertaken either until additional funds are available. In general, however, all things considered, our financial situation

is satisfactory and we should be thankful that during these difficult times ~~that~~ the School has done so well.

Respectfully submitted,

L. Ralston Thomas
Headmaster

5/7/35

At a meeting of the Executive Committee of Moses Brown School held at the School Fifth Month 7, 1935

Present: Edward Lyman Brown, Alexander C. Purdy, Charles P. Sisson, L. Ralston Thomas, Charles H. White, Willis H. White, Lyra T. Wolkins, Edward L. Macomber.

The minutes of the last meeting were read and approved.

Willard Swift, a member of the subcommittee previously appointed to make recommendations regarding the heat and power plant, met with us at our request.

The report of this subcommittee was presented and considered. We hereby authorize an expenditure not to exceed $3000 for a new Fairbanks, Morse Diesel engine and generator to replace the present small engine unit and for such repairs to the boilers as the subcommittee may deem necessary.

The Headmaster read a letter from Ralph Taylor, a real estate agent, offering for sale the Sack property at the corner of Lloyd Avenue and Hope Street. The Committee feels that it is not at present interested in the purchase of this property, and the Headmaster is authorized to notify Mr. Taylor of our decision.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk

To the Executive Committee in Charge of Moses Brown School:

The fifth annual Father and Son Day, held on Fifth Month 17, 1935, was perhaps the most successful of the five successful Father and Son Days. Approximately 600 had luncheon in the grove, and about 400 sat down to dinner in the Gymnasium. With our customary good fortune, the day was warm and no rain fell except during the dinner. The usual program was carried out under the supervision of the Parents Council, by committees of fathers and boys cooperating with the faculty. Alexander J. Stoddard, Superintendent of Schools of Providence, delivered the address at dinner. One of the fathers, in writing to the Headmaster, said, "The more I see of your 'Father and Son' Days, the more I think they are one of the most spiritually valuable enterprises ever adopted by a school, and everybody has such a good time, too--the fathers even more than the sons, I think."

At the Commencement exercises on Sixth Month 6th, a class of thirty-four was graduated. Practically all these boys plan to enter institutions of higher learning in the fall. Dr. Tyler Dennett, graduate of this school in the class of 1900, President of Williams College, gave the principal address. Dr. Robbins Wolcott Barstow, President of the Hartford Theological Foundation, presented the Baccalaureate sermon on Sixth Month 2nd.

The closing exercises of the Lower School were held Fifth Month 31st, and again this year the Fourth Intermediate Class, which had charge of the program, chose as its theme certain features in the history and growth of the School. This year they dealt with physical equipment.

It is the custom for the Fourth Intermediate Class, when it leaves the Lower School, to present a gift to the School This year's class gave a set of twelve books, "The Scribner Quality Group." Of the twenty-five boys of the Fourth Intermediate Class, all expect to return to School next year as members of the First Form.

In the Lower School the reregistrations for next year would indicate that the majority of old students plan to return. Financial considerations will be the determining factor in some cases, and a few parents are sufficiently uncertain ~~as to~~ of their fall plans as to hesitate to reregister their boys at this time.

In the Upper School, a number of boys who have been day students will go away to boarding school next year. We do not like to lose these boys, but there is really very little that can be done about it. Family connections with boarding schools, particularly church schools, home conditions, and the need for certain boys to have the experience of boarding school life, are all contributing factors. Moses Brown in the past has been singularly fortunate in having such a small percentage of day boys go to other schools.

There are a number of new boys registered for next year, and in addition, there are some applications for boys who will need scholarship assistance.

Summer Work - During the summer there will be the usual repairs and renewals in the buildings. Certain dormitory rooms will have to have new floors. For a number of years splintery floors have been painted summer after summer, but this is neither economical nor satisfactory. Two dormitories, senior and sophomore, are in particularly bad shape. Both should be done, but probably for this summer one section (twelve or fifteen rooms) will be all we should undertake.

The Chemistry laboratory should be given attention. A few years ago it was thought that with the construction of a new Lower School, other rooms would be available for Chemistry and Physics classrooms and laboratories. Inasmuch as it is now probable that this room will be used for laboratory purposes for a number of years, it seems desirable to put it in good condition. It is proposed to put up a new metal ceiling and conceal so far as possible the many pipes in the room,

to change the drain arrangement, to build one or two permanent cupboards, and to paint walls and ceiling. These changes should cost under $500.

The installation of the Diesel engine and generator in the Power House has progressed satisfactorily. This should be in operation shortly after the middle of this month. As soon as this unit is running properly, fires will be drawn in the boilers and the work on the boilers as recommended by the Committee will be undertaken.

The floor in Alumni Hall has been in very poor condition for many years. A new floor should be laid, but inasmuch as before a new floor is laid the supports should be rebuilt from the ground, the cost would be greater than we ought to consider at this time. One of our patrons, Mr. Paul Coste, who owes the School approximately a thousand dollars for the tuition of his two sons, has made a proposition with regard to covering the present floor with rubber tiling. The cost, $1700, is probably about the market, or possibly slightly under. This could be determined if the Committee were interested. His suggestion is that he cover the present floor and that we pay him the difference between what he owes us and the $1700. The Headmaster believes Mr. Coste is sincerely anxious to liquidate his account and to keep the boys in School another year.

Other summer work which should be undertaken includes the painting of some classrooms; the painting of windows and frames in the main building, first and second floors and basement; the painting of wire fence on Alumni Avenue; pointing up and repairing the Lloyd Avenue gate; some repairs to walks; some work on the athletic fields; it probably will be necessary to paint the east end of the Alumni Avenue House and possibly the Hope Street house.

On Fifth Month 28th, the State Ministers Association, composed of ministers of all Protestant denominations from Rhode Island held their annual meeting at Moses Brown. During the morning they had a baseball game; a caterer provided luncheon; and they had a business meeting in the afternoon.

It seems desirable to cooperate with organizations of this kind as long as their activities do not in any way interfere with the normal activities of the School nor involve the School in any considerable expense.

Edmund Wood passed away in New Bedford on Fifth Month 26th, at the age of eighty-one years. So far as the Headmaster knows, Edmund Wood had never been a member of the School Committee, but he was a graduate of this School and was very much interested in it. As a member of the Board of Managers of Investments and Permanent Funds, he had given valuable service in the care of school funds.

Edmund Wood was one of New Bedford's most prominent citizens. He was active in business and interested in many civic, patriotic, and historic activities of the community.

After graduating from Moses Brown he went to Brown University where he received his A. B. degree. For many years he had been a member of the Board of Trustees of the University.

Financial Statements - With this report are submitted statements of income and expenditure, comparisons of expenditures with the budget, and a cash account for the eleven months ending Fifth Month 31st, 1935. In general the financial condition of the School may be considered as satisfactory. Collections continue to be slow. This is one of our major problems. A very large proportion of our patrons take care of their accounts with reasonable promptness, but there always are a few who find it impossible to meet their obligations on time, and these have to be handled with patience and tact. With few exceptions, all the accounts are active.

In reporting to the Executive Committee at its last meeting, the Headmaster indicated that the sum of $3000 should cover the cost of the new Diesel engine, its installation, repairs to the boilers, and the cost of a water heater to provide hot water during the summer. The Committee approved the expenditure of a sum not to exceed $3000. The total cost of all these items should have been indicated as approximately $3500. The

items indicated as making up this total were

Diesel unit installed, approximately	$2700.
Water heater installed, approximately	250.
Repairs to boilers, approximately	450.
	($3400.)

making a total not to exceed $3500.

Respectfully submitted,

C Ralston Thomas
Headmaster

6/11/35

At a meeting of the Executive Committee of Moses Brown School held at the School Sixth Month 11th, 1935

Present: Alexander C. Purdy, L. Ralston Thomas, Charles H. White, Willis H. White, Edward L. Macomber.

The minutes of the last meeting were read and approved.

The Headmaster's report was read and considered.

We approve making repairs during the summer as recommended in the Headmaster's report.

The Headmaster is authorized to make further investigation regarding the improvement of the floor in Alumni Hall and to report his findings at a future meeting.

Reports on Moses Brown School and Lincoln School, to be presented to the coming Yearly Meeting, were read and approved.

The Headmaster presented at this time a letter from the Hartford National Bank and Trust Company of Hartford, Connecticut, together with a copy of their account as executor under the will of the late Walter R. Jones.

Adjourned.

(Signed) Edward L. Macomber
Recording Clerk